

MEETING MINUTES
BOARD OF DIRECTORS REGULAR MEETING
NATIONAL ASSOCIATION FOR SEARCH AND RESCUE

June 4, 2015

SARCON 2015, Estes Park, CO, YMCA

Note: The formal start of the meeting was adjusted to allow for a presentation on the New Zealand Land SAR program. This was originally shown as Agenda item 2.

Agenda Item 1

Subject: Opening Administrative Business

- a. Call to Order by President Bell
- b. Roll Call by Secretary Vorachek

Board Members:

- i. Monty Bell P
- ii. Mike Vorachek P
- iii. Rob Brewer A
- iv. Lee Lang A
- v. Bernie Fontaine P
- vi. Kimberly Kelly P
- vii. George Rice P
- viii. Don Stephens P

Staff:

Chris Boyer, Executive Director P

Guests: None

- c. Approval of May 2014 Minutes. Motion by Rice, second by Stephens. No discussion. Unanimous voice vote to approve.

Motion by Vorachek to move to proceed with meeting without the required 14 day advance issuance of the Agenda. Fontaine seconds. Voice vote carried unanimously.

- d. President's Report. Thanked Chris and Ellen for work over the past year.
- e. Treasurer's Report. Brewer was reporting automobile trouble and had not reached Estes Park. No report.

f. Executive Director's Report

- Cooper update of FUNSAR book. Plan to publish at the end of the year.
- 2014 taxes have been delivered to IRS on time.
- Pack list was out for comment. 9 comments to date. Will continue with public comment period.
- 3 volunteer directors for Ed, PD, Cert(?) have accepted. Names.....
- Continue to work on MLPI text. First copies using new publishing process have been completed. New process appears to be working well, more intensive for NASAR staff however it appears it will save us funds in the shipping.

Agenda Item 2

Subject: Recertification Policy

a. Boyer provided a review of policy presented by Bell at 1/2015 meeting for adoption. Board agreed in January to approve, however we did not approve by formal motion. Motion to approve by Rice, second by Fontaine. Motion carries by unanimous voice vote.

b. Boyer provided a review of Task Books presented by Lang for adoption. These were designed to meet the ASTM requirements. Motion to approve by Kelly. Bell seconds. Fontaine abstains. Motion passes by voice vote.

Agenda Item 3

Subject: Equivalency Through an Agency, And The Agency Wants To Pull Their Support Of The Instructor

Boyer provided an overview of the history of the Agency equivalency process. We now have several years of experience with this and have several Instructors, Evaluators, and Lead Evaluators that have been vetted using this process. We now have situations arising where we have individuals approved as instructors who were approved by NASAR based on Agency request. NASAR has been approached by at least one agency who have asked if an individual that is no longer a member of their agency will maintain their NASAR Instructor/Evaluator qualifications.

There are two possible approaches, one would be a global, the other would be agency specific.

Fontaine provided a view regarding authorities having jurisdiction (AHJs) and a member of an agency who has left should not be creating a liability for the approving AHJ.

Vorachek introduced motion to request that not later than August 1st to have the 3 new Branch Directors provide recommendations to the BOD on recertification. Rice seconds. Kelly and Stephens asked similar questions regarding whether these individuals are covered under our liability insurance. Boyer responded that we have an insurance company that will provide coverage for all instructors. Additional discussion among BOD members regarding whether or not this is a topic that should be passed on to our Directors and if it is within their purview under the new organizational chart. Vorachek withdrew motion, Rice seconds. Motion withdrawn. Motion to table further discussion by Stephens. Second by Kelly. Voice vote with 1 abstention. Motion to table carries. This will be discussed during one of the BOD working sessions.

Agenda Item 4

Subject: Reconsideration of Earlier Board Decision Regarding ADSAR Update

Bell asked that this item be moved forward on the agenda. Boyer provided overview of ADSAR update and BOD decision to make this a field leadership guide in lieu of an update to an existing manual. At that time Lang identified that ASTM was working on a potentially similar Crew Leader II standard. Fontaine has been working on a manual that might fill the Crew Leader role. Boyer stated that he does not have the time, nor does NASAR have the financial means to moves forward on this text/project at this time.

Fontaine provided an explanation of what has been created to fulfill the perceived need for a leadership or advanced SAR text. He believes that we can develop a product in draft form for review, finalize it, and publish it for approximately \$10 per text. He would like to see the Board approve approximately \$500 for making sufficient copies for review. This would allow for NASAR to move forwarding to publishing in a more expeditious manner. Fontaine made a motion that BOD provide \$500 for producing copies. Bell seconded. Discussion. Bell inquired as to the time frame for delivery. Fontaine indicated it would be in a month. Boyer stated that we need to establish a contract with the authors to ensure that our proprietary information and control over the material. We also do not have contracts with the contributing individuals for NASAR to use their materials. Stephens expressed a concern that we may be jumping ahead of what FEMA and ASTM standards any may have to revise the manual if new standards appear. Boyer noted that this text is not a priority, however if we need to adjust, he will adjust his priorities as such and engage the attorney as needed. Vorachek indicated that he concurs with Stephens in that we have agreed to follow ASTM standards, and without a current standard, we are only preparing a text to be used for training programs that are not in support of any particular standard. Boyer noted that there is also a very limited audience for SARTECH I based upon course requests he has seen since becoming ED. Rice noted that SARTECH I is regarded as a "master" level in the SAR provider world, but is not really perceived as a crew leader or first level supervisor qualification. Boyer noted that we sell less than 100 copies of the ADSAR text each year, versus several thousand of the ISAR and FUNSAR texts. Bell recommends that we draft the agreements as needed to publish a draft, with Fontaine obtaining

coordination and signatures for the agreements. Motion withdrawn by Fontaine, Bell withdraws second. Motion withdrawn.

Agenda Item 5

Subject: 2015 Conference Call and Meeting Schedule

July 15 1pm Eastern Conference Call
August 19 1pm Eastern Conference Call
September 16 1pm Eastern Conference Call
October 14 – Strategy and Budget 1pm Eastern Conference Call
October 28 – Strategy and Budget 1pm Eastern Conference Call
November 18 – Budget Approval 1pm Eastern Conference Call

Adjournment

Boyer noted that the meeting was scheduled from 7pm to 9pm MDT. Bell directed that we re-convene in working session at 9:15 am, Saturday, June 5. Vorachek made a motion to do so, Kelly seconds. Vote to adjourn - unanimous. Meeting adjourned at 9:12pm MDT.

Respectfully submitted, Mike Vorachek, Secretary

A handwritten signature in black ink, appearing to read "Mike Vorachek". The signature is fluid and cursive, with a large initial "M" and "V".