



**NTA ANNUAL REPORT 2016/17**

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AUSTRALIAN  
COUNCIL  
FOR  
INTERNATIONAL  
DEVELOPMENT



The NTA is committed to adhering to the ACFID Code of Conduct. If you suspect a breach of the Code of Conduct you may contact the ACFID Code Committee, or contact us directly via [enquiries@nta.org.au](mailto:enquiries@nta.org.au).



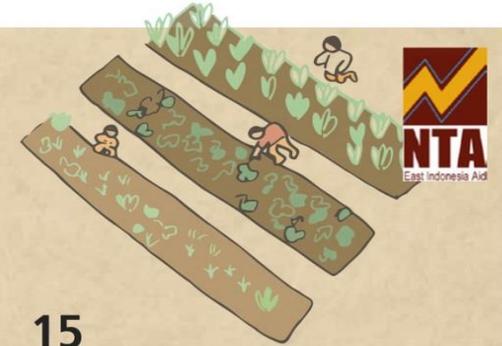
# NTA: EAST INDONESIA AID

SELECTED ACHIEVEMENTS

2016 - 2017



## INCOME GENERATION & FOOD SECURITY



### EDUCATION

**61**

Schools with sponsored activities.



**182**

Teachers trained in library management.



**7,320**

School students in sponsored activities.



**1,140**

Textbooks, reference books & story books distributed.



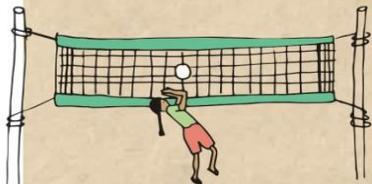
**185**

Teachers trained in Curriculum teaching and Accreditation.



**78**

Facility packages comprising new roofs, walls, floors, furniture, library buildings, water tank, toilets, volley ball courts, play equipment, fences & teachers' quarters.



**15**

Demonstration Plots (cocoa)

**290**

Farmers

The number of cocoa demonstration farms and cocoa farmers receiving monthly training along with modern inputs and tools.



**15**

Demonstration Plots (vegetable)

**450**

Farmers

The number of vegetable demonstration farms and vegetable farmers supported with seeds, other inputs & training.



**4**

Community Meetings

**625**

Participants

The number of annual community meetings (musyawarah), cocoa field days and participants attending.



### WATER & SANITATION

**146**

Ferro-cement 15,000 litre water tanks.

**134**

Household toilets.



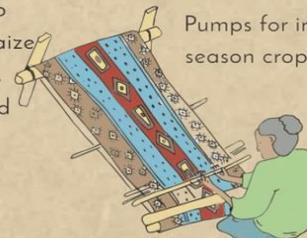
**31**

Packages comprising wells, irrigation piping, mango plantings, composite maize distribution, pigs, goats, weaving (tenun ikat) and training.



**6**

Pumps for irrigating dry season crops.



## 2016/17 NTA BOARD

The NTA is governed by an elected board made up of volunteers, based in Canberra. Beneath this body operate the Finance Committee, Operations Committee, and Membership and Marketing Committee. These committees develop policies and undertake functions under the direction of the board.

### **RON THOMPSON – CHAIR AND TREASURER**

Ron is the former Group General Manager of Electro Optic Systems Pty Limited and a Senior International Banker with the Commonwealth Bank of Australia. Ron is the principal of Ron S Thompson & Associates Pty Limited.

### **DR COLIN BARLOW – PRESIDENT AND CHIEF EXECUTIVE OFFICER**

Colin is an academic specialising in the problems of small small-scale rubber and oil-palm producers in Malaysia, the Philippines, Sri Lanka, and Indonesia. He is a Visiting Fellow at the Department of Political and Social Change at the Australian National University. Colin first visited Nusa Tenggara Timur (NTT) in 1988, where he and other colleagues were taken aback by the poverty-stricken conditions. In 1992, Colin and Shirley Bowman founded the NTA. Colin holds a PhD from the University of Aberdeen.

### **PETER DAWSON (Resigned on 20 June 2017) – DEPUTY CHAIR**

Peter is a management consultant specialising in Small and Medium Enterprise development and strategy and a former public servant (SES2). He is also a former Director of the Australia-Indonesia Business Council. Since the 1990s Peter has worked regularly in Indonesia on contracts for the Department of Foreign Affairs and Trade, the Australian Agency for International Development, the Department of Agriculture, Fisheries and Forestry and World Bank agencies. Peter holds a Bachelor of Arts (Honours) from the University of Melbourne.

### **KIM ANDREN – SECRETARY**

Kim is an officer of the Department of the Prime Minister and Cabinet where she specialises in gender policy and women's leadership. Kim has a Master's degree from the Australian National University in Applied Anthropology and Participatory Development.

### **DR RIA GONDORWARSITO**

Ria is a sociologist who specialises in rural community development. Ria is a former development consultant to the World Bank. She has been a member of the Board since its formation in 2007. Ria holds a PhD from Bielefeld University.

### **STEPHEN BARRY**

Stephen has many years' experience in Indigenous economic development, corporate governance and risk management. Stephen holds a Bachelor of Arts (Policy Studies) from the Australian National University and has postgraduate accounting and management qualifications. He is a graduate member of the Australian Institute of Company Directors and of CPA Australia.

### **DR ROB CRAMB (Appointed on 1 March 2017)**

Rob is Professor of Agricultural Development in the School of Agriculture and Food Sciences, Faculty of Science, The University of Queensland. His research interests centre on rural development, agrarian change, and natural resource management in Southeast Asia, focusing on the evolution of farming systems, land tenure arrangements, and community-based resource management in a variety of agro-ecological zones. Rob holds a PhD from Monash University.

### **DR IAN NUBERG (Appointed on 20 June 2017)**

Ian is a Senior Lecturer in the School of Agriculture, Food and Wine, The University of Adelaide. He works across a range of disciplines within agriculture and natural resource management. His focus is primarily agroforestry and agricultural extension, particularly in the context of developing countries. Ian's work uses both biophysical and social science methods. He has also published in the areas of tree water use, horticultural plant pathology, bioenergy, tree genetics, and climate change. He holds a PhD from the University of Melbourne.

### **DR LESLEY POTTER (Resigned on 19 December 2016)**

Lesley has been involved in research in Indonesia since 1983, predominantly working on questions of environmental change and small-scale agriculture. She is an Associate Professor and Visiting Fellow in the Resources, Environment and Development Group at the Crawford School of Public Policy, ANU. She has worked as a consultant for the FAO, the World Bank, AusAID and the Centre for International Forestry Research. Lesley holds a PhD from McGill University, Montreal.

### **ASHLEE BETTERIDGE (Appointed on 20 December 2016)**

Ashlee is an experienced writer and communicator with a strong interest in international aid and development policy and the Asia-Pacific region. She has shared and developed her understanding of development communications through roles with the Development Policy Centre, Plan International in Timor-Leste, and the Centre for International Forestry Research. As a journalist and editor, Ashlee was a member of the start-up team at the Jakarta Globe from 2008-2010 and worked for News Ltd community newspapers and the Courier News group in Sydney. Ashlee holds a Master of Public Policy from the Crawford School of Public Policy at The Australian National University.

## **NTA VISION**

An improved level of livelihoods and food security of rural households in selected parts of Nusa Tenggara Timur province in eastern Indonesia.

## **NTA MISSION**

The mission of the NTA is to reduce poverty and vulnerability amongst communities in rural areas of the East Nusa Tenggara province of Indonesia. This is through facilitating and supporting sustainable income generating activities, subsistence farming activities, access to water and sanitation, and education.

## EMPOWERMENT THROUGH EDUCATION – WETAKARA PRIMARY SCHOOL, FLORES



Wetakara Primary School in Wetakara Village, Sikka Regency, Flores is one of NTA’s great success stories. The management of the library is now among the best across all NTA sites. Libraries are the “heart of the schools” and for some years now, the NTA has been working with the school to train the teachers, purchase curriculum textbooks and story books, and to properly manage the library.

According to Ibu Hedwiris, the headmistress, the school celebrated its centenary on August 1, 2016. The habit of reading a book in a library has increased the graduation rate of sixth graders by 100% the last five years.

NTA lends out an average 170 books per day. As a result, students from the first grade to the third grade can read faster than before the library was developed. While students from the fourth grade to the sixth grade are able to understand the lessons presented to them with the help of the textbooks from this library.

*Photos by Alfred Wempy*

## CHAIR'S REPORT

Over the past 12 months, the NTA has continued to provide socially and economically important support and aid assistance to the communities of the Nusa Tenggara Timur (NTT) that we have been active in for much of the past 30 years. Whilst we have fulfilled the usual objectives and planned support, I will leave it to our CEO Dr Colin Barlow and Executive Officer Phil Domaschenz to provide more details on the specifics of our achievements over the year.

I am pleased to report that the evolutionary change flagged at last year's AGM to transfer responsibility for the delivery of local services and initiatives by establishing NTA Indonesia as a separate legal entity has been completed. Significantly, the Memorandum of Understanding between Nusatenggara Association Inc. (NTA) and Yayasan NTA Indonesia (NTA-I) was executed by both parties on 19 May 2017. This has been a process long in the making and we owe a huge vote of thanks to Peter Dawson for the significant contribution he made to the final outcome.

The other stated objective last year was to progress transition planning for a new CEO within twelve months. This has not progressed to the original timeline as hoped and although we knew replacing Dr Colin Barlow was going to be difficult, finding someone with the necessary skills and time has been most challenging. Fortunately, Colin has agreed to remain in the role for another year as we continue the search. We have, however, appointed Stephanie Heighes to the role of Operations Manager, thus reducing Colin's workload. This is a significant appointment and we are most fortunate to secure Stephanie as her vast experience brings much to the NTA. Stephanie is currently fulfilling her duties from her home base in Indonesia and will participate in the upcoming November field trip.

Members will recall that a change of Board composition occurred at last year's AGM following which we welcomed Ashlee Betteridge, and Rob Cramb was invited to fill the vacancy created by Peter Dawson who stood down after the MOU was concluded. In more recent times, Ian Nuberg joined the Board and Carys Chan accepted an invitation to join the Finance Committee.

Ashlee has advised that she will not be nominating this year and nor will Kim Andren. Kim has fulfilled the role of NTA Secretary for all of my time on the Board and has been an invaluable asset and supporter. Both Kim and Ashlee are high achievers in their respective careers, taking on more senior roles and responsibilities leaving less time for volunteering; and Kim is set to marry in the coming months adding further to her string of successes. We also owe Kim and Ashlee a huge vote of thanks for their time and outstanding contributions. On behalf the Board and members, I wish you both every success for your careers and for good health and happiness well into the future.

The efforts of the various committees and our volunteers are amazing and have once again ensured the ongoing delivery of substantial funds for aid projects. Colin and Ria have continued their untiring efforts and Phil Domaschenz has been a pillar of support particularly in the areas of marketing and fundraising.

The year ahead for the NTA will be another one full of challenge as we aim to increase the level of funds raised and continue our efforts to improve the circumstances of our aid beneficiaries. To this end, we seek your assistance in spreading the word of the good deeds we perform and to help us broaden our donor base. Competition for donations in the sector has never been fiercer and if the NTA does not stand out as worthy then the flow of funds will slow.

It is important that we acknowledge the valuable cash and in-kind support of the likes of the Canberra Southern Cross Club, Inland Trading Company, the various Australia-Indonesia Associations and Rotary Club branches that provide considerable funds for projects and also to Oxide Interactive for their IT expertise. Having Dixon Advisory Services on board as a Corporate Donor is also very much appreciated and I once again encourage our members to consider Dixon Advisory when looking for expert financial advice. Supporting our sponsors and contributors where possible will lead to longevity and be mutually beneficial.

The continuing success of the NTA would not be possible without the support of the Department of Foreign Affairs and Trade and by the Australian Council for International Development. We are most thankful for their ongoing assistance.

My personal thanks go to Ming Cheah and Carys Chan for their contribution on the Finance Committee this past year and I look forward to working with you again in the year ahead. To our Auditor Paul Clark CPA of Prosperity Accounting Solutions, a sincere “thank you” as well.

In closing, I wish to thank the Directors and Committee Chairs for their untiring efforts and support over the year and you, our members, for your financial contributions both in kind and cold hard cash.

***Ron Thompson***  
***Chair and Treasurer***  
***Nusatenggara Association Incorporated***

# CEO'S REPORT

I am pleased to report a challenging but ultimately successful year in the work of the NTA to assist rural households in the eastern Indonesian province of Nusa Tenggara Timur (NTT), and specifically in West Timor and Flores.

## Devolution

We have faced many challenges in moving to our new circumstances in which NTA Indonesia has become a separate legal and independent entity, collaborating with NTA Australia in the work of development and utilising funds provided by Australians and others. We still operate as an Australian-Indonesian team, but our Indonesian colleagues ultimately make their own decisions about what to do. Getting to this point has entailed years of training and progressive devolution, as we from Australia along with experienced Indonesian advisors have gradually built up a highly professional team of 22 extension officers and three technology specialists, supported by administrative staff and led by Ir Don Bosco Meke, now Director of NTA-I. This is a huge accomplishment with key implications for sustainability, giving us far more confidence for the future.

## Achievements

We have also been successful in our achievements in 2016/17, for we have exceeded almost all prior targets in our three programs of 'Income-generation and Food Security', 'Water and Sanitation', and 'Education'. I have as well been reporting on working progress to the Board and Operations Committee every 2 months, and this information is available to anyone interested. Let me give you a snapshot of one activity within each of our three much wider-ranging programs, illustrating the dynamism within our initiatives.

Taking first 'Income-generation and Food security', the program aiming to build up income-earning capacity and household food supplies, and selecting within this program our long-running activity of cocoa improvement in Flores, we originally planned in 2016/17 to improve 45 hectares farmed by 200 households. In fact, we have been able to improve 50 hectares, supplying high-yielding cocoa seedlings along with special inputs such as fertiliser and composting materials and training to the much greater number of 290 households. Cocoa improvement is a difficult activity, entailing many small operators with small plots operating over a large area, and our success, which promises a tripling of yields and incomes for those concerned, is very heartening.

Taking next our 'Water and Sanitation' program, and the activity within this of helping with 15,000 litre ferro-cement tanks, we originally planned in 2016/17 to assist with 135 tanks, and in fact achieved 146 tanks. These off-the-roof structures, which vastly reduce the time-consuming work of water collection, represent a major lift in welfare for individual households, each of which received one. They are probably the most popular NTA initiative, and are shown by official studies to have major positive impacts on health. I should note too that in the last decade, the NTA has facilitated construction of over 1,100 of these tanks, in a key contribution to community welfare.

Lastly, with our Education program, and the activity within this of library training and library build-up, we have in 2016/17 trained 182 teachers in better library management, with many teachers being *guru honor* recruited at the village level and having no formal previous training. This again exceeds our original target of 160 teachers, and has involved training at dispersed rural centres followed up by individual school visits by trainers who then go to scrutinise and improve libraries directly in consultation with those responsible. In addition, we distributed 1,140 textbooks and story books, helping especially with the gross shortage of official texts where classes of 30 students might share only two to three such books.

## **Fundraising**

This is a key part of our work in Australia, and Phil Domaschenz in particular has led much of this activity in 2016/17, following the resignation of Peter Dawson. We have had many successful fundraising events in Canberra, and also been able to encourage the formation and growth of support groups in other centres, notably Sydney, Melbourne, Eurobodalla Shire in NSW, Jakarta, and very recently Brisbane. We continually need to boost these efforts, which in cases outside Canberra are, most encouragingly, autonomously organised by those involved.

But we now face much increased funding needs as we move to a situation involving more reliance on Australian paid staff. This is a big challenge for the future, which demands very serious attention.

## **Transition**

We have, as Ron mentions in his Chair's address, not done as well with this as planned, partly owing to the unexpected resignation of our new operations manager, a grazier from Oberon NSW who was appointed in late 2016. He found the pressures of the job unexpectedly onerous, and resigned in March 2017. But we have been extremely lucky in subsequently appointing Stephanie Heighes, an experienced person from the international NGO SwissContact, and currently running a bakery business in Labuhan Bajo, Flores. Unfortunately, Stephanie suddenly had to have a major operation in May 2017 and could not accompany our May/June field visit. But she is now recovered, and will be joining the NTA Australia team in Flores in early November.

I personally was expecting to step down at the end of this year, but am continuing for the time being, with the plan of working alongside Stephanie in 2018 and ensuring she entirely controls operations management by the end of that year. We also, as Ron notes, need to find someone to replace me as voluntary CEO, and are actively looking out for such a person. In addition, we are hoping to have an Australian with agricultural expertise, which is not Stephanie's speciality, to accompany field visits and contribute to that sphere from the Australian side. We finally need people to help Stephanie and Phil with administrative work in Australia, notably in the very time-intensive activity of reporting to donors. We still have problems, but I as an optimist believe we will overcome them.

## **Thanks**

I want first to acknowledge the continuing cooperation, active efforts and friendship of our colleagues in NTA Indonesia, and notably Pak Don and Ibu Ruth, as well as our counterparts in the Agricultural Technology Research Institutes, or BPTP, of Flores and West Timor, and in our two cooperating NGOs, the YPMF in Flores and YPMPS on Semau island. I also proffer my sincere thanks to the Agricultural Technology Institute for seconding to us three senior scientific officers, and to the Indonesian Department of Agriculture for seconding four extension officers. This is a considerable Indonesian subsidy to NTA operations. I again express our sincere condolences to the family of Alm. Ujang Saputra, one of the BPTP scientific officers, who sadly passed away in July 2017 after major contributions to our efforts over five years. I also want to acknowledge the 45 purely voluntary local coordinators operating at village level in NTT and accounting importantly for the success of our development efforts. We Australians and Indonesians work together in what is undoubtedly a very effective team, which has achieved much over its many years of close cooperation.

I also want to mention our donors, and Ron has acknowledged some of these. But I specifically wish to thank the Australian Embassy in Jakarta; the members of the ANZ Association of Jakarta; the Rotary Small Grants group based in Lane Cove; the team of supporters in NTA Victoria; the members of AIA Victoria and AIA ACT; the support group at Holy Saviour Church, South Vermont; the members of the Rotary Club of Burley Griffin; the members of other Rotary Clubs around Canberra; and the new NTA support group in Brisbane. Outstanding people are involved with each group, and we are very lucky to have them and their associates on board.

Lastly, I want to thank my wife Ria for her loving support, without which I could not have managed, and I also wish to gratefully acknowledge Ron, Phil and our Board members along with participants in the three NTA committees. I want too to extend my huge thanks and good wishes for the future to Kim Andren, who has been an active supporter for longer than I can remember and who is leaving us for a new future. All the best, Kim.

### **Conclusion**

Finally, I return to the hundreds of thousands of rural people we are trying to help in the six NTA target areas of West Timor and Flores. I am referring especially to the odd 10,000 persons we are assisting at any one time. These are some of the poorest people in the world, and we in Australia are some of the richest. I have to say that trying to help these people, and working closely with communities involved, has been exhilarating and challenging for all of us. Indeed, we and our target communities are collaborating in projects that, in the wider sense, bring huge benefits to everyone involved, poor and rich. I look forward to continuing these exciting joint efforts.

Thank you,

***Dr Colin Barlow***  
***President and Chief Executive Officer***  
***Nusatenggara Association Incorporated***



*Shannon and Donovan Wade from Broulee Public School have been exchanging penpal letters with students from Maria Ferrari and Manunai primary schools for two years. The whole family took the opportunity to meet up with the penpals during the recent field trip. Lee took the opportunity to perform for Maria Ferrari Primary School in Maumere, Flores, East Nusa Tenggara.*

*Photo by Shannon Wade*

## EXECUTIVE OFFICER'S REPORT

The NTA is continuing to look to its future and to prepare for the challenges in front. A key improvement has been the recruitment of an Operations Manager to take on key responsibilities for coordinating our operational activities and our biannual field trips. This has increased our staff to two part-time officers.

One of the NTA's very significant strengths is its strong volunteer support base. This brings together a range of interests, skills and enthusiasm. It also means that our costs in Australia are very low. The staff greatly appreciate the support and enthusiasm of the volunteers. As a result of their efforts, almost every dollar we raise goes straight to our activities in Indonesia.

However, over time the demands placed on all aid organisations including the NTA have continued to increase. Amongst these demands are increased pressure to monitor and report on our successes, and to develop, implement and report on a range of policies which are generally covered under a Code of Conduct. Policies covering protection of vulnerable people, including children, and from fraudulent activity are for very good reason increasingly in the public eye and the NTA must continue to hone these policies, to actively implement them and to regularly report on our performance. Such demands have resulted in increased administrative effort and our staff are taking an active role to coordinating and reporting on such efforts.

The Operations Manager is currently living in Flores and is increasingly taking on responsibilities and has been participating in meetings via Skype and email. In November the Operations Manager will participate in the biannual field trip to Flores and West Timor. Increasingly Stephanie will take a more active role in coordinating the field trips and the activities of our partner organisations.

The Executive Officer is increasingly involved in administration and planning including in the preparation for funding applications and of reports including those for the Department of Foreign Affairs and Trade and the Australian Council for International Development. Phil has also taken a lead role in the Membership and Marketing Committee and in implementing the activities of this Committee. This has included organising the Annual Fundraising Dinner which attracted 106 people and a strongly supported Trivia night. He has also prepared and distributed newsletters, answered public enquiries, and made presentations to a range of organisations – particularly Rotary. During the year he attended two Rotary functions in Sydney and participated in the annual NTA "Tea Party" in Melbourne.

Our new challenges include enhancing our policies and practices to conform with new national requirements for a Code of Conduct. This work is already underway and we are required to report progress to the Australian Council for International Development in January 2017. Our other challenges continue to be progressively improving systems for communicating with our supporters, planning and reporting on NTA activities and attracting new donations to maintain and increase our vital work. Increasingly we are looking to identify projects for our major donors to support and to provide progress reports which provide information for their organisational newsletters and other communications.

Stephanie and I look forward to continuing to work closely with our strong volunteer team and our Indonesian partners in progressing our important work with the poor farming communities of eastern Indonesia.

**Phil Domaschenz**  
**Executive Officer**  
**Nusatenggara Association Incorporated**

## OPERATIONS REPORT

This Committee provided critical ongoing advice to Colin Barlow, Operations Manager of NTA Australia in 2016/17, facilitating his cooperation with counterparts in NTT and especially with Ir Don Bosco Meke, Director of NTA Indonesia. Pak Don oversees all NTA field programs, including those involving our NGO counterparts, the YPMF and YPMPS, along with the Agricultural Technology Research Institute or BPTP. The work of the Committee is reported in the minutes of each Operations meeting, which are on file and available to all. These minutes were also submitted to the NTA Board.

The Operations Committee was chaired until November 2016 by Stephen Barry, and after that by Colin. It commented in regular bi-monthly meetings on field reports of NTA work, discussed important ongoing issues, and scrutinised and finally approved Proposed Disbursements within the budget approved by the Board. The Committee also reviewed the 'ADPlan' for 2017/18 and the Performance Report for 2016/17. These documents were submitted to DFAT by a team led by Phil Domaschenz, the Executive Officer.

A constituent Sub-Committee of the Operations Committee was formed to scrutinise the report and comments of the DFAT team which visited NTA projects in West Kupang county in November 2017. The Sub-Committee provided a submission to DFAT, and this was accepted and incorporated as part of DFAT's official report on the visit. That DFAT report is available to anyone interested.

Members of the Operations Committee also contributed importantly as volunteers on monitoring trips. They helped in providing evaluations of NTA-sponsored activities, conducted auditing, took photos, elicited personal stories, improved relations with communities, made maps, and provided suggestions for new projects. Thus, in relation to the latter, one Operations Committee member, Peter Walton, began explorations along with Indonesian colleagues of how best to control termites construct earth buildings.

Operations members in Australia assisted at various times in preparing financial proposals, formulating strategic plans, translating Indonesian-language reports, preparing a manual for volunteers, drawing up legal and other documents, checking child protection and terrorism issues, and undertaking fundraising. These are all vital tasks, and the support of members assisted substantially in completing the work involved.

The contributions in 2016/17 of the following members of the Operations Committee are gratefully acknowledged: Stephen Barry, Phil Domaschenz, David Lever, Stephanie Heighes, Ria Gondowarsito, Mark Hunter, George Miller, Sheron Denoon, Anton Usmanij, Lesley Potter, Tracey McMartin, Keith Gray, Graham Rady, Peter Walton, Douglas Graham, Jacob Wray, Michael Cox and Juris Jakovics.

***Dr Colin Barlow***  
***President and Chief Executive Officer***  
***Nusatenggara Association Incorporated***



*Pak Augustina Buko and his wife Ibu Taris standing in front of their nearly completed toilet and washing block in their village of Desa Rubit, Flores, East Nusa Tenggara. Pictured here with two of their daughters, this family and their community will enjoy huge health benefits from having access to sanitary washing and toilet facilities – something most of us take for granted.*

*This project is a partnership between NTA and the local community in Flores, where the community takes responsibility for planning and construction and NTA provides the funds.*

*Photo by Phil Domaschenz*

# MEMBERSHIP AND MARKETING REPORT

## Activities over 2016-17

Over the 2016-17 year, the Membership and Marketing Committee has continued to spread the word of NTA's activities, reach out to new supporters and partners while maintaining existing valuable relationships and organising fundraising events.

The committee has continued to communicate with NTA members and supporters through regular email newsletters, twice yearly fundraising letters, and Facebook. The Executive Officer Phil Domaschenz, as well as others involved with NTA, have delivered a number of presentations to interested groups in the Canberra community and further afield.

Two major fundraising events were held by the committee in 2016-17. In March, the annual dinner was held at the Woden Southern Cross Club, attended by Indonesian embassy representatives, with a talk by author and historian Ian Burnet, and a wonderful Sasando music performance. The dinner was attended by 106 people, yielding more than \$4500 in profit for NTA projects.

The annual trivia night was held on October 26 2016, and was attended by 99 people. Ticket sales, the raffle and games raised \$2800 for NTA, and the evening was enjoyed by all. It was attended by members of the community, friends of NTA, as well as many others in the aid and development sector.

## Achievements

Key achievements in 2016-17 were as follows:

- A renewed focus on membership led to an unprecedented increase, primarily the result of membership drive in the months prior to the AGM. 46 memberships were paid for over FY2016-17 (amounting to \$920 in membership fees). The committee expects to retain revenue from these memberships with the help of our website, which automatically prompts members to renew their membership when it comes close to expiry.
- There has been an increase in communications with supporters via Facebook, particularly to advertising upcoming events, to acknowledge our supporters, and share good news on project progress in Indonesia. This has also helped us to improve communication efforts to our Indonesia-based supporters (currently, the majority of those following our Facebook page are based in Indonesia).
- There has been a steady increase in email newsletter subscribers – at end June 2017 there were almost 600 subscribers. Average open rate of emails is 30 per cent (above the 24.5% non-profit sector average reported by Mailchimp), which demonstrates our subscribers are genuinely engaging with what we have to say.
- A partnership between NTA and the Southern Cross Club via its Community Rewards Program (CRP) has created a modest but steady revenue stream, with room for expansion – the CRP donates 10% of the registered club member's food and beverage spend to their chosen participating CRP partner, and then provides this to NTA on a quarterly basis. This partnership has also benefitted NTA through other in-kind support from the Southern Cross Club, such as the venue for the annual dinner. Applications to participate in this program are made annually, and the committee has just been informed they will continue as a CRP partner in the coming year.

## Challenges

As it looks towards the year ahead, the committee is working to address two key challenges:

- The committee would like to work towards providing more timely feedback to organisations that have donated to particular projects, including pictures and stories from the community. At present, efforts are being made to gather information on project success stories and impact through the twice yearly field trips and through regular contact with staff in Indonesia. However this is an area where more awareness and capacity development is needed with NTA-I staff, and stronger systems developed to share, record and communicate back project information, including through photos. Improvements on this front will enable us to meet the needs of current organisational donors, as well as to be able to approach new donors with a stronger value proposition.
- The committee has faced challenges with the recruitment and retention of members throughout 2016-17. In an attempt to address this, the committee is refocussing to be an action-oriented committee with discrete tasks delegated to particular members. Efforts have been made to recruit volunteers to fill particular skills gaps (i.e. social media, web, writing), but this process is ongoing. Increasing the volunteer human resources available to support Membership and Marketing activities will allow the committee to make more gains.

## Acknowledging our supporters

We are especially grateful to our regular donors. Rotary Clubs in Canberra and Sydney have been especially generous. Canberra's Burley Griffin Club continues with significant support and we must especially acknowledge the support of Chris Curtis and the Lane Cove Rotary Club, which, with other Sydney clubs, has donated \$12,000 this year. The continuing support of Australia Indonesia Association branches in the ACT and Victoria has also been greatly appreciated.

Special mention must be made of the wonderful support of Marylou Minty in Canberra. Marylou has operated a charity stall at the Phillip Farmers Market for many years selling delicious baked goods and marmalade, and she donates most of the funds raised to the NTA. Marylou retired from her stall this year, and we acknowledged her contribution at the annual dinner.

We are very grateful for the continuing support of individuals both in Canberra and in Melbourne. Our Melbourne group raised a significant sum this year and Vision East continues to support the NTA. We have a number of significant individual donors in Canberra and some beyond.

Oxide Interactive, an innovative IT company in Canberra, has continued to host our website and to advise on related matters including a marketing communications strategy. Inland Trading, a Canberra region company which exports wine to 55 countries, has generously donated cases of wine for NTA events. A significant new partner is another Canberra-based company, Dixon Advisory, an award winning Self-Managed Superannuation Fund manager, which has pledged \$1,000 for each sign-up of a new client associated with the NTA. Dixon Advisory also provide significant prizes for our fundraising efforts, along with local businesses and individual prize donors.

On behalf of the Membership and Marketing Committee, I would like to express sincere thanks to all the organisations and individuals who have supported our fundraising efforts this year.

**Ashlee Betteridge**  
**Board Member**  
**Nusatenggara Association Incorporated**



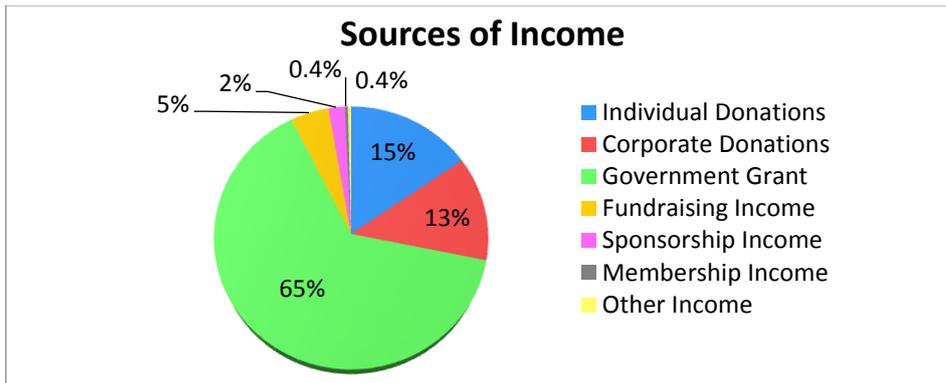
*Ibu Sempe Rosa and Ibu Yuventa Dua from Bintang Kejora village pose in front of a water tank built by their kelompok with NTA-supplied materials.*

*Photo by Tracey McMartin*

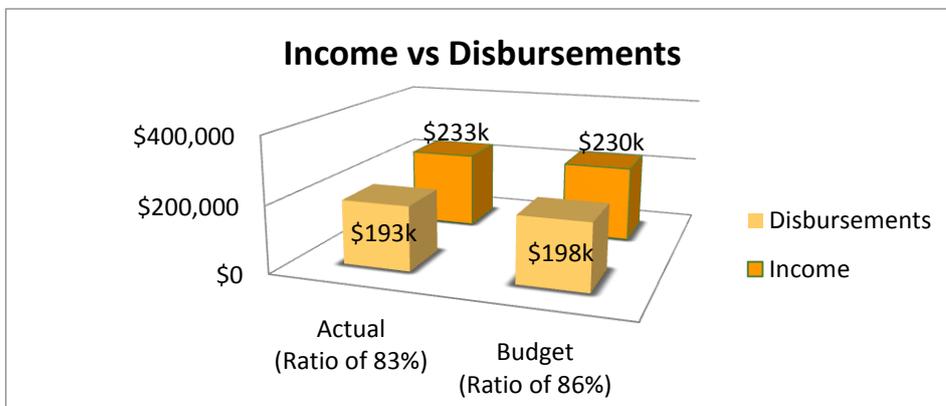
# FINANCE REPORT

As always, the finance committee would like to begin the annual finance report with a big round of applause for our supportive donors, partners, members, board of directors, and most importantly, our fellow committee members for their vision, dedication, governance and ongoing commitment.

In FY17, NTA recorded a net surplus of \$575, compared to a net deficit of \$4,416 for FY16. The underlying total revenue in FY17 was \$232,931 (2% lower than \$237k in FY16 but slightly above the projected revenue of \$230k). Similar to previous years, revenue stream is made up of (i) DFAT grant (65%; FY16: 63%); and (ii) monetary contributions (35%; FY16: 37%). However, total monetary contribution has seen a decline of 7%, with 15% decline in individual donations, 2% decline in corporate donations; 19% increment in fundraising income; 18% increment in sponsorship income and 120% increment in membership income.



In line with the decline in revenue, total expenses decreased from \$242,403 to \$232,356 in FY17. Disbursement for international programs decreased from \$214,104\* to \$193,071 whereas fundraising, accountability and administrative expenses increased from \$28,299 to \$39,285, of which the majority related to increment of salary since March 2016.



To avoid confusion, both total revenue and total expenses analysed above exclude the in-kind non-monetary value from volunteer project administration and monitoring visits of \$121,526, which is reported in the financial report as revenue and fully offset as expense according to ACFID guidelines.

\* inclusive of \$15k disbursement carried over from FY15 to FY16

Going forward, the finance committee is determined to work closely with other committee members to seek improvement in cost management (i.e., to ensure that every dollar of donations can be converted to disbursements at the highest ratio). Ending the year in a sound financial position with more than \$50,000 held in bank accounts, the finance committee remains optimistic that NTA will continue to maintain its healthy and sustainable financial situation in this ever-changing macro environment.

Lastly, the finance committee would like to take the opportunity to acknowledge our honorary auditor, Paul Clark CPA from Prosperity Accounting Solutions for the audit of the 2017 financial statements.

## 2016/17 FINANCIAL STATEMENTS

### Income Statement for the year ended 30 June 2017

|   | Note | 2017<br>\$     | 2016<br>\$     |
|---|------|----------------|----------------|
| <b>REVENUE</b>  |      |                |                |
| Donations and gifts   | 2a   |                |                |
| Monetary  |      | 65,695         | 74,122         |
| Non-monetary  |      | 121,526        | 119,142        |
| Grants  |      |                |                |
| AusAID  |      | 150,000        | 150,000        |
| Other Australian  |      | -              | -              |
| Other overseas  |      | -              | -              |
| Investment income   | 2b   | 79             | 124            |
| Other income  | 2c   | 17,158         | 13,741         |
| <b>TOTAL REVENUE</b>  |      | <b>354,457</b> | <b>357,130</b> |
| <b>EXPENSES</b>   |      |                |                |
| <b>International Aid and Development Programs Expenditure</b> |      |                |                |
| Overseas projects   |      |                |                |
| Funds to international programs                               | 3a   | 193,071        | 214,104        |
| Program support costs   |      | -              | -              |
| Fundraising costs   |      |                |                |
| Public  | 3b   | 6,079          | 4,774          |
| Government, multilateral and private sector                   |      | -              | -              |
| Accountability and administration                             | 3c   | 33,206         | 23,526         |
| Non-monetary expenses   | 3d   | 121,526        | 119,142        |
| <b>TOTAL EXPENSES</b>   |      | <b>353,882</b> | <b>361,546</b> |
| <b>NET SURPLUS/(DEFICIT)</b>                                  |      | <b>575</b>     | <b>(4,416)</b> |

## Balance Sheet as at 30 June 2017

|                                | Note | 2017<br>\$           | 2016<br>\$           |
|--------------------------------|------|----------------------|----------------------|
| <b>ASSETS</b>                  |      |                      |                      |
| <b>Current Assets</b>          |      |                      |                      |
| Cash and cash equivalents      | 4a   | 52,430               | 51,283               |
| Trade and other receivables    |      | -                    | -                    |
| Inventories                    |      | -                    | -                    |
| Assets held for sale           |      | -                    | -                    |
| Other financial assets         |      | -                    | -                    |
| Other non-current assets       | 4b   | -                    | 400                  |
| Total Current Assets           |      | <u>52,430</u>        | <u>51,683</u>        |
| <b>Non-Current Assets</b>      |      |                      |                      |
| Trade and other receivables    |      | -                    | -                    |
| Other financial assets         |      | -                    | -                    |
| Property, plant and equipment  |      | -                    | -                    |
| Investment property            |      | -                    | -                    |
| Intangibles                    |      | -                    | -                    |
| Other non-current assets       |      | -                    | -                    |
| Total Non-Current Assets       |      | <u>-</u>             | <u>-</u>             |
| <b>TOTAL ASSETS</b>            |      | <u><b>52,430</b></u> | <u><b>51,683</b></u> |
| <b>LIABILITIES</b>             |      |                      |                      |
| <b>Current liabilities</b>     |      |                      |                      |
| Trade and other payables       |      | -                    | -                    |
| Borrowings                     |      | -                    | -                    |
| Current GST liabilities        | 4c   | 3,961                | 4,105                |
| Provisions                     |      | -                    | -                    |
| Other                          | 4c   | 2,280                | 1,965                |
| Total Current Liabilities      |      | <u>6,241</u>         | <u>6,070</u>         |
| <b>Non-current liabilities</b> |      |                      |                      |
| Borrowings                     |      | -                    | -                    |
| Provisions                     |      | -                    | -                    |
| Other                          |      | -                    | -                    |
| Total Non-Current Liabilities  |      | <u>-</u>             | <u>-</u>             |
| <b>TOTAL LIABILITIES</b>       |      | <u><b>6,241</b></u>  | <u><b>6,070</b></u>  |
| <b>NET ASSETS</b>              |      | <u><b>46,188</b></u> | <u><b>45,613</b></u> |

| <b>EQUITY</b>       |               |               |
|---------------------|---------------|---------------|
| Reserves            | -             | -             |
| Retained Earnings   | <b>46,188</b> | <b>45,613</b> |
| <b>TOTAL EQUITY</b> | <b>46,188</b> | <b>45,613</b> |

#### **Table of Cash Movements for Designated Purposes for the year ended 30 June 2017**

|   | Cash available at beginning of year<br>\$ | Cash raised during year<br>\$ | Cash disbursed during year<br>\$ | Cash available at end of year<br>\$ |
|---|---|-------------------------------|----------------------------------|-------------------------------------|
| Total for other non-designated purposes | 51,283                                    | 233,331                       | 232,184                          | 52,430                              |
| <b>TOTAL</b>                            | <b>51,283</b>                             | <b>233,331</b>                | <b>232,184</b>                   | <b>52,430</b>                       |

## **NOTES TO THE FINANCIAL STATEMENTS**

### **Note 1. Significant accounting policies**

#### **Basis of accounting**

In the Officers' opinion, the Nusa Tenggara Association is not a reporting entity because there are no users dependent on general purpose financial reports.

This is a special purpose financial report that has been prepared for the purposes of complying with the *ACT Associations Incorporation Act 1991* and the *ACFID Code of Conduct*. The Officers have determined that the accounting policies adopted are appropriate to meet the needs of the users.

The financial report is prepared in accordance with the historical cost convention and do not take into account changing monetary values. The accrual and going concern basis has been adopted. Comparative information is reclassified where appropriate to enhance compatibility.

The following is a summary of the significant accounting policies adopted in the preparation of these financial statements. Unless otherwise stated, these accounting policies are consistent with those of the previous year.

#### **Accounting Policies**

##### **(a) Cash and cash equivalent**

Cash and short-term deposits in the balance sheet comprise cash at bank and in hand and short-term deposits with an original maturity of three months or less plus bank overdrafts. Bank overdrafts are shown on the balance sheet as current liabilities within short-term borrowings.

(b) Income tax

As the Nusa Tenggara Association is a charitable institution in terms of subsection 50-5 of the *Income Tax Assessment Act 1997*, as amended, it is exempt from paying income tax.

(c) Revenue recognition

Donations are recognised at the time the pledge is received.

Other revenue is recognised when it is received or when the right to receive payment is established.

Grants and subsidies are recognised as income over the period to which they relate.

(d) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the Australian Taxation Office (ATO). In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

(e) Rounding of amounts

Amounts in the financial report have been rounded off to the nearest dollar.

(f) ACFID Code of Conduct

The Summary Financial Reports have been prepared in accordance with the requirements set out in the ACFID Code of Conduct. For further information on the Code please refer to the ACFID Code of Conduct Guidance Document available at: [www.acfid.asn.au](http://www.acfid.asn.au)

(g) Donations and gifts - non-monetary

As required by the ACFID Code of Conduct, the value of material volunteer services received in-kind is disclosed in the Income Statement. Material voluntary services are valued using the job descriptions and relative rates of pay published in the Recognised Development Expenditure (RDE) Guidelines published by AusAID at: <http://www.ausaid.gov.au/ngos/rde.cfm>

|  | 2017          | 2016          |
|--|---------------|---------------|
|  | \$            | \$            |
| <b>Note 2a. Revenue from ordinary activities</b> |               |               |
| Operating revenue                                |               |               |
| Monetary donations                               |               |               |
| Individual                                       | 35,817        | 42,847        |
| Corporate  | 29,878        | 31,275        |
|  | <u>65,695</u> | <u>74,122</u> |
| Rendering services - non-monetary                | 121,526       | 119,142       |
| Grant from AusAID                                | 150,000       | 150,000       |
| <b>Note 2b. Investment income</b>                |               |               |
| Interest received - Overseas Relief Fund         | 79            | 124           |
| <b>Note 2c. Other income</b>                     |               |               |
| Fundraising events                               | 10,863        | 9,359         |
| Membership subscriptions                         | 838           | 382           |

|  |                |                |
|--|----------------|----------------|
| Sponsorship  | 4,636          | 4,000          |
| Other income   | 820            | -              |
|  | <u>17,158</u>  | <u>13,741</u>  |
| <b>Note 3a. Overseas project expenses</b>                  |                |                |
| Funds to international programs                            | 193,071        | 214,104        |
| Program support costs                                      | -              | -              |
|  | <u>193,071</u> | <u>214,104</u> |
| <b>Note 3b. Fundraising costs</b>                          |                |                |
| Public   |                |                |
| Marketing, printing and stationery                         | -              | -              |
| Bank fees and charges                                      | 1,979          | 1,365          |
| Catering and room hire                                     | 4,100          | 3,409          |
|  | <u>6,079</u>   | <u>4,774</u>   |
| Government   | -              | -              |
|  | <u>6,079</u>   | <u>4,774</u>   |
| <b>Note 3c. Accountability and administration</b>          |                |                |
| Insurance  | 3,726          | 2,238          |
| ACFID fee  | 1,712          | 1,654          |
| Salary and administrative expenses                         | 27,500         | 18,615         |
| Website expense  | -              | 623            |
| Other  | 268            | 395            |
|  | <u>33,206</u>  | <u>23,526</u>  |
| <b>Note 3d. Non-monetary expenses</b>                      |                |                |
| Project administration                                     | 72,028         | 70,615         |
| Monitoring visits  | 49,498         | 48,527         |
| In-kind donations  | -              | -              |
|  | <u>121,526</u> | <u>119,142</u> |
| <b>Note 4a. Current assets - cash and cash equivalents</b> |                |                |
| Overseas Relief Fund                                       | 46,729         | 45,709         |
| St George current accounts                                 | 5,202          | 5,574          |
| Paypal   | 499            | -              |
|  | <u>52,430</u>  | <u>51,283</u>  |
| <b>Note 4b. Other current assets</b>                       |                |                |
| GST and other receivables                                  | -              | -              |
| Sponsorship receivables                                    | -              | 400            |
|  | <u>-</u>       | <u>400</u>     |

**Note 4c. Current liabilities**

|                        |              |              |
|------------------------|--------------|--------------|
| GST and other payables | 3,961        | 4,105        |
| Salary payable         | 2,280        | 1,965        |
|                        | <u>6,241</u> | <u>6,070</u> |



*NTA held its most successful fundraising dinner ever earlier this year in Canberra. Some 106 guests were entertained by Ian Burnet talking about his travels through Eastern Indonesia, and amazing sasando music. Raffles and silent auctions helped to raise over \$4,500 to support NTA efforts. Thanks to all who came along.*

*Photograph shows Pak Derry Aman, the Indonesian chargé d'affaires, addressing the fundraising dinner.*

*Photo by Kate Andren*



Nusa Tenggara Association Incorporated  
Board declaration

The Board of the Nusa Tenggara Association declare that:

(a) the financial statements and notes as set out on pages 2 to 7, are in accordance with the A.C.T. *Associations Incorporation Act 1991* and:

- i. comply with Australian Accounting Standards; and
- ii. give a true and fair view of the financial position as at 30 June 2017 and of its performance for the year ended on that date of the Association;

(b) in the Board's opinion there are reasonable grounds to believe that the Association will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of the Nusa Tenggara Association.

Dr Colin Barlow  
Chief Executive

Ron Thompson CPA  
Treasurer

Dated at Canberra this 31<sup>st</sup> day of December 2017

**NUSATENGGARA ASSOCIATION INCORPORATED**  
**Independent Audit Report**  
**to the Members of**  
**NUSATENGGARA ASSOCIATION INCORPORATED**

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**Report on the Financial Report**

We have audited the Code of Conduct financial summaries, being a special purpose financial report, of NUSATENGGARA ASSOCIATION INCORPORATED (the association), for the year ended 30 June 2017.

Committee's Responsibility for the Financial Report

The committee of the association is responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in Note 1 to the financial statements, which form part of the financial report, are consistent with the financial reporting requirements of the Associations Incorporation Act and are appropriate to meet the needs of the members. The committee's responsibilities also include establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report. The financial report has been prepared for distribution to members for the purpose of fulfilling the committee's financial reporting under the Associations Incorporation Act. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

PO Box 7022, YARRALUMLA ACT 2600 Unit 5, 18 Bentham Street, YARRALUMLA ACT 2600 T: (02) 6281 5843 ABN: 78 910 595 080  
E: [admin@prosperityaccountingsolutions.com.au](mailto:admin@prosperityaccountingsolutions.com.au) W: [www.prosperityaccountingsolutions.com.au](http://www.prosperityaccountingsolutions.com.au)

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approved under professional  
Standard Legislation

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements. We have conducted the audit in accordance with the Australian Council for International Development Code of Conduct Financial Standards.

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#### Auditor's Opinion

In our opinion, the Code of Conduct financial summaries of NUSATENGGARA ASSOCIATION INCORPORATED presents fairly, in all material respects, the financial position of NUSATENGGARA ASSOCIATION INCORPORATED as of 30 June 2017 and of its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and Australian Auditing Standards as required.

Prosperity Accounting Solutions  
Certified Practising Accountants



#### Signature

Paul Clark CPA  
Unit 5, 18 Bentham Street  
YARRALUMLA ACT

Phone 02 6281 5843

Dated this 18<sup>th</sup> day of September 2017.