NACOLE BOARD MEETING

**Wednesday, January 10, 2018**

**Conference Call**

**Roll Call:**

President Brian Corr called the meeting to order at 1602 hours EST.

Present: Cathleen Beltz, Mickey Bradley, Brian Corr, Florence Finkle, Anthony Finnell, Margo Frasier, Gia Irlando, Janna Lewis, and Karen Williams

Staff Present: Cameron McEllhiney, Liana Perez, Michael Vitoroulis

Absent: Brian Buchner, Susan Hutson

**1. Minutes Approval:**

Approval of the December 13, 2017 meeting minutes will be postponed until the Mid-Winter Board meeting on December 19.

**2. President’s Report (Corr):**

a. Preparation for Mid-Winter Board Meeting and Agenda Review:

Corr ran through the most recent version of the Mid-Winter Board meeting agenda and discussed potential items that would need to be discussed during the meeting.

b. Information Needs for Data and Reports for Mid-Winter Meeting:

Corr asked anyone who is wanting particular information for the meeting to have those requests sent to McEllhiney and Perez as soon as possible.

c. 2018 Conference Workshop Proposals:

Frasier recommended everyone read all of the panel proposals and to look out for the recommendations made by the Conference Committee. Williams asked that everyone think about any additions to the schedule and bring those forth during the discussion, as well as to think of missing topics, keynote speakers and potential themes.

d. Gift in Memory of Evelyn Reynolds:

Corr noted that the Board had gathered a nice sum of money to put towards a memorial gift for Charlie Reynolds’ wife, Evelyn. Williams will be bringing a card for the Board to sign at the Mid-Winter meeting.

e. Committee Activism:

Corr requested that committee chairs let him know if there are members appointed to committees that are not participating.

**3. Treasurer’s Report (Finnell):**

Finnell reported the financial balances as of January 2, 2018: Checking: $108,184.73; Savings: $151,808.75; and Scholarship: $7,104.60.

Frasier noted that the Finance Committee voted to recommend retaining Sponsel to do the annual taxes and audit for a total of $8400. It was determined that a contract would be procured and voted on during the Mid-Winter meeting.

**4. Adjournment:**

Frasier moved, seconded by Williams, to adjourn. Meeting adjourned at 1642 EST.

The next Board meeting will be held on Friday, January 19, 2018 at 0900 hours EST at the Vinoy Renaissance Hotel, St. Petersburg, Florida.

Respectfully Submitted,

Karen U. Williams

Secretary