NACOLE BOARD MEETING

**Wednesday, May 9, 2018**

**Conference Call**

**Roll Call:**

President Brian Corr called the meeting to order at 1604 hours EDT.

Present: Cathleen Beltz, Brian Corr, Margo Frasier, Anthony Finnell, Susan Hutson, Gia Irlando, Janna Lewis, and Karen Williams

Staff Present: Cameron McEllhiney, Liana Perez, Michael Vitoroulis

Absent: Brian Buchner, Mickey Bradley, Florence Finkle

**1. Minutes Approval:**

Frasier moved, seconded by Beltz, to approve the minutes from the April 11, 2018 Board of Directors meeting. Motion passed with an abstention from Lewis.

**2. Officer Reports and Updates:**

Corr reported that Brian Buchner indicated that he would be submitting a letter of resignation. The next step will be to look for a former Board member to serve in the past-president role. Corr noted that there had been many changes in Baltimore and several Board members have been and will be contacted and visited by their board. He also stated he had been to New Orleans for a bystander intervention conference.

Williams noted there were nine new members since the last meeting: eight regular and one associate. She reported that Perez has sent all of the renewal invoices and stated all membership materials are going out electronically at this point. Current membership numbers are 82 organizational, 72 regular, 44 associate, 7 student, and 23 life members for a total of 228.

Finnell reported the financial balances as of April 30, 2018: Checking: 104,552.30; Savings: $151,850.12; and Scholarship: $7,105.30.

**3. Scholarship Committee Award Recommendations (Irlando):**

Perez and Irlando discussed the application and award determination process that the committee used. The committee is recommending nine scholarships at $750/each, and one local scholarship for the cost of registration only at $250, for a total of $7,000. After discussion, Irlando moved, seconded by Beltz, to accept the committee’s recommendations. Motion passed with an abstention from Hutson.

**4. Mid-Year Board Meeting Update (Corr):**

Corr discussed the draft schedule for the mid-year meeting. Please send any suggestions to Corr as soon as possible.

**5. Staff Updates (McEllhiney & Perez):**

Perez reported she has been working on the membership renewals and noted there is a lot of activity with the bank accounts because of the various events currently happening. Additionally, she noted that NACOLE was approved for Florida tax-exempt nonprofit status and we received free hurricane insurance.

McEllhiney noted there has been a lot of work on developing events and updating the website. She noted she and Perez have received an increasing number of inquiries about additional information and resources, such as PowerPoint presentations. She may do a go-to-webinar PowerPoint presentation and if it works, it could be offered more broadly and conducted by other board members. McEllhiney added that there have been some modifications to the COPS grant to allow more specific deliverables. The other parts are coming along, as well. NACOLE is in the process of filing for a no-cost extension to December 31 to complete all aspects of the grant.

Vitoroulis thanked board members for their assistance in helping with the case studies and noted the feedback has been invaluable.

**6. 2019 DOJ COPS Grant:**

McEllhiney noted there is an open-topic section that has seven grant opportunities at $300,000 each. The idea is to take a proposal from 2015 regarding the creation of training, and update it to submit for 2019 with no partner. Perez and McEllhiney can put together a proposal for the mid-year meeting, and if the Board agrees, proposals are due by June 7. It was agreed that the staff should explore creating a proposal for review during the mid-year meeting.

**7. Committee Reports:**

**a. Member Development and Support Committee (Hutson & Irlando):**

Hutson noted the survey went well and out of 1000 surveys, we have had about a 10% response rate. The data will be compiled and brought to the mid-year meeting. The mission, vision, and values have been re-evaluated by the committee and will be discussed at the mid-year meeting. The executive training will continue to be developed but will not be part of the Seattle regional meeting. The membership materials and the peer support program materials continue to be revised.

**b. Annual Conference Committee (Beltz & Williams):**

McEllhiney reported there were 43 registrations to date, 15 scholarship dinner tickets have been sold, and some luncheon tickets and CLE programs have been purchased. Williams noted that the most recent shepherd deadline was April 30, and a spreadsheet has been developed to track everything. Beltz added that work was still being done on developing panels and finding speakers for those panels, but that will be further discussed at the mid-year meeting. McEllhiney explained some of the structure surrounding the Sunday panels and the Monday Oversight in Florida panel.

**c. Election and Bylaws Committee (Finnell):**

No report.

**d. Training, Education, and Standards Committee (Finkle & Lewis):**

Lewis noted the plans for the Seattle regional meeting are coming along and the registration has gone live. The next webinar is May 23rd and it currently has 31 registrants. McEllhiney added that the awards nomination process is live and nominations are due by June 8.

**e. Finance Committee (Perez for Frasier):**

No report.

**f. Scholarship Committee (Irlando):**

No report.

**g. Strategic Planning Committee (Corr for Bradley):**

No report.

**8. New Business:**

None.

**9. Adjournment:**

Lewis moved, seconded by Frasier, to adjourn. Meeting adjourned at 1813 hours EDT.

The next Board meeting will be held on Friday, June 1 at 1000 hours MDT at the Sheraton Denver Downtown Hotel in Denver, CO.

Respectfully Submitted,

Karen U. Williams

Secretary