



## **CHIEF PERFORMANCE ANALYST** **(Office of Inspector General, Public Safety Section)**

**MINIMUM QUALIFICATIONS:** Graduation from an accredited college or university with a Bachelor's degree plus five years of work experience in program auditing or operations analysis, or an equivalent combination of education, training and experience, provided that the minimum degree requirement is met.

**PREFERRED QUALIFICATIONS:**

- Advanced degree in a social science, public policy, public administration, or related field, and a background in conducting policy and performance reviews for a government or non-profit organization
- Knowledge of, and demonstrated interest in, law enforcement, criminal justice, and/or civil rights issues
- Excellent judgment and confidence to discuss police and police accountability policies and procedures with internal and external stakeholders
- Familiarity with Chicago government, Chicago Police Department, and Chicago police accountability system
- Experience developing data collection instruments such as surveys, direct and participatory observation, interviews, focus groups, and literature searches
- Excellent leadership, management, communication, and problem-solving skills

**DUTIES:**

- This position performs as a working supervisor
- Under the guidance of the Deputy Inspector General for Public Safety, supervise Performance Analysts and Senior Performance Analysts, and help oversee the day-to-day operations of the Public Safety section, while also coordinating with other OIG sections where appropriate
- Manage teams conducting reviews of selected police and police accountability operations, policies, programs and practices
- Collect, analyze, and interpret data to identify areas of concern and where improvements are needed
- Develop recommendations for police and police accountability reforms based on best practices and other research
- Conduct site visits to observe operations and interview City staff and other stakeholders
- Draft, review, and edit reports containing qualitative and quantitative police and police accountability information
- Assign projects and actively monitor and guide their progress

**ANNUAL SALARY:** Commensurate with experience up to \$104,712

**TRAVEL AND SCHEDULE:** Travel outside Chicago is not required.  
Standard work hours are 8:30am-4:30pm, flexibility permitted.

**RESIDENCY REQUIREMENT:** Employees must be a resident of the City of Chicago and proof of residency is required at the commencement of employment.

**In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire. The City of Chicago does not participate in E-Verify (Employment Eligibility Verification System). In addition, employment at the Office of Inspector General is contingent upon a satisfactory criminal background check.**