

TREE REMOVAL REQUEST NOTIFICATION SHEET

DATE: **October 8, 2020**
OF PAGES: **1**

SENT TO:

COUNCIL DISTRICT: **6**
ATTENTION: **Lorena Bernal/ Marcos Sanchez**
PHONE NUMBER: **818-778-4999 / 818-771-0236**
FAX NUMBER: **818-778-4998 / 818-767-7821**
EMAIL: **lorena.bernal@lacity.org / marcos.sanchez@lacity.org**

SENT FROM: URBAN FORESTRY DIVISION

1149 S. Broadway, 4th Floor, Los Angeles, CA 90015
PHONE #: (213) 847-3077 FAX: (213) 847-3033 Mail Stop #550

MESSAGE: The Urban Forestry Division received the following permit request to remove trees.

REQUESTER'S INFO: LAUSD Gilbert Miralles
Bernards Company
555 1st Street San Fernando CA. 91340
818 581-9913 / gmiralles@bernards.com

PERMIT TYPE: Fee \$ 349.86

TREE LOCATION: 12431 Roscoe BL

TREE SPECIES AND QUANTITY: (1) Jacaranda (Jacaranda mimosifolia)

REASON FOR REQUEST: New Driveway approach

CEQA: The tree removal(s) is/are (1) classified as operation, repair, maintenance or minor alteration of existing street, sidewalk, and gutter, involving negligible or no expansion of use beyond that previously existing; and does not involve the removal of a scenic resource; (2) the action is exempt under Article III, Section 1, Class 1, Category 3 (existing facilities - sidewalk repair or maintenance) of the City of Los Angeles Environmental Quality Act Guidelines (2002); and (3) none of the exceptions to the use of a categorical exemption as set forth in Section 15300.2 of the State CEQA Guidelines apply.

TREE REPLACEMENT REQUIREMENTS:

PLANTING QUANTITY AND SPECIES: 2 24 inch box Jacaranda within scope of project

TREE PLANTING GUARANTEE FEE:

24-inch box size - Planning - 4 units or more: () Tree(s)
15-gallon container size - Commercial: ()
15-gallon container size - Residential - 4 units or less : ()

FOR BUREAU OF STREET SERVICES USE ONLY

☐ The above request has been reviewed and approved.

☐ The above request is denied.

APPROVED BY: _____

DATE APPROVED: _____

UFD TREE REMOVAL PERMIT APPLICATION INTERNAL CHECKLIST

ADDRESS: 12431 Roscoe BL

CD#: 6

SR#: 1-1735645091

GENERAL PERMIT REQUIREMENTS (ALL PERMITS, FORMAL & INFORMAL):

- | | |
|--|--|
| <input checked="" type="checkbox"/> Removal Permit Application | <input checked="" type="checkbox"/> Subject Tree Details (quantity, size, species) |
| <input checked="" type="checkbox"/> Construction Permit Type (A, B, City Planning, etc) | <input checked="" type="checkbox"/> Field Inspection Report |
| <input checked="" type="checkbox"/> Comprehensive Color Photographs | <input type="checkbox"/> Plot Plan (if necessary) |
| <input type="checkbox"/> Geo Soils Report (if necessary) | <input type="checkbox"/> HPOZ Confirmation |
| <input checked="" type="checkbox"/> Mitigation Details | <input checked="" type="checkbox"/> ZIMAS Parcel Profile Report |
| <input checked="" type="checkbox"/> Replacement tree quantity, size & species (if replacements are required) | <input type="checkbox"/> Tree Planting Guarantee Fee |
| <input type="checkbox"/> Delivery tree quantity, size & species (if deliveries are required) | (See Tree Planting Guarantee Fee Checklist) |
| <input checked="" type="checkbox"/> Driveway only: a photo of the proposed driveway entrance marked by cones | <u>fee permit \$349.86</u> |

☐ CITY FORCES - STAFF WILL NOTIFY

WHEN PERMIT IS APPROVED

INFORMAL (1 OR 2 TREES) MUST INCLUDE GENERAL PERMIT REQUIREMENTS AND THE FOLLOWING:

☒ INFORMAL STANDARD TREE(S)

- ☒ Notification Sheet (CD/CFAC)
- ☒ CEQA Evaluation Form
- ☐ Other environmental documents:
 - ☐ Notice of Exemption (for categorical exempt)
 - ☐ Mitigated Negative Declaration
 - ☐ Environmental Impact Report

☐ INFORMAL PROTECTED TREES

- ☐ Protected Tree Report
- ☐ Notification Sheet (CD/CFAC)
- ☐ CEQA Evaluation Form (protected tree)
- ☐ Other environmental documents:
 - ☐ Notice of Exemption (for categorical exempt)
 - ☐ Mitigated Negative Declaration
 - ☐ Environmental Impact Report

☐ Bond Prepared

FORMAL (3 TREES OR MORE) MUST INCLUDE GENERAL PERMIT REQUIREMENTS AND THE FOLLOWING:

☐ FORMAL STANDARD TREES

- ☐ Board Report with transmittals attached
- ☐ Notification Sheet (CD/CFAC)
- ☐ CEQA Evaluation
- ☐ Tree Notification System Updated
- ☐ Other environmental documents:
 - ☐ Notice of Exemption (for categorical exempt)
 - ☐ Mitigated Negative Declaration
 - ☐ Environmental Impact Report

☐ FORMAL PROTECTED TREES

- ☐ Board Report with transmittals attached
- ☐ Protected Tree Report
- ☐ Notification Sheet (CD/CFAC)
- ☐ Tree Notification System Updated
- ☐ CEQA Evaluation Form (protected tree)
- ☐ Other environmental documents:
 - ☐ Notice of Exemption (for categorical exempt)
 - ☐ Mitigated Negative Declaration
 - ☐ Environmental Impact Report

☐ Bond Prepared

REVIEWED BY:

INITIALS:

DATE:

- | | | |
|---------------------------------------|-----------|----------------|
| <input type="checkbox"/> H. BANUELOS | | |
| <input type="checkbox"/> S. DUPREY | | |
| <input type="checkbox"/> A. HERNANDEZ | | |
| <input type="checkbox"/> J. KIM | | |
| <input type="checkbox"/> K. LEWIS | | |
| <input type="checkbox"/> D. MIRANDA | | |
| <input type="checkbox"/> A. SANCHEZ | | |
| <input type="checkbox"/> L. TORRES | | |
| <input type="checkbox"/> R. TULL | <u>AT</u> | <u>10-8-20</u> |
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | | |

IMPORTANT: This form shall be attached to all removal permit requests submitted to the Chief Forester for approval. Removal permit requests submitted without this form will be returned to the appropriate Superintendent. Please be advised that signing your initials indicates that you have reviewed the attached permit application for completion and accuracy. If the above requirements have not been met, the removal permit application will be returned to the appropriate supervisor.

CLERICAL USE ONLY

NOTIFIED CD & CFAC - INITIALS	DATE
UPDATED BRDB & CRM - INITIALS	DATE
SUBMITTED FOR TT APPROVAL - INITIALS	DATE
SUBMITTED FOR HB REVIEW - INITIALS	DATE
SUBMITTED FOR COMMISSIONER BRIEFING - INITIALS	DATE
SUBMITTED FOR BPW APPROVAL - INITIALS	DATE



APPLICATION FOR A TREE REMOVAL PERMIT

For on site native trees and protected by Ordinance
177404 and parkway trees

BUREAU OF STREET SERVICES URBAN FORESTRY DIVISION

1149 S. BROADWAY SUITE 400, LOS ANGELES, CA 90015
Tel: 213-847-3077 Hours: 7:00 a.m. - 4:00 p.m. (Mon. and Wed. only)

STEP 1: Call (800) 996-2489 or visit "MyLA 311" to obtain a Service Request Number (Application #): 1-1735645091
Application Number

STEP 2: This completed application, along with all supporting documentation (see checklist on page 3), should be submitted by US mail to the address above or by email to bss.urbanforestry@lacity.org. (Incomplete applications will not be accepted and may be returned.)

Property Address: 12431 Roscoe Boulevard Sun Valley CA 91352
(Print Clearly) Number Street Name City State Zip Code

Property Owner's Name: Polytechnic High School, LAUSD ; John Serdar
First Last Representative OAR

Property Owner's Contact Information: 626.590.7414 John.Serdar@LAUSD.net
Tel. No. Including Area Code Email Address

Total number of tree(s): 1 and specific reason for tree removal New driveway approach will be installed at the location of the
(Damaged sidewalk, driveway installation, street widening, City Planning condition, staging
of the existing tree. This new driveway will be the main access for the school access road along Sharpe Ave.

tree in proposed foot print of the structure or dead tree. If it is a sewer line replacement issue, a sewer connection permit from the Public Works Bureau of Engineering is required.

Property Owner's Representative/Agent: Gilbert Miralles
First Last

Company Name: Bernards

Address: 555 1st Street San Fernando CA 91340
Number Street Name City State Zip Code

Contact Information: 818-581-9913 gmiralles@bernards.com
Tel. No. Including Area Code Email Address

If the tree removal is approved and any fees due have been paid, the permit should be made out to (if this area is left blank, the permit will be made out to property owner):

Name: Polytechnic High School, LAUSD ; John Serdar
Representative OAR

Email or Mailing Address: John.Serdar@LAUSD.net

☒ This is a standard application for STREET TREES. Complete Section 1 of the attached check list.

☐ This is a standard application for PROTECTED TREES. Complete Section 2 of the attached checklist. Must include CEQA.

☐ This application pertains to a Subdivision/Land Development case. Complete both Section 1 and 2 of the attached checklists and include the following:

1. B-permit drawings in 11" x 17", plot plans, current photos of tree(s), planting plan (2:1), conditions of approval and final version of CEQA documents (EIR, ND, NOE, MND, CE). Tree removals must be addressed, or an addendum will be required. All documents MUST be attached to this application.

2. Project title and case number: _____
(ZA, TR, CPC, DIR, VAC, PM, DOT, APC)

TREE REMOVAL APPLICATION CONTINUED ON THE NEXT PAGE
(PAGE 1 OF 3)

UFD STAFF ONLY

INITIALS: _____

DATE: _____

PLEASE READ THE FOLLOWING BEFORE SIGNING

I am submitting this application along with the attached checklist and required documents to the above address. I understand that submission of this application does not guarantee an approval for a tree removal permit. If the tree removal permit is granted, I understand I will be required to replace the removed tree(s) at a ratio determined by the Urban Forestry Division and pay any outstanding planting, removal and/or permit fees in accordance with City policy. I understand that average processing time for the tree removal permits is 90 to 120 days from the time a complete application is received. This time frame is an average only and is subject to fluctuate depending upon project complexity and further review.

I understand and agree to defend, indemnify, and hold harmless, the City, its officers, agents, employees, and volunteers (collectively "City"), from any and all legal actions, claims, or proceedings (including administrative or alternative dispute resolution (collectively "actions"), arising out of any City process or approval prompted by this application either in whole in part. Such actions include but are not limited to: actions to attack, set aside, void, or otherwise modify, an entitlement approval, environmental review, or subsequent permit decision; actions for personal or property damage; actions based on an allegation of an unlawful pattern and practice; inverse condemnation actions; and civil rights or an action based on the protected status of the petitioner or claimant under state or federal law (e.g. ADA or Unruh Act). I understand and agree to reimburse the City for any and all costs incurred in defense of such actions. This includes, but it's not limited to, the payment of all court costs and attorneys' fees, all judgments or awards, damages, and settlement costs. The indemnity language in this paragraph is intended to be interpreted to the broadest extent permitted by law and shall be in addition to any other indemnification language agreed to by the applicant.

9/16/2020

Date

John L. Serdar CAR

Property Owner's Signature

LAUSD, Polytechnic High School

John L. Serdar

Print Name

STANDARD TREE REMOVAL APPLICATION CHECKLIST

(The following items are REQUIRED and must be attached to the application. Incomplete applications will not be processed.)

Rev. 10/2019

FOR STREET TREES (SECTION 1)

<input checked="" type="checkbox"/>	1.	Bureau of Engineering A-permit (All driveway A-permits must include the notation "Driveway cannot be relocated").
<input checked="" type="checkbox"/>	2.	Plot Plans – Trees to be removed MUST be highlighted.
<input checked="" type="checkbox"/>	3.	Clear color photos of entire tree and/or damaged sidewalk (if repairing the sidewalk). Minimum photo size 5" x 7".
<input checked="" type="checkbox"/>	4.	Any further information that is pertinent to the project and justifies the need to remove tree(s).

FOR PROTECTED PRIVATE PROPERTY TREES (SECTION 2) Three (3) hard copies of the Protected Tree Report (PTR) or electronic copy shall be submitted by email or US Mail containing the following required information. (Los Angeles Municipal Code (LAMC) Section 17.02)

<input type="checkbox"/>	1.	"Tree Expert" A person with at least four (4) years of experience in the business of transplanting, moving, caring for and maintaining trees and who is (a) a certified Arborist with the International Society of Arboriculture and who holds a valid California license as an Agricultural Pest Control Advisor or (b) a Landscape Architect or (c) a registered consulting Arborist with the American Society of Consulting Arborists. (Amended by Ord. No. 177, 404 Effective 04/23/06)	
<input type="checkbox"/>	2.	By whom the PTR is prepared.	<input type="checkbox"/> 3. For whom the PTR is prepared.
<input type="checkbox"/>	4.	PTR location address with short with short geographic description.	<input type="checkbox"/> 5. Date PTR is prepared.
<input type="checkbox"/>	6.	Date PTR field inspection.	<input type="checkbox"/> 7. PTR purpose.
<input type="checkbox"/>	8.	Table of Contents.	<input type="checkbox"/> 9. Project Description and background.
<input type="checkbox"/>	10.	Square footage of the entire property and footprint square footage of the existing and proposed new structures.	
<input type="checkbox"/>	11.	Field observations.	
<input type="checkbox"/>	12.	Findings.	
<input type="checkbox"/>	13.	Recommendations.	
<input type="checkbox"/>	14.	Trees tagged and numbered.	
<input type="checkbox"/>	15.	Mitigation (optional, City of Los Angeles proscribes mitigation for any protected tree removal approval). The ordinance states the mitigation shall "approximate the value" of the removed trees. The current Board of Public Works policy has increased the minimum requirements for protected tree replacement to 4:1. The Bureau determines tree value or a group of trees in context with their environment.	
<input type="checkbox"/>	16.	Protected tree construction impact guidelines.	
<input type="checkbox"/>	17.	Matrix (spreadsheet) summarizing field observations of all protected tree(s) on subject property and any offsite protected trees that may be impacted by project number (trees to be field tagged, provide code for offsite trees, i.e. OS#1), tree species, tree height, diameter, spread, physical condition, (i.e. declining, drought stressed, twig dieback, etc.), suggested treatment, tree rating, any other related information.	
<input type="checkbox"/>	18.	Matrix of proposed protected tree removals.	
<input type="checkbox"/>	19.	Matrix of proposed protected trees to remain.	
<input type="checkbox"/>	20.	Color photographs of all protected tree(s) (multiple trees may be shown on a photo if there is some method to differentiate between individual trees). Minimum photo size 5" x 7".	
<input type="checkbox"/>	21.	11-inches by 17-inches Topographical map (Construction drawing) with all protected trees plotted (as close to real positions as possible, survey not required). Trees shall be color-coded, either highlighted or CAD as follows: Quercus spp (yellow), Platanus racemose (blue), Umbellularia californica (green), Juglans californica (orange). All proposed protected tree removals shall be circled in red. Approximate canopy spread should also be included. Included on the plan shall be the footprint of any proposed buildings, walls, patios, pools, etc. Also, to be included on plan is lot and proposed building(s) square footage.	
<input type="checkbox"/>	22.	Landscape plan showing locations of all replacement trees on a 4:1 basis with the tree stock size to be determined by the City. This plan shall be species color coded as per item 21.	
<input type="checkbox"/>	23.	Verification of current licenses and certifications.	
<input type="checkbox"/>	24.	Any further information that preparer or the City opines is pertinent to the project.	
<input type="checkbox"/>	25.	Arborist's opinion whether naturally occurring or planted.	
<input type="checkbox"/>	26.	Pictures of protective fencing around the trees to be protected in place.	
<input type="checkbox"/>	27.	Reason for removal include pictures of damaged parts of tree if applicable.	
<input type="checkbox"/>	28.	Must be in a 3-ring binder if large amount of pages (if sent by US Mail).	
<input type="checkbox"/>	29.	Final version of CEQA documents (CE, ND, MND, EIR) in electronic format if lengthy/large size.	
<input type="checkbox"/>	30.	Digital copy of all submissions.	

CLASS "A" PERMIT

THIS IS A SUPER (A) PERMIT



Job Location:
Contact: CIVIL ENGINEERS
Contact Phone: 213-418-0201
Permittee: KPFF
Permittee Address: 700 South Flower, Suite 2100
 Los Angeles, CA 90017
Permittee Phone: 213-418-0201
Description of Work: New
APN: 2634-019-900

12431 W ROSCOE BLVD
CIVIL ENGINEERS
213-418-0201
KPFF
700 South Flower, Suite 2100
Los Angeles, CA 90017
213-418-0201
New
2634-019-900

Permit No. A2018-003609 V
Reference No. 71939
Date Issued: 12/18/2018
Expiration Date: 06/16/2019
Engineering District: Valley
Thomas Guide (Page/Grid): 532 E1
Issued by: apeksnya Bajracharya
Issuing District: Valley

For questions regarding this permit call: (818) 374-5090

CALL BUREAU OF CONTRACT ADMINISTRATION
 FOR INSPECTION PRIOR TO COMMENCING WORK: (213) 485-5080

I hereby agree to observe all requirements of the Los Angeles Municipal Code, the Standard Specifications, and any special requirements made part of this permit.

Date: 12/18/18

Inspector:

Date:

X *Michael Murray*

FIELD NOTES:

REMARKS: (N) W=28' DRIVEWAY ALONG SHARP AVE, (N) W=30' DRIVEWAY ALONG WICKS ST, (N) W=30' DRIVEWAY ALONG ARLETA. CLOSE UNUSED DRIVEWAYS. (N) SIDEWALK. LADOT APPROVAL OBTAINED. DRIVEWAYS CANNOT BE RELOCATED.

Frontage				Intersection		Frontage			Intersection Results	
Curb Face to Edge of Sidewalk:				Width of Sidewalk:			Curb Face to Property Line:		Qty	
Height of Curb:										
Driveways:										
Driveway No.	Case No.	(A)	(X)	(Y)	(W)	(T)	(GW)			
1	2	12' 0"	3' 6"	7' 0"	28' 0"	6"	0"			
2	2	10' 0"	4' 0"	8' 0"	30' 0"	6"	0"			
3	2	11' 0"	4' 0"	8' 0"	30' 0"	6"	24"			
Fees:										
Fee Description	Qty	Unit	Rate	Subtotal	Discount	Net Amt.	3.00% Sur.(1)	7.00% Sur.(2)	Total	Initial
A-Permit Basic Fee	1	each	\$273.00	\$273.00	\$0.00	\$273.00	\$8.19	\$19.11	\$300.30	
Concrete Pmnt Insp-Driveway No. 1	490.00	Sq. Ft.	\$0.85	\$416.50	\$0.00	\$416.50	\$12.50	\$29.16	\$458.16	
Concrete Pmnt Insp-Driveway No. 2	456.00	Sq. Ft.	\$0.85	\$387.60	\$0.00	\$387.60	\$11.63	\$27.13	\$426.36	
Concrete Pmnt Insp-Driveway No. 3	494.00	Sq. Ft.	\$0.85	\$419.90	\$0.00	\$419.90	\$12.60	\$29.39	\$461.89	
Concrete Pmnt Insp-Sidewalk 1 (new)	360.00	Sq. Ft.	\$0.85	\$306.00	\$0.00	\$306.00	\$9.18	\$21.42	\$336.60	
Concrete Pmnt Insp-Sidewalk 2 (new)	300.00	Sq. Ft.	\$0.85	\$255.00	\$0.00	\$255.00	\$7.65	\$17.85	\$280.50	
Concrete Pmnt Insp-Sidewalk 3 (new)	336.42	Sq. Ft.	\$0.85	\$285.96	\$0.00	\$285.96	\$8.58	\$20.02	\$314.56	
Concrete Pmnt Insp-Sidewalk 4 (new)	330.00	Sq. Ft.	\$0.85	\$280.50	\$0.00	\$280.50	\$8.41	\$19.64	\$308.55	



Concrete Pymt Insp-Sidewalk 5 (new)	366.00	Sq. Ft.	\$0.85	\$311.10	\$0.00	\$311.10	\$9.33	\$21.78	\$342.21
Concrete Pymt Insp-Sidewalk 6 (new)	348.00	Sq. Ft.	\$0.85	\$295.80	\$0.00	\$295.80	\$8.87	\$20.71	\$325.38
Concrete Curb Insp	176.00	Ft.	\$3.70	\$651.20	\$0.00	\$651.20	\$19.54	\$45.58	\$716.32
Asphalt Pymt Insp-Street	260.00	Sq. Ft.	\$3.30	\$858.00	\$0.00	\$858.00	\$25.74	\$60.06	\$943.80
Totals				<u>\$4,740.56</u>	<u>\$0.00</u>	<u>\$4,740.56</u>	<u>\$142.22</u>	<u>\$331.85</u>	<u>\$5,214.63</u>



Job Location: 12431 W ROSCOE BLVD

Permit No. A2018-003609

General Notes

Initials: _____

1. A copy of this permit must be at the jobsite at all times.
2. All changes in sketches and permit limits must have prior approval.
3. Call for inspection before noon on the workday prior to doing any work.
4. All work shall comply with the latest edition of the "Greenbook", Standard Specifications for Public Works Construction.
5. Jobsite conditions must comply with the latest edition of the "Work Area Traffic Control Handbook" (W.A.T.C.H.).
6. Pedestrian and vehicular access must be maintained at all times. Barricades and lights must be in use at the jobsite from the start of removals to the completion of the work.
7. If the contractor does not furnish barricades and protective devices, as required, the City of Los Angeles may, at its option, provide them for a fee to the contractor.
8. **All traffic lanes (including: Through, Turning, and Peak Hour lanes) shall be unobstructed from 3:30PM to 7:00 PM and 6:00 AM to 9:00 AM. One traffic lane may be closed at all other times.**
9. The jobsite, including temporary resurfacing, must be maintained by the permittee until all permanent resurfacing is completed.
10. No driveway apron shall be permitted for front yard parking per LAMC Sec 12.21 C (g).
11. Sawcut all removals. No backfill or concrete shall be placed without approval of the inspector.
12. Slurry cement backfill is required in all public streets and alleys. Laterals require inspection before the backfill is placed.
13. Only Bonded Sewer Contractors are permitted to make sewer connections in the public right of way.
14. Property line connections must be completed prior to calling for inspection.
15. All permanent resurfacing must be completed within 3 weeks of the temporary resurfacing or the completion of the job.
16. All permanent resurfacing must be identified by an approved marker/tag identifying the permittee and the year the work was completed. Tags are to be placed as close to the curb as possible. For excavations less than 50 feet long, only one tag should be placed in the middle. For longer excavations, tags should be placed at 50 foot intervals and at both ends.
17. The permittee is required to contact any other agencies impacted by their work.
18. **PERMITTEE SHALL STOP WORK AND CONTACT THE PERMITTING AGENCY PRIOR TO CUTTING OR EXCAVATING ANY DECORATIVE SIDEWALK, PAVEMENT, OR CROSSWALK.**
19. **ANY DAMAGE TO DECORATIVE SIDEWALK, PAVEMENT, OR CROSSWALK MUST BE REPAIRED IN KIND OR RECONSTRUCTED IN KIND BY THE PERMITTEE, AS DIRECTED BY THE PERMITTING AGENCY, IN A MANNER SATISFACTORY TO THE CITY ENGINEER AND THE INSPECTOR OF PUBLIC WORKS.**
20. NO CONSTRUCTION IS ALLOWED ALONG STREETS SUBJECT TO HOLIDAY SEASON STREET CLOSURE RESTRICTIONS. THE HOLIDAY SEASON STREET CLOSURE MORATORIUM IS IN EFFECT FROM MONDAY, NOVEMBER 19, 2018 UP UNTIL WEDNESDAY, JANUARY 2, 2019.
21. See LAMC Sec 62.115 regarding refunds of this permit
22. This permit does not allow occupying/fencing-off/separating and utilizing the public right-of-way permitted work area prior to the start of work or after the work is completed. Furthermore, the work area shall not be used for storage, parking, or staging of the construction activities on the private property
23. The drain shall be 3" diameter pipe for a 6" curb face and a 4" diameter pipe for an 8" curb face or greater. The invert of the drain shall be located 1/2" above the gutter flowline. The drainpipe shall have a minimum 2" clearance from top of curb and be laid on a straight grade with a minimum slope of 1/8" per foot and terminate 1" back of the curb face.
24. Trench backfill and A/C pavement resurfacing shall follow the latest version of LA City Standard Plan S477.

(1) The 3% surcharge funds improvements for the Development Services Trust Fund (LAMC 57.118.4 and 61.17).

(2) The 7% surcharge funds the Public Works Engineering Equipment and Training Trust Fund (LAMC 61.03).

Minimum Inspection Charges: a 10 sq. ft. applies to driveways, sidewalks, access ramps, alley intersections, street resurfacing, and gutters. A 3 In. ft. applies to curbs and curb cuts.

Underground Service Alert

Bureau of Street Lighting

Street Light Relocation

Dept. of Transportation

Traffic Signal Relocation

Parking Meter Removal/Relocation

Department of Water and Power

Water Meter Removal/Relocation

Bureau of Street Services

Street Tree Removal/Trimming

(800) 422-4133

Call 48 hours prior to work

(213) 847-1551

Call 48 hours prior to work

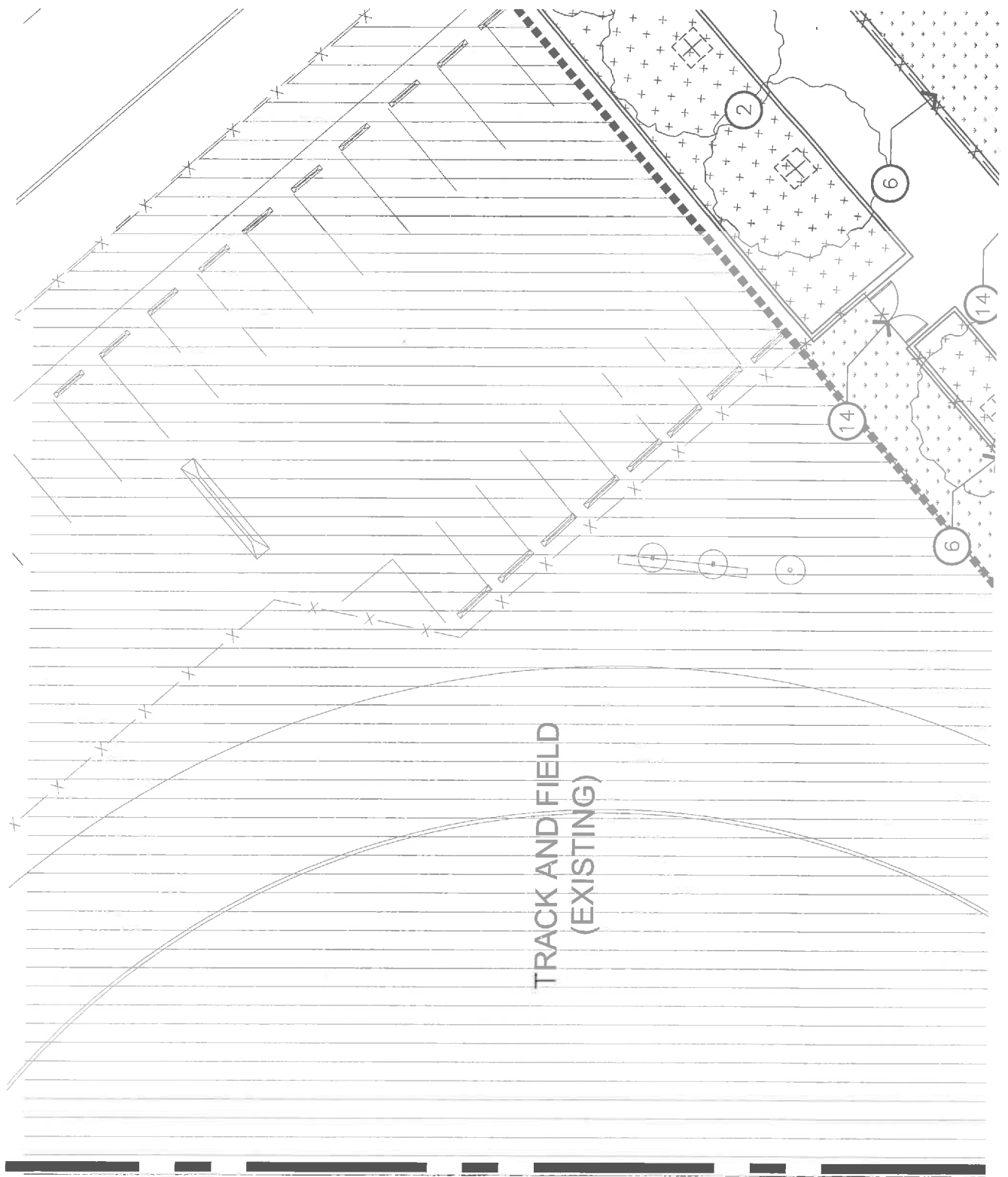
(213) 485-2261

Call 48 hours prior to work

(213) 485-2273

(800) 342-5397

(213) 847-3077



TRACK AND FIELD
(EXISTING)

**CEQA GUIDELINES FOR STREET TREE REMOVAL AND REPLACEMENT
EVALUATION FOR CATEGORICAL EXEMPTION**

ADDRESS: 12431 Roscoe Bl

DATE: 10/08/20

REPORT WRITER: Ignacio Alvarado

CRM#: 1-1735645091

Choose From
Drop Down List

Step 1. Does the street tree removal project involve:

- A. A larger project with its own negative declaration/mitigated negative declaration or environmental impact report? NO
- Consult Navigate LA/Parcel Profile Report from the Department of City Planning (DCP) and look under "Case Numbers" listing on left-hand side with the "ENV-" prefix and a recent year case number. NO
- If the suffix is "-ND", "-MND", or "-EIR", then there may be a negative declaration/mitigated negative declaration or environmental impact report. **If so, this procedure is not applicable and a case-specific CEQA evaluation is required.** NO
- B. Removal of dead, damaged or diseased street trees? **If yes, go to Step 2.** NO
- C. A Sidewalk repair or sidewalk repair in conjunction with a driveway installation? **If yes, go to Step 3.** YES
- D. Something else? **If yes, this procedure is not applicable and a case-specific CEQA evaluation is required.**

Step 2. Dead, damaged or diseased trees:

- Step 2A.** *Is the tree dead or damaged (CEQA Guidelines 15269(c))?* NO
- Is the tree dead or damaged such that removal is necessary to prevent or mitigate an emergency? An emergency is defined as "a sudden, unexpected occurrence, involving a clear and imminent danger, demanding immediate action to prevent or mitigate loss of, or damage to, life, health, property." If yes, CEQA is not applicable. The removal may move forward. NO
- Step 2B.** *Is the tree diseased? Do any of the categorical exemption exceptions applicable to Class 4 apply (CEQA Guidelines 15300.2)?* NO
- Is the project located in an officially adopted sensitive environment (CEQA Guidelines 15300.2(a))? Consult Navigate LA and Navigate LA/Parcel Profile Report (DCP) and review the "Additional Information" in the Parcel Profile Report. NO
- i. Is it in a mapped farmland ("Farmland")? NO

- | | |
|---|----|
| ii. Is it in a flood zone ("Flood Zone")? | NO |
| iii. Is it in (or adjacent to) a watercourse ("Watercourse")? (Within or next to a river, creek, or other body of water?) | NO |
| iv. Is it in a hazardous waste area ("Hazardous Waste")? | NO |
| v. Does NavigateLA indicate this is in a sensitive ecological area (SEA)? | NO |
| vi. Is there any other information that may indicate that this is an officially adopted sensitive environment? | NO |

If yes to any of i.-vi., this procedure is not applicable and a case-specific CEQA evaluation is required.

If no to all of the above, then draft a brief narrative and include photo documentation regarding the dead, damaged, or diseased status of the tree in the project file and continue to Step 2.b.

- | | |
|---|----|
| Are there cumulative impacts of successive projects of the same type in the same place (CEQA Guidelines 15300.2(b))? | |
| b. other tree removal applications in the same area (within a 1 block radius?) and within the past 6 months (?). Next, in the project file, document the tree replacement conditions for the removal, including number, size, and specimen. | NO |
| Are there unusual circumstances and a fair argument that the activity will have a | |
| c. significant effect (CEQA Guidelines 15300.2(c))? | NO |
| For dead, damaged or diseased street trees, this exception typically does not apply. | |
| d. (d) of CEQA guidelines 15300.2 are not applicable here. | NO |
| e. (e) of CEQA guidelines 15300.2 are not applicable here. | NO |
| Is the tree considered a significant historic resource and the removal may cause a substantial adverse change (CEQA Guidelines 15300.2(f))? | |
| f. Consult NavigateLA Parcel Profile Report from the DCP and look for designations like: "Historic Preservation Review", "Historic Preservation Overlay Zone", "Other Historic Designations", and "Other Historic Survey Information". | NO |

If yes to 2.b, 2.c, or 2.f, this procedure is not applicable and a case-specific CEQA evaluation is required.

If no to all of the above, then the following finding should be used in the Board report: NO

FIND that the street tree removal (1) classifies as removal of a dead, damaged, or diseased tree; (2) that the action is exempt under Article III, Section 1, Class 4, Category 3 (minor alterations to land - landscaping involving dead, damaged or diseased trees or limbs) of the City of Los Angeles Environmental Quality Act Guidelines (2002); and (3) that none of the exceptions to the use of a categorical exemption as set forth in Section 15300.2 of the State CEQA Guidelines apply.

Step 3. Sidewalk/driveway repair: Does the activity involve removal of a scenic resource?

- Is the tree proposed for removal located within a stand of trees? A stand of trees is one either: (i) designated by the City based upon findings that it is unique and of importance to the public due to its unusual appearance, location, historical significance or other factor; or (ii) determined by the City that each tree is dependent upon the others for survival.
- A. NO
- B. Does it involve a rock outcropping (the part of a rock formation that appears above the surface of the surrounding land)? NO
- C. Does it involve a historic building? Consult Navigate LA/Parcel Profile Report (from the DCP) and look for designations like: "Historic Preservation Review", "Historic Preservation Overlay Zone", "Other Historic Designations", and "Other Historic Survey Information". NO
- D. Is there any evidence that the tree could be considered a scenic resource (is there any existing natural or urban aesthetic feature(s) that contributes to the valued aesthetic character of the area)? NO

If yes to any of the above, this procedure is not applicable and a case-specific CEQA evaluation is required. If there is uncertainty regarding any of these exceptions, please consult with EMG.

If no, go to Step #4.

Step 4. Sidewalk/driveway repair: Do any of the categorical exemption exceptions applicable to Class 1 apply (CEQA Guidelines 15300.2)?

- A. (a) of section 15300.2 is not applicable here. No
- B. Are there cumulative impacts of successive projects of the same type in the same place (CEQA Guidelines 15300.2(b))? Check to see whether there are other tree removal applications within the past six months (?) within a block of the project area (?). N/A
- C. Are there unusual circumstances and a fair argument that the activity will have a significant effect on the environment (CEQA Guidelines 15300.2(c))? NO
- i. To determine "unusual circumstances" ask whether the tree is unique or an exceptional specimen due to size or age? **If yes, move on to step ii.** NO
- ii. To determine fair argument of significant effect, is there any evidence (especially expert evidence) that may indicate there may be a significant effect? **If yes, then this procedure is not applicable and a case-specific CEQA evaluation is required.** NO
- D. (d) of section 15300.2 is not applicable here.
- E. Is the project located on the hazardous waste Cortese list (CEQA Guidelines 15300.2(e))? Consult Navigate LA/Parcel Profile Report (DCP) ("Hazardous Waste"). NO

Is the tree considered a significant historic resource and the removal will cause a substantial adverse change? Consult Navigate LA/Parcel Profile Report (DCP) and looks for these designations: "Historic Preservation Review", "Historic Preservation Overlay Zone", "Other Historic Designations", and "Other Historic Survey Information".

NO

If **yes** to any of the above, this procedure is not applicable and a case-specific CEQA evaluation is required.

If **no** to all of the above, then the following finding should be used in the Board report:

FIND that the tree removal (1) classifies as operation, repair, maintenance or minor alteration of existing street, sidewalk, and gutter, involving negligible or no expansion of use beyond that previously existing; and does not involve the removal of a scenic resource; (2) that the action is exempt under Article III, Section 1, Class 1, Category 3 (existing facilities -sidewalk repair or maintenance) of the City of Los Angeles Environmental Quality Act Guidelines (2002); and (3) that none of the exceptions to the use of a categorical exemption as set forth in Section 15300.2 of the State CEQA Guidelines apply.

YES

Step 5. This analysis should be included in the file with the permit application. Include documentation in the project file presenting the analysis supporting these findings should be included in the project file, along with any supporting evidence, such as photo documentation, Navigate LA Parcel Profile Reports, etc.

YES

APPENDIX A

Excerpt from: Title 14. California Code of Regulations, Chapter 3. Guidelines for Implementation of the California Environmental Quality Act

Article 18. Statutory Exemptions

This article describes the exemptions from CEQA granted by the Legislature, the exemptions take several forms. Some exemptions are complete exemptions from CEQA. Other exemptions apply to only part of the requirements of CEQA, and still other exemptions apply only to the timing of CEQA compliance.

15269. Emergency Projects

The following emergency projects are exempt from the requirements of CEQA

(c) Specific actions necessary to prevent or mitigate an emergency. This does not include long- term projects undertaken for the purpose of preventing or mitigating a situation that has a low probability of occurrence in the short-term.

Article 19. Categorical Exemptions

15300. Categorical Exemptions

Section 2 1084 of the Public Resources Code requires these Guidelines to include a list of classes of projects which have been determined not to have a significant effect on the environment and which shall, therefore, be exempt from the provisions of CEQA.

In response to that mandate, the Secretary for Resources has found that the following classes of projects listed in this article do not have a significant effect on the environment, and they are declared to be categorically exempt from the requirement for the preparation of environmental documents.

Note: Authority cited: Section 21083, Public Resources Code; Reference: Section 21084, Public Resources Code.

15300.2. Exceptions

(a) Location. Classes 3, 4, 5, 6, and 11 are qualified by consideration of where the project is to be located -- a project that is ordinarily insignificant in its impact on the environment may in a particularly sensitive environment be significant. Therefore, these classes are considered to apply all instances, except where the project may impact on an environmental resource of hazardous or critical concern where designated, precisely mapped, and officially adopted pursuant to law by federal, state, or local agencies.

(b) Cumulative Impact. All exemptions for these classes are inapplicable when the cumulative impact of successive projects of the same type in the same place, over time is significant.

(c) Significant Effect. A categorical exemption shall not be used for an activity where there is a reasonable possibility that the activity will have a significant effect on the environment due to unusual circumstances.

(d) Scenic Highways. A categorical exemption shall not be used for a project which may result in damage to scenic resources, including but not limited to, trees, historic buildings, rock outcroppings, or similar resources, within a highway officially designated as a state scenic highway. This does not apply to improvements which are required as mitigation by an adopted negative declaration of certified EIR.

(e) Hazardous Waste Sites. A categorical exemption shall not be used for a project located on a site which on any list compiled pursuant to Section 65962.5 of the Government Code.

(f) Historical Resources. A categorical exemption shall not be used for a project which may cause a substantial adverse change in the significance of a historical resource.

APPENDIX B

Excerpts from: CITY OF LOS ANGELES ENVIRONMENTAL QUALITY ACT GUIDELINES

Adopted: July 31, 2002 CF#:02-1507

ARTICLE III: CATEGORICAL EXEMPTIONS

1. Classes of Categorical Exemptions

The Secretary for Resources has provided a list of classes of projects which he has determined do not have a significant effect on the environment and which are therefore exempt from the provisions of CEQA. The following specific categorical exemptions within such classes are set forth for use by Lead City Agencies, provided such categorical exemptions are not used for projects where it can be readily perceived that such projects may have a significant effect on the environment.

a. Class 1. Existing Facilities

Class 1 consists of the operation, repair, maintenance or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that previously existing.

1. Interior or exterior alterations involving remodeling or minor construction involving negligible or no expansion of use.
2. Operation, repair, maintenance or minor alteration of existing facilities of both investor and publicly owned utilities, electrical power, natural gas, sewage, water, and telephone, and mechanical systems serving existing facilities, including alterations to accommodate a specific use.
3. Operation, repair, maintenance or minor alteration of existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, storage areas, parking lots, aircraft parking areas, wharves, railroads, runways, taxiways, navigable waterways, bridle trails, service roads, fire lanes and golf-cart paths, except where the activity will involve removal of a scenic resource including but not limited to a stand of trees, a rock outcropping or a historic building.

c. Class 3. New Construction of Small Structures

Class 3 consists of construction and location of limited numbers of new, small facilities or structures, installation of small new equipment and facilities in small structures; and the conversion of existing small structures from one use to another where only minor modifications are made in the exterior of the structure. The numbers of structures described in this section are the maximum allowable within a two year period. Examples of this exemption include but are not limited to:

1. Single family residences not in conjunction with the building of two or more units. In urbanized areas, up to three single family residences may be constructed under this exemption.

d. Class 4. Minor Alterations to Land

Class 4 consists of minor public or private alterations to the condition of land, water and/or vegetation which do not involve removal of mature, scenic trees except for forestry and agricultural purposes:

1. Grading on land with a slope of less than ten percent (10%), except where it is to be located in a waterway, in any wetland, in an officially designated (by federal, State or local governmental action) scenic area or in an officially mapped areas of severe geologic hazard.

- Grading on land with a slope of fifteen percent (15%) or more, and/or involving grading in excess of 20,000 cubic yards. This exemption will not apply to grading located in a waterway, in any wetland, in an officially designated (by federal, State or local action) scenic area, or in officially mapped areas of severe geologic hazard, or contains scenic trees.
- 2.
 3. New gardening, tree planting, or landscaping, but not including tree removal except dead, damaged or diseased trees or limbs.

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Reports

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Address & Legal

Site Address 12546 W WICKS ST
 Site Address 8541 N SHARP AVE
 Site Address 8443 N SHARP AVE
 Site Address 8431 N SHARP AVE
 Site Address 12468 W WICKS ST
 Site Address 12500 W WICKS ST
 Site Address 12431 W ROSCOE BLVD
 Site Address 12508 W WICKS ST
 ZIP Code 91352
 PIN Number 192B165 87
 Lot/Parcel Area (Calculated) 1,618,380.7 (sq ft)
 Thomas Brothers Grid PAGE 532 - GRID E1
 Thomas Brothers Grid PAGE 532 - GRID F1
 Thomas Brothers Grid PAGE 532 - GRID F2
 Assessor Parcel No. (APN) 2634019800
 Tract TR 19166
 Map Reference M B 593-97/98
 Block None
 Lot LT 1
 Arb (Lot Cut Reference) None
 Map Sheet 192B161
 Map Sheet 192B165

Jurisdiction

Community Plan Area Sun Valley - La Tuna Canyon
 Area Planning Commission North Valley
 Neighborhood Council Sun Valley Area
 Council District CD 8 - Nury Martinez
 Census Tract # 1210.10
 LADBS District Office Van Nuys
 Building Permit Info View

Prescriptive Zoning

Special Notes None
 Zoning QJPF-1XL
 Zoning Information (ZI) [ZI-2427 Freeway Adjacent](#)
[Advisory Notice for Sensitive](#)
[Uses](#)

Zoning Information (ZI) [ZI-2374 State Enterprise Zone, Los Angeles](#)

General Plan Land Use Public Facilities

General Plan Note(s) Yes

Hillside Area (Zoning Code) No

Specific Plan Area None

Subarea None

Special Land Use / Zoning None

Historic Preservation Review No

HistoricPlacesLA View

CDO: Community Design None

Overlay None

CPIO: Community Plan Imp. None

Overlay None

Subarea None

CUGU: Clean Up-Green Up None

HCR: Hillside Construction Regulation No

NSO: Neighborhood Stabilization Overlay No

POD: Pedestrian Oriented Districts None

RFA: Residential Floor Area District None

RIO: River Implementation Overlay No

SN: Sign District No

