

NEXTGEN LEADERS WORKSHOP

Accelerating Advocacy & Accountability for Noncommunicable Diseases in East Africa

May 5-7, 2017 Kigali, Rwanda



Logistics Communication and Welcome Package

Arrival dates: Thursday 4th May OR Friday May 5th 2017

Departure dates: Sunday 7th May 2017

Workshop dates : Friday, May 5th until Sunday May 7th 2017

Please note that ALL sessions are mandatory, unless indicated otherwise.

Weather: The weather in Kigali is currently rainy. Please carry some warm clothing.

Dressing: Business casual, something you can move in on Saturday (for 30 minutes yoga- not too intensive, don't worry!), T-shirts will be provided

Spoken Languages: Kinyarwanda, English, French and Swahili

Currency: Rwandan Francs

Emergency/police line: 999/911

OTHER IMPORTANT INFORMATION

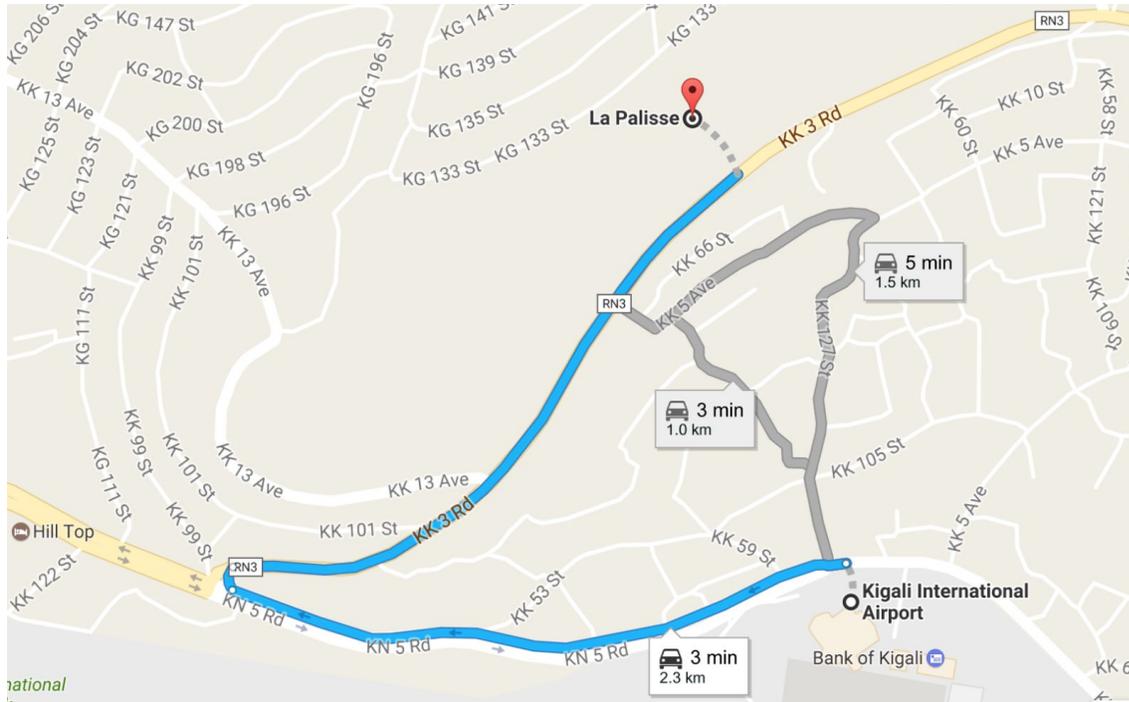
1. Accommodation:

We will provide accommodation from your arrival date (May 4 or 5th) until the morning of May 7th (2-3 nights). You will be staying at the **La Palisse Hotel** in the Kigali City Centre.

Kindly note due to limited resources, you are booked into shared double rooms.

La Palisse Hotel

Address: Kigali, Rwanda
Phone: +250 788 385 505
Email: lapalisseho@yahoo.fr
Website: Lapalissehotel.com



2. Meals

We will provide breakfast from Friday- Sunday and lunches on Friday and Saturday. We will also provide dinner on Friday.

You will be responsible for: all meals on the Thursday 4th of May, dinner on Saturday, lunch and meals after the workshop on Sunday, and any other costs incurred. Lunch or dinner costs around **USD 2-3**.

3. Transport:

If you have been notified that you have received a travel grant, we will provide return airfare to your respective countries, however, you will be expected to cater for your own ground transportation from the airport to the workshop venue.

We will be happy to organise a pick up car at the airport at a cost of approx **7 USD per car**, which can be shared with other participants arriving/departing around the same times.

During the workshop:

No transport needed as we shall be using the same hotel for the workshop.

4. Taxis:

- a. Reliable Taxi drivers:
 - i. Ernest: +250 788550475
 - ii. Rutayisire: +250 788819777

5. Currency

The currency used is Rwandan Francs, where 1 USD=834 Rwf.

Although there are bureaus within the airport and banks in the Central business district, it is advisable that you change the currency within your countries for convenience.

6. Medical Insurance:

We will not be able to provide medical insurance or any other type of insurance to participants. We therefore request that participants make personal arrangements for this.

If you have any medical condition which needs to be notified to the organisers, kindly email Info@ncdaction.org as soon as possible.

Rwanda has modern healthcare facilities should they be needed. Medical insurance is necessary in case of unforeseen events, such as accidents or sudden illness that might require evacuation for treatment. The risk of malaria is low in Kigali.

7. Visas

Foreign Nationals wishing to obtain a Rwandan Visa, submit their applications to Rwandan Diplomatic Missions of their Country of residence for processing.

In case where Rwanda has no a Diplomatic Mission/ consulate, foreign nationals request for a visa acceptance letter online, which will be presented on arrival to obtain a visa upon payment of visa fee (\$30- 50).

EAC Partner states citizens' shall be issued with 6 months visitors pass (renewable) upon arrival with no fee.

Nationals of Australia, Germany, Israel, New Zealand, Republic of South Africa, Sweden, United Kingdom, and United States of America will be issued with entry visa valid for a period up to 30 days and pay for a visa (\$30) upon arrival without prior application.

For more details on entry issues visit [Rwanda immigration website](#)

8. RWANDA ENTRY HEALTH REQUIREMENTS

Yellow fever vaccination certificate will be required at the airport/border post. In the event of a major disease outbreak, specific requirements could be set and put to the knowledge of the public.

9. Hospitals

Key public hospitals in Kigali

KING FAISAL HOSPITAL ADDRESS: KG 544 St, Kigali, Rwanda WORKING HOURS:24hrs Tel:+250 58 88 88 http://kfh.rw	UNIVERSITY TEACHING HOSPITAL OF KIGALI ADDRESS:KN 4 Ave, Kigali, Rwanda Tel: +250 252 575 462
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Some private hospitals in Kigali

HOPITAL CROIX DU SUD
KG 201 St, Kigali, Rwanda
Tel: [+250 785 246 882](tel:+250785246882)

10. For any clarifications, kindly reach out to one the organisers over email or WhatsApp:

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Francis Nuwagaba +250 788595910 fnuwagaba1@gmail.com	Jordan Jarvis +16176379229 jordan@ncdaction.org
Odok Christopher 0715594871 chrisodok26@gmail.com	Mellany Murgor murgormellany@gmail.com