Agenda Item 1
Subject: Opening Administrative Business

a. Call to Order (President)

b. Roll Call (Secretary)

Board Members

<table>
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<th>Name</th>
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<td>Monty Bell</td>
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<td>George Dresnek</td>
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<td>Bernie Fontaine</td>
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<td>Kimberly Kelly</td>
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<td>Don Stephens</td>
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<td>Earl Tilton</td>
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<td>Mike Vorachek</td>
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Staff Executive Director Chris Boyer Y

Guests. No guests.


d. President’s Report. Bell thanked everyone for the input on the topics that we have been working

e. Treasurer’s Report. Kelly is awaiting a Power Point training presentation from Brewer. Kelly is trying to compare the past two month’s data against the last 12. She does not see anything out of alignment or of concern. She has been receiving weekly emails from an unknown source requesting funds be transferred. This has been determined to be fraudulent.

Agenda Item 2
Subject: Special Orders (None)
Minutes of the NASAR BOD Meeting
April 27, 2016
Page 2

Agenda Item 3
Subject: Executive Director Report (Boyer)

Boyer is asking for approval of the Certification Card policy. Vorachek made a motion to approve. Tilton seconds. No Nays or Abstentions. Motion carries by voice vote.

A copy of the Executive Director’s report is contained as Attachment 1.

Agenda Item 4
Subject: General Orders
- There are currently no hold over items from previous meetings

Agenda Item 5
Subject: New Business

Agenda Item 5A
Subject: Conflict of Interest Policy and Disclosure Form (Vorachek)
Carried over from March meeting. No action taken.

Agenda Item 5B
Subject: Board Roles and Responsibilities (Vorachek)
Carried over from March meeting. No action taken.

Agenda Item 5C
Subject: Board Candidate Statement (Vorachek)
Carried over from March meeting. No action taken.

Bell directed that comments to Vorachek and other Board members by Sunday.

Agenda Item 5D
Subject: Other New Business.

Incentive compensation for Boyer for 1st Quarter 2016 was recommended as $11,319. This has not been discussed in Executive Committee and as such has not been voted on.

Vorachek pointed out that we are going to be in violation of contract if we do not pass it this month. Kelly noted that we are going to be late, but we do have a contractual obligation to make payment.

Bell noted that we have just received this information and we have not had time to act upon it with the Executive Committee. This information was late in coming
to the Board, which creates a problem for the Executive Committee and the Board as a whole.

Boyer noted that the information was sent out on April 13th, but it was sent from Robinson to Kelly. It was sent to the Board on April 25th.

**Agenda Item 6**

Subject: 2016 Meeting Schedule

- May 18 1pm EDT Conference Call
- June 3-5 – In-person meeting (Dallas TX)
- July 20 1pm EDT Conference Call
- August 17 1pm EDT Conference Call
- September 21 1pm EDT Conference Call
- October TBD – Strategy and Budget In-person Meeting (Tentative only - location TBD)
- October 12 – Strategy and Budget 1pm EDT Conference Call (In lieu of meeting)
- October 26 – Strategy and Budget 1pm EDT Conference Call (In lieu of meeting)
- November 16 – Budget Approval 1pm EST Conference Call (In lieu of meeting)

**Adjournment**

Bell makes motion to adjourn. Dresnek seconds.

Adjourned at 1:33 pm EDT.
ITEMS REQUIRING BOARD ACTION (delayed items require no action)

- Certification Card policy adoption

FINANCE
- Need FY 2015 4th QTR financial report narrative to post on website
- Need FY 2016 1st QTR financial report narrative to post on website
- 1099 and W-2’s have been delivered to employees and contractors
- Checked with tax CPA for any implications on the projected estate donation (adds a single form to our return).
- Received estate check donation for $65,422.49 (placed in reserves)
- Placed March financials in DropBox

CERTIFICATION – John Boburchuk
- Helped back fill a lead evaluator for New Braunfels ST II testing and LE course and workshop
- Provided feedback and edits for ASTM WK53767 – Standard Terminology Relating to F32 Land Search And Rescue Guides
- Read, reviewed and voted affirmative on ASTM items:
  o Action non persuasive ruling of negative from Irvin Lichtenstein from ballot F32(15-02)
  o Guide for Guide for Training of Land Rescue Team Leader WK49096
  o Guide for Training for Personnel Operating Small Land Off Road Vehicles (ATV-ROHV Ops Endorsement) WK51660
  o Guide for Training and Equipping Search And Rescue Personnel Operating on Mountain Bikes (Mountain Bike Endorsement) WK48250
  o Guide for Training for Snowmobile Operators (Endorsement) WK53681
- 1st Draft of new SARTECH II update delivered to Boyer, Enberg

EDUCATION – Bryan Enberg
- ADSAR Book Update - received a hardcopy version at the Jan BoD meeting. The copy had an ISBN number (not listed to NASAR) and no copyright listed. Still waiting for contributor contracts and photo/illustration releases.
- Filled a contract for a MLPI instructor for Iowa Homeland Security
- Working on filling a Tracking instructor for Tennessee Association of Rescue Squads (TARS)

PROFESSIONAL STANDARDS – Rob Davis
- Complaints regarding instructors and evaluators
o Received complaint regarding online SARTECH III test and scoring. Spoke with vendor to make sure it was working right.
o Received two complaints regarding NASAR member drinking at a dry conference and lying about it (not a NASAR conference).
  • Ongoing research for LMS system
  • Ordered business cards for Rob Davis

ADVOCACY – David Kovar
  • Provided comments for ASTM efforts on UAS typing standards

OUTREACH
  • Reviewed monthly newsletter draft, made edits and approved for distribution
  • Provided article on training to Ohio SAR Newsletter
  • Received recognition as a certifying organization for the Presidents Volunteer Service Award (applied in August 2015)
  • Ordered whistles as handout for NM Escape Conference
  • Posted January and February Board Meeting minutes on website

MEMBERSHIP
  • No identified organization to pick up the PA State Membership fee in January (still investigating options with PEMA and PSARC)
  • The newly designed, 4 color member cards are now in use
  • The newly designed Life Member recognition presentation medallion is now in stock and will ship to new Life Members
  • Started discussions regarding a state US&R Task Force purchasing a “state” membership
  • Interest from a group in the UAE (United Arab Emirates) in coming to the state to receive NASAR training and become instructors/lead evaluators

FUNDRAISING
  • Nothing to report

MISCELLANEOUS ITEMS
  • Performed weekly backups for DropBox content
  • Performed monthly backup for website content
  • Discussions with First Tactical regarding relationship and possible design of a uniform style SAR shirt for NASAR to sell.
  • Conference call with Waterford Press regarding progress of quick guides publishing.
  • Added new canine log product to bookstore
  • Working on staffing task forces for NCSARA (Natl Canine SAR Alliance)
  • Signed MOU with ANTRIS
RECENT / UPCOMING TRAVEL

- April 5-6 Nevada: Meet with Red Rock SAR
- April 15 – 17 New Mexico: Escape Conference
- April 19 – 20 California: SAR Coordinators Conference
- May 8 – 13 Louisiana: Governors Hurricane Conference (Kovar)
- May 9 – 11 Mississippi: Meridian Homeland Security Meeting
- May 21 – 25 Colorado: ATD Conference (online learning)
- June 3 – 5 Texas: In-Person Board Meeting
- June 25 – 29 Minnesota: NSA Conference
- August 15 – 20 Georgia: MUPC Conference
- September 20-22 Illinois: Online Training Conference