



Announcements for Conference 2019

Issued to NCWNZ members on Tuesday 19 March 2019

The Board of NCWNZ is pleased to announce the dates for NCWNZ's 2019 Conference: Friday 30 August and Saturday 31 August in Wellington.
Start and end times, venue location and theming will be shared in the April 2019 Circular.

In preparation for Conference, we seek the following from members:

- 1. Expressions of interest for a member representative on the Nominating Committee, due 17 April 2019**
- 2. Expressions of interest for a member representative on the Resolutions Committee, due 17 April 2019**
- 3. Remits for Conference 2019, due 30 April 2019**
- 4. Nominations for NCWNZ Distinguished Service Awards in 2019, due 30 April 2019**
- 5. Nominations for NCWNZ National Life Members and National Honorary Life Members in 2019, due 30 April 2019**
- 6. Amendments to Rules and By-Laws, due 30 April 2019**

1. Member representative for Nominating Committee

The Nominating Committee recruits and identifies suitable candidates for Board member elections and the Aspiring Board member role.

The role of the Nominating Committee is to receive instructions from the current Board on the required skills and competencies for vacancies. This is based on the Board Skills and Diversity Matrix, and identified skill and diversity gaps are sought and outlined in the advertising and selection process.

The committee is made up of three people, as per the Constitution – the President (or delegate from the Board); an independent expert in governance appointments; and a member representative. The term is two years.

During 2017 and 2018, Jackie Edmond filled the role of member representative and Elaine McCaw was our independent member.

The member representative on the Nominating Committee must:

- be a current member of NCWNZ
- have experience in governance and the functions and appointment process of Board members
- feel comfortable using GoogleDocs and zoom (online video conferencing)
- be available on email and for 2-3 online meetings during 01 May – 10 July for committee work. These meetings are likely to be held during weekdays in working hours.

To express interest in this role, please complete our [online expression of interest form](#).

Key questions on this form include:

- Understanding and experience of governance recruitment experience.
 - Relevant experience would you bring to this committee
 - Key benefits you can bring to this committee
 - Reasons why you would like to sit on this committee
 - Confirmation you will be available between 01 May and 10 July 2019 to undertake this work
- NB: By Friday 21 July 2019 the Nominating Committee Report will be provided to the Board.
Under our constitution, the membership must be advised of the nominations by 30 July.

Closing date for expressions of interest for this committee is Wednesday 17 April 2019, 5pm.

The Expression of Interest form is online here: <https://goo.gl/forms/kriJ12tvCPDqTbri2>

2. Members for Resolutions Committee

The 2019 Resolutions Committee will be taking a more active role in the remit process with our members, to support the Board's Strategy Committee.

The role of the Resolutions Committee will be to receive instructions from the current Board on remits process for Conference 2019. This will be based on previous years' timelines and processes.

The committee will be made up of between four to five people – including the Board's Strategy Committee chair, and members of NCWNZ.

The members on the Resolutions Committee must:

- be current members NCWNZ
 - have experience in resolution processes at NCWNZ, or being actively willing to learn
 - feel comfortable using zoom (online video conferencing)
 - be available on email and for 3-4 online meetings during April to July for committee work.
- These meetings are likely to be held after 5pm on weekdays or in the weekends.

To express interest in this role, please complete our [online expression of interest form](#). Key questions on this form include:

- Relevant experience would you bring to this committee
 - Key benefits you can bring to this committee
 - Reasons why you would like to sit on this committee
 - Confirmation that you are available between April to July to undertake this work
- NB: By Friday 21 July the Nominating Committee Report will be provided to the Board.
Under our Rules, the membership must be advised of the nominations by 30 July.

Closing date for expressions of interest for this committee is Wednesday 17 April 2019, 5pm.

The Expression of Interest form is online here: <https://goo.gl/forms/wytYDhC6ICcNH0Hn2>

3. Remits for Conference 2019

NCWNZ's Conference 2019 gives you the chance to shape National Council of Women policy – and now is the time to start writing Remits.

Remits are put forward by members, and will be selected, edited, and coordinated by the Resolutions Committee.

Those remits that are selected are debated and voted on at Conference and if passed become Resolutions which are statements of NCWNZ policy. All resolutions can be found in the *Resolution Book and its Appendix*, available on our website, www.ncwnz.org.nz/what-we-do/ncwnz-archive/resolutions/.

This year we will be focusing on a maximum of seven (7) remits that meet the criteria of:

- Being strongly linked to gender equality and our mission - "By building understanding and driving action for gender equality, we enable New Zealanders to have the freedom and opportunity to determine their own future", and
- Being aligned to the four topic areas from the ecological model set out in the White Paper: safety and health; economic independence; influence in decision making; equality in education and work
- Reflecting on NZ's [2018 CEDAW Concluding Observations](#)
- Reflecting on the [United Nations Sustainable Development Goals \(SDGs\)](#).

What makes a good Remit (and therefore a good resolution):

- Remits should be positive, high-level statements that will be sensible policy now and also in 10 years time
- Many of our existing resolutions are very specific, so consider higher-level statements of policy that would encompass the specific need.

Some questions to ask yourself as you think about your remit:

What policy could make a real difference? What would give us a strong position in achieving gender equality?

How to draft a Remit – ask yourself:

1. What are the policy statements NCWNZ needs?
2. Is your idea relevant to the criteria identified by the Board?
3. Is your idea already covered by the existing Resolutions? (These can be found on the website at www.ncwnz.org.nz/what-we-do/ncwnz-archive/resolutions/, in the book 115 Years of Resolution and the appendix for 2011-2018)?.
4. Have you talked to others about your idea and got their feedback?.
5. Have you got a Secunder for your remit?
6. Have you drafted the Remit wording?
7. What is the Rationale for your remit and has this been written. Have you backed up your Remit with facts?
8. Please send the Remit, a Brief Rationale (up to 100 words), a Detailed Rationale, and a Contact Person's email and phone details to office@ncwnz.org.nz by 30 April 2019.

The Resolutions Committee will receive and review the proposed Remits, and make recommendations to the Strategy Committee of the Board. They may need to discuss your remit with you.

If your Remit is selected to go to Conference you will need to further develop it. This would include preparing a three-minute speech to introduce it to members at conference and arranging a secunder who would make a two-minute speech to support it. We look forward to your contribution to NCWNZ policy!

Draft remits from members are due by email to office@ncwnz.org.nz by Friday 30 April 2019.

4. Nominations for NCWNZ Distinguished Service Awards in 2019

Distinguished Service Awards are presented at our annual conference. Branches and Nationally Organised Member (NOMs) are invited to nominate individuals for their long service and performance in any capacity to NCWNZ at Branch or National Level.

To nominate someone for an award, please complete our [Recognition nomination form](#).

Key questions on this form include:

- Years of service to NCWNZ
- Branch or NOM affiliation or positions held (please list)
- Description of activities the nominee has been involved in for NCWNZ - locally, nationally or internationally
- Reason for putting this Nominee forward for a Distinguished Service Award in 2019.

Closing date for award nominations is Friday 30 April, 5pm.

The nomination form is online here: <https://goo.gl/forms/cvlatazaheriQ6Vm2>

5. Nominations for NCWNZ National Life Members & National Honorary Life Members in 2019

Nominations for Life Membership are voted on at our annual conference. Branches and Nationally Organised Member (NOMs) are invited to nominate individuals for long service and performance in any capacity to NCWNZ at Branch or National Level.

To nominate someone for Life membership, please complete our [Recognition nomination form](#).

There are two categories of NCWNZ National Life membership.

Nominations for **National Life Membership** of NCWNZ:

- Are for those members who have given **distinguished service** to NCWNZ at national and/or international level, **over and above the performance of the duties of elected office**
- Must have nominations supported by at least three Branches and/or NOMs, as per by law 6 of the Constitution
- Will be conferred as National Life Members by Conference if approved by two-thirds majority of those present and entitled to vote
- If approved, these members **have voting and speaking rights** at Conference.
- They are not required to pay a subscription.

Current NCWNZ National Life Members are: Dame Miriam Dell, Dame Alison Roxburgh, Dame Jocelyn Fish, Elizabeth Bang, Dawn Ibbotson.

Nominations for **National Honorary Life Membership** of NCWNZ:

- Are for those members who have rendered **distinguished service** to NCWNZ at national and/or international level

- Must have nominations supported by at least three Branches and/or NOMs, as agreed by the Board
- Will be conferred as Honorary National Life Members by Conference if approved by two-thirds majority of those present and entitled to vote
- If approved, these members **do not have voting rights**, but do have speaking rights at Conference.
- They are not required to pay a subscription.

Current NCWNZ Honorary National Life Members are: Sue Barker, Christine Knock.

Closing date for Life Member nominations is Friday 30 April, 5pm.

The nomination form is online here: <https://goo.gl/forms/cvlatazaheriQ6Vm2>

6. Amendments to rules and bylaws from members

The current NCWNZ Constitution is online here: <https://www.ncwnz.org.nz/wp-content/uploads/2015/08/Constitution-2-June-2017.pdf>

Closing date for amendments to the NCWNZ Constitution rules and by-laws is Friday 30 April 2019.

Any amendments can be sent by email to office@ncwnz.org.nz.