NACOLE BOARD MEETING

**Wednesday, October 23, 2017**

**Conference Call**

**Roll Call:**

President Brian Corr called the meeting to order at 1603 hours EDT.

Present: Brian Corr, Anthony Finnell, Janna Lewis, Margo Frasier, Florence Finkle, Cathleen Beltz, Mickey Bradley, Brian Buchner (joined at 1700 EDT)

Staff Present: Cameron McEllhiney, Michael Vitoroulis, Liana Perez

Absent: Susan Hutson, Karen Williams

1. **Minutes Approval**
   1. Lewis moved, seconded by Frasier to approve minutes of September 09, 2017. Motion passed.
   2. Bradley moved, seconded by Frasier to approve minutes of September 14, 2017. Motion passed.
2. **Appointment to Fill Board Vacancy (Corr)**

Corr opened discussions to fill board vacancy. Seven applications were received, of which five met the eligibility requirements; Gia Irlando, Willie Bell, Esther Lim, Eddie Aubrey, and Asim Rehman. Motion by Frasier, seconded by Finnell to appoint Gia Irlando to fill unexpired term of Walter Katz. Motion passed unanimously 7-0.

1. **New Business (Taken out of order)**
   1. Approval of Contract for Mid-Winter Board Meeting

McEllhiney provided board with overview of contract. Motion by Finnell, seconded by Lewis to approve contract. Motion passed.

1. **President’s Report (Corr)**
   1. **Board member responsibilities**. Corr discussed responsibilities of board members with respect to monthly meetings, committee assignments, posting committee meetings on Google Calendar, submitting minutes for committee meetings, and priorities for the year.
   2. **Mid-Winter and late-Spring Board meetings** Corr discussed dates for Mid-Winter meeting in St. Petersburg scheduled for January 18-21st. Board members were reminded to find air fare and get approval from Treasurer prior to purchase. Possibility of Spring Board meeting to be held during 2018 Academic Symposium at a location to be determined.
   3. **Other updates** Corr was invited to participate in the “Moving Justice Forward” conference organized by the Yale Law School’s Justice Collaboratory Project.
2. **Secretary’s Report (Williams)** Perez provided the Secretary’s report. As of September 30th, the membership numbers were as follows: Regular-56, Organizational-82, Associate-38, Student-4, Life-22.

1. **Treasurer’s Report (Finnell)** Perez provided the Treasurer’s report. As of October 11, 2017 the balances were; $130,283.36 Checking, $151,768.20 Savings, $9,248.55 Scholarship.
2. **Staff Reports** (McEllhiney, Perez, & Vitoroulis) McEllhiney provided an update on the next Regional Meeting scheduled for November in Denver. She is also working on the last Webinar with Janna’s assistance. Camme provided numbers on the CPO program as of this conference, we have 61 certified and 178 working on certification. Camme and Brian Corr are also working on a Day-long training for Newark, NJ in December. Vitoroulis provided an update on the COPS grant site visits and edits to the draft case studies.
3. **Board Committees** (Corr) -Covered in discussion item #4
   1. Update on Chairing and Vice-chairing
   2. Committee Appointments
4. **Old Business**
5. **Adjournment** Motion by Frasier, second Lewis meeting adjourned 1727 EDT