

# TREE REMOVAL REQUEST NOTIFICATION SHEET

DATE: April 16, 2020  
# OF PAGES: 1

**SENT TO:**

COUNCIL DISTRICT: 13  
ATTENTION: Marisol Rodriguez / Steve Jaramillo  
PHONE NUMBER: 213-207-3015  
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EMAIL: marisol.rodriquez@lacity.org / steve.jaramillo@lacity.org

**SENT FROM: URBAN FORESTRY DIVISION**

1149 S. Broadway, 4th Floor, Los Angeles, CA 90015  
PHONE #: (213) 847-3077 FAX: (213) 847-3033 Mail Stop #550

**MESSAGE:** The Urban Forestry Division received the following permit request to remove trees.

**REQUESTER'S INFO:** Rachael Stoddard  
Essex Portfolio, L.P  
1100 Park Place, Suite 200  
San Mateo CA 94403

**PERMIT TYPE:** Fee permit: \$349.86

**TREE LOCATION:** 6240 W Sunset Blvd

**TREE SPECIES AND QUANTITY:** (2) Mexican fan palm (*Washingtonia robusta*)

**REASON FOR REQUEST:** (1) New Driveway approach & (1) proximity to building

**CEQA:** The tree removal(s) is/are (1) classified as operation, repair, maintenance or minor alteration of existing street, sidewalk, and gutter, involving negligible or no expansion of use beyond that previously existing; and does not involve the removal of a scenic resource; (2) the action is exempt under Article III, Section 1, Class 1, Category 3 (existing facilities - sidewalk repair or maintenance) of the City of Los Angeles Environmental Quality Act Guidelines (2002); and (3) none of the exceptions to the use of a categorical exemption as set forth in Section 15300.2 of the State CEQA Guidelines apply.

**TREE REPLACEMENT REQUIREMENTS:**

PLANTING QUANTITY AND SPECIES: 2 40' brown trunk Mexican fan palm

**TREE PLANTING GUARANTEE FEE:**

24-inch box size - Planning - 4 units or more: ( ) Tree(s)  
15-gallon container size - Commercial: ( 2 ) Tree(s)  
15-gallon container size - Residential - 4 units or less : ( ) Tree(s)

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**FOR BUREAU OF STREET SERVICES USE ONLY**

The above request has been reviewed and approved.  The above request is denied.

APPROVED BY: \_\_\_\_\_

DATE APPROVED: \_\_\_\_\_