



**YP-CDN**  
Young Professionals  
Chronic Disease Network

## **Treasurer**

### **Mission**

Young Professionals Chronic Disease Network (YPCDN) mobilizes a global community of young leaders to take action against social injustice driven by NCDs.

We are offering a strong opportunity with a globally respected organization with high-integrity. We are re-shaping the strategy for an impactful organization that reaches talented emerging leaders all over the world.

We are seeking a highly qualified Treasurer to assist with sustainability of the organization.

The candidate should:

- Have proven financial acumen
- Track record of managing relationships related to fiduciary duties and/or legal requirements of such

### **GENERAL RESPONSIBILITIES:**

The VP of Finance is responsible for ensuring that the Board of Directors and its members:

- Carries out the responsibilities of a member of the Board of Directors
- Assists in the preparation of the budget
- Monitors the budget
- Ensures the Board's financial policies are being followed
- Reports to the Board of Directors and general membership on finances
- Prepares any required financial reporting forms
- His or her signature should appear on all checks of the organization with the second signature from any of the board's other directors or staff with signing authority
- Chairs the finance committee when it is needed

**SPECIFIC RESPONSIBILITIES:**

- facilitate strategic thinking within the Board about short- and long-term financial vitality
- develop financial literacy among all the directors
- establish a dashboard or set of key performance indicators that tells the Board at a glance how the organization is doing on critical measures (after facilitating a discussion with the Board on what those critical measures are)
- regularly report to the Board on that dashboard

**Meetings**

Presence at quarterly meetings (in-person or virtual)

**To Apply**

Please send CV and any relevant links to online work with the subject line Treasurer to [erin.little@sucreblue.org](mailto:erin.little@sucreblue.org)