

## Vacancy: Fundraising Chair, Board of Directors

### About

The Young Professionals-Chronic Disease Network (YP-CDN) is a global health and social justice nongovernmental organization (NGO) working at global and local levels, founded in 2010 and legally established in the U.S. in 2014. YP-CDN has three domains of work: advocacy, capacity building of our members, and community-building. We aim to catalyze social and political change by targeting non-communicable diseases (NCDs)--a cause and consequence of poverty and inequity. Our mission is to mobilize young leaders to take action on the growing and unjust burden of NCDs worldwide. Our vision is to create a generation of change: a world where all people have the opportunity to lead healthy, productive lives.

Primarily, YP-CDN invests in the next generation of health leaders by equipping them with the knowledge, skills, networks, experiences and platform they need to create NCD policy and social change. As a multidisciplinary global network, YP-CDN brings together over 6,000 young professionals online through our social networking platforms and hundreds of members in-person through 9 local advocacy chapters. Our board of directors oversees governance, and the executive team have led advocacy, network growth and programming.

### Role Objective

The Fundraising Chair will ensure that structures and procedures are in place for securing the resources required by the organization, by leading and overseeing the organization's fundraising strategy. They will work closely with other Board Members and ensure that each Board Member fulfills their duties and responsibilities for contributing to fundraising efforts. They will act as an ambassador of the organization in partnership with the ED, President and Chair.

Remuneration: The role of Treasurer is not accompanied by any financial remuneration, although expenses for travel may be covered.

Location: United States (anywhere)

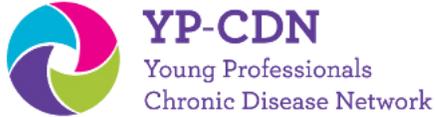
Time commitment: 6-8 Board meetings per year; Approximately 15-20 hours per month to deliver on responsibilities; Regular meetings with the ED and relevant Board members to deliver responsibilities.

Reporting to: The Board of Directors; Through the Board of Directors, certain duties of the Fundraising Chair may be delegated to the Executive Director, Board members and/or committees as appropriate; however, the accountability for them remains with the Fundraising Chair.

### Responsibilities

The Fundraising Chair is responsible for:

- Oversee organization's fundraising efforts



- Responsible for setting financial and benchmarking goals in partnership with the fundraising team and ensures infrastructure, budget and board engagement are in place to achieve goals.
- Ongoing review and analysis of revenue streams
- Active participation in cultivation, solicitation and stewardship activities with guidance and support from the Board and volunteers
- Board Development: The Fundraising Chair ensures that structures and procedures are in place for effective fundraising, and potentially setting up an additional development committee to achieve those goals

### **Specific Duties**

- Develop and manage the fundraising policy and strategy for the organization
- Identify new prospects and opportunities for fundraising
- Work with the Board on recruitment of new Board and Advisory Council members who have influence and access to affluence
- Identify and cultivate high-net-worth donors
- Make introductions to potential donors and corporate sponsors
- Host special meetings or events to raise funds
- Review historical, actual versus goals on an ongoing basis to ensure achieving fundraising goals are on target
- Attend, where applicable alongside the ED, key meetings with potential donors
- Make a financial contribution to the extent of one's financial capacity
- Solicit contributions from contacts
- Engaging Board Members in fundraising opportunities

### **Meetings**

The Fundraising Chair participates in Board meetings as a voting member. The Fundraising Chair provides items for the agenda as appropriate.

### **Term**

The YP-CDN Treasurer (and board members) will serve a two-year term to be eligible for re-appointment for additional terms.