

CAPE BRETON ASSOCIATION FOR HOUSING DEVELOPMENT

FIRE SAFETY PLAN

This document is to be provided to rental unit occupants and reviewed with new tenants to ensure that they are aware of their building's fire safety plan.

EMERGENCY PROCEDURES FOR OCCUPANT

UPON DISCOVERY OF FIRE

1. Leave area of fire immediately and close doors
2. Sound the fire alarm
3. Leave the building through the nearest exit
4. Call the fire department at 911
5. If available, brief the superintendent of the problem

UPON HEARING THE FIRE ALARM

1. Leave the building through the nearest exit
2. Close the doors behind you

CAUTION: IF YOU ENCOUNTER SMOKE DURING YOUR EXIT – USE AN ALTERNATE EXIT ROUTE

SMOKE ALARM MAINTENANCE FOR TENANTS

The Nova Scotia Fire Safety Act requires that every place of residence have smoke alarms installed and kept in good working condition. Smoke alarms are very important for your safety and the safety of your neighbours as they provide early warning of fire.

Your landlord is responsible for installing smoke alarms and keeping them in working condition, including testing, repairs and replacement as necessary. Your landlord must also act to correct any problem or concern you report about the operation of your smoke alarm.

Your residence has been provided with a smoke alarm that is battery operated or permanently connected to an electrical circuit.

The Nova Scotia Fire Safety Act specifies that “no person shall intentionally disable a smoke alarm so as to make it inoperable.”

A tenant or any other person who intentionally disables a smoke alarm is guilty of a provincial offence and may be subject to a fine.

For your protection, you are encouraged to take part in ensuring that the smoke alarms in your residence and building are operational and to co-operate with the landlord in carrying out the necessary testing and maintenance. This includes:

- Notifying the landlord if the “power on” indicator goes out (on electrically wired smoke alarms) and arrange for appropriate repairs
- Notify the landlord if the smoke alarm is damaged and make arrangements for the repair and replacement of the unit
- Notify the landlord of any electrical problems that may affect the operability of electrically wired smoke alarms
- Contact your local fire department if you have serious concerns about the operability of your smoke alarm or any other fire safety matters in your building

FOR YOUR SAFETY AND THE SAFETY OF OTHER RESIDENTS, YOU SHOULD:

- Avoid unsafe cooking practices, deep fat frying, unattended stoves and loosely hanging sleeves, jewellery or scarves
- Smoke outside and engage in safe smoking practices (ensure cigarettes are completely extinguished)
- Clean out clothes dryer lint collector before and after each use
- Avoid using unsafe electrical appliances, frayed cords or extension cords, overloaded outlets or lamp wiring as permanent wiring
- Know the fire alarm signal and how to safely evacuate the building
- Report any fire hazard to supervisory staff/building maintenance
- Notify the superintendent of any special assistance you may require to evacuate the building

A copy of this document has been provided to the tenant:

Tenant: _____

Witness: _____

Date: _____