NACOLE BOARD MEETING

**Wednesday, June 13, 2018**

**Conference Call**

**Roll Call:**

President Brian Corr called the meeting to order at 1609 hours EDT.

Present: Brian Corr, Flo Finkle, Susan Hutson, Gia Irlando, Janna Lewis, Avice Reid (at 1614 hours) and Karen Williams

Staff Present: Cameron McEllhiney, Liana Perez, Michael Vitoroulis

Absent: Cathleen Beltz, Mickey Bradley, Anthony Finnell, and Margo Frasier

**1. Appointment of Board Vacancy:**

Williams moved, seconded by Finkle, to nominate Avice Evans Reid to fill the position vacated by Brian Buchner. Motion passed. Reid was then contacted and joined the call at 1614 hours.

**2. Discussion of Audit Recommendations:**

Perez noted the Finance Committee had not met to discuss the audit recommendations made by Sponsel. Perez stated that Frasier had suggested that the Board accept the audit and then request the committee review the audit and make any policy recommendations that they see fit. Perez noted there were no recommendations made by the auditors. She added that there was a question raised regarding the payout of vacation time accumulated by the employees of the organization and the need to list it as a liability to the organization. A short discussion ensued about the need to plan for this and perhaps set aside monies towards this liability in future budgets.

Williams moved, seconded by Irlando, to accept Sponsel’s recommendations. Motion passed.

**3. New Business:**

Finkle requested a clean copy of the Mission, Vision, and Values that will be discussed by the small group who is editing this document. Additionally, she noted she had been in discussion with an independent fundraising consultant. It was determined that the topic would be held for the July meeting. Lewis requested that McEllhiney forward the award materials to the subcommittee that would be evaluating the applications.

**4. Executive Session (Corr):**

The Board moved into executive session to discuss employment matters at 1633 hours.

**5. Adjournment:**

Reid moved, seconded by Lewis, to adjourn. Meeting adjourned at 1710 hours EDT.

The next Board meeting will be held on Wednesday, July 11 at 1600 hours EDT via conference call.

Respectfully Submitted,

Karen U. Williams

Secretary