



## National Federation of Filipino American Associations (NaFFAA) Washington, DC Internship Program

The National Federation of Filipino American Associations (NaFFAA) is seeking interns for our national office in Washington, DC. Internships are year-round and NaFFAA is flexible with start and end dates. Applicants who can commit at least 10-20 hours a week will be prioritized.

Since 1997, NaFFAA has been the standard bearer for promoting the welfare and well-being of the 4 million Filipinos and Filipino Americans throughout the United States. As a non-partisan and non-profit organization, NaFFAA is the largest national affiliation of Filipino American institutions, umbrella organizations, and individuals. Its thirteen-member regions cover the continental United States, Alaska, Hawaii, and the Pacific Islands.

NaFFAA interns are responsible for assisting the staff around three key areas: leadership development, civic engagement, and national advocacy. Depending on individual experience/interest, NaFFAA interns will have the opportunity to work with the following NaFFAA National Chairman's Councils, including, but not limited to:

- *Communications*: draft press releases, blogs, and social media posts, and oversee marketing/branding efforts.
- *Government Relations and Legislative Affairs*: monitor pending legislation, draft policy memos, and talking points.
- *Membership*: Oversee initiatives designed to increase membership, track membership growth, and distribute information to current members.
- *Development*: Assist with development campaigns and ongoing fundraising efforts with individual donors, corporations, and foundations.
- *Programs*: help coordinate initiatives and events:
  - Federation Forum in May, a convening of representatives from national Filipino American organizations to discuss their collective agenda.
  - EPYC (Empowering Pilipino Youth through Collaboration), a program to engage and empower young Filipino Americans in order to build the next generation of NaFFAA leaders.
  - FilAm Vote, a program which aims to unite, build, and increase political empowerment through voter registration, voter education, voter protection, and Get Out The Vote (GOTV).
  - NaFFAA's 20th Anniversary Gala in October in Washington, DC.

The National Federation of Filipino American Associations (NaFFAA) is a non-profit, non-partisan organization. Established in 1997, NaFFAA has been the standard bearer for promoting the welfare and well-being of the 4 million Filipinos and Filipino Americans throughout the United States. NaFFAA is the largest national affiliation of Filipino American institutions, umbrella organizations, and individuals. Its thirteen-member regions cover the continental United States, Alaska, Hawaii, and the Pacific Islands. NaFFAA's vision is to serve as the voice of all Filipinos and Filipino Americans by uniting, engaging, and empowering diverse individuals and community organizations around three key areas: leadership development, civic engagement, and national advocacy.

[www.NaFFAA.org](http://www.NaFFAA.org)



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### How to Apply:

If you are interested in applying, please send the following to NaFFAA Executive Director Jason Tengco at [jason.tengco@naffaa.org](mailto:jason.tengco@naffaa.org) with subject line “NaFFAA Internship Application”:

- Cover Letter indicating which Chairman’s Council(s) you prefer and the dates that you are available for the internship
- Resume
- 2-3 references

### Deadlines:

- Applications will be accepted on a rolling basis with a priority deadline of March 24, 2017.

### All applicants must be:

- At least 18 years of age
- A current undergraduate student **OR** a recent graduate/young professional
- Familiar with Filipino American issues and have outstanding research, writing, communications, and computer skills

All NaFFAA internship positions are unpaid. NaFFAA does not discriminate on the basis of race, religion, sex, national origin, political affiliation, sexual orientation, gender identity, marital status, disability, age, or other non-merit factors. People of color, women, gay, lesbian, bisexual, transgender, and differently-abled individuals are strongly encouraged to apply.