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## Alcohol Policy

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### 1. Purpose

- 1.1 The Labour Party recognises the risk of harm caused by the use of alcohol.
- 1.2 The purpose of this policy is to set standards for the management of Labour Party gatherings and events where alcohol is supplied and/or sold.
- 1.3 The aim of this policy is to ensure:
  - 1.3.1 that the Labour Party operates within New Zealand law<sup>1</sup>; and
  - 1.3.2 the personal safety of all people at Labour Party gatherings and events.

### 2. Scope

- 2.1 This policy applies to any gathering or event where alcohol is consumed, as defined in clause 2.2.
- 2.2 For the purposes of this policy:
  - 2.2.1 **Gathering** means a meeting of Party members where official Party business will be conducted. Examples of this are: a branch meeting or LEC meeting; a door knocking or phone calling drive; or staff work meetings or gatherings.
  - 2.2.2 **Event** means a one-off event organised on behalf of the Party which is open to Party members and/or the public. This includes social events and official Party events such as conferences.
  - 2.2.3 **Residential event** means any event that lasts more than one day (i.e. overnight) and where the attendees sleep at the event venue (as opposed to staying separately in a motel or with friends).
- 2.3 This policy does not apply to informal gatherings merely by the fact that Labour Party members are present. The test is whether alcohol is being consumed and Party business is being conducted or the gathering or event is being held under the auspices of the Party or in the name of the Party.

### 3. Licensed premises

- 3.1 The following rules apply to all Labour Party gatherings and events in licensed premises where alcohol is consumed:
  - 3.1.1 The license holder is responsible for the legal sale and consumption of alcohol. This includes slowing or stopping service to people intoxicated by alcohol.
  - 3.1.2 Party members responsible for organising the event or gathering should encourage water and food to be consumed at the same time.
  - 3.1.3 No event management plan needs to be completed for events that are solely social events in licensed premises.

### 4. Unlicensed premises

- 4.1 The following rules apply to all Labour Party gatherings and events in unlicensed premises where alcohol is consumed:
  - 4.1.1 There must be a 'person in charge' who is responsible for ensuring that this policy is adhered to. (Note that no 'person in charge' is required when the gathering or event is

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<sup>1</sup> Sale and Supply of Alcohol Act 2012

held on licensed premises.)

- 4.1.2 The person in charge is the Chair of a meeting, organiser of an event, or other person voluntarily appointed to fulfil this role.
- 4.1.3 The Labour Party must comply with all legislative requirements for the sale and/or supply of alcohol.<sup>2</sup> This includes slowing or stopping service to people intoxicated by alcohol.
- 4.1.4 Where alcohol will be present in unlicensed premises at any Young Labour event or at any Labour Party residential event, an event management plan must be completed and notification given in the appropriate form; and the plan must be approved in advance by the President or General Secretary.
- 4.1.5 The person in charge must ensure that the sale of alcohol is only done by a venue with the appropriate licence and that a person with appropriate certification is present.
- 4.1.6 The person in charge must be a responsible host (described below).

## 5. Hosting responsibly

- 5.1 The person in charge of a gathering or event in unlicensed premises must supervise the drinking of alcohol and consider and adopt the following recommendations to the extent suitable to the nature, size and length of the gathering or event:
  - 5.1.1 provide food;
  - 5.1.2 provide a choice of low-alcohol and non-alcoholic drinks;
  - 5.1.3 ensure safe transport options are in place; and
  - 5.1.4 otherwise adhere to any guidelines for hosting the consumption of alcohol that the Party adopts, which will always include those found under “Tips for hosts” on alcohol.org.nz.

## 6. Sale of alcohol generally

- 6.1 Alcohol or vouchers for alcohol must not be a prize in raffles.<sup>3</sup>
- 6.2 Alcohol must only be sold at a place or venue with an appropriate licence.
- 6.3 When an event is held where there is no licence, or the type of sale is not covered by a venue’s regular licence, there must be a special licence held.
  - 6.3.1 This includes events where alcohol is being sold for consumption off-site (for example, a wine auction) or alcohol is included as part of the ticket price.

## 7. Sale and supply of alcohol to young people

- 7.1 It is illegal to sell alcohol to anyone under the age of 18.
- 7.2 Where there is a gathering or event in unlicensed premises at which a person under 18 years of age is present, the person in charge is responsible for ensuring alcohol is not sold to any person under 18 or supplied to any person under 18 unless their parent or other guardian is present, approves, and it is done responsibly (as described in section 5, above).
- 7.3 If alcohol is to be permitted at events that young people can attend, all registration information provided to participants must explicitly state that alcohol will be present.
- 7.4 A trained Welfare Officer must be present at any event in unlicensed premises that is attended by young people where alcohol is served.

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<sup>2</sup> Alcohol.org.nz

<sup>3</sup> Conducting or taking part in a raffle for which a prize is alcohol or vouchers for alcohol is an offence under the Gambling Act 2003. cf. Gambling Act 2003 s17, Gambling (Prohibited Property) Regulations 2005 r4(b) & (e)(ii), Gambling Act 2003 s19 (1)(a) & (c) and s19(2) & (3)

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### 8. Breaches and reporting

- 8.1 If there is a breach of this or any other Party policy at a gathering or event at which alcohol is present, the person in charge must notify the General Secretary as soon as possible through the appropriate form.
- 8.2 A breach of this policy is a breach of the Code of Conduct and may lead to disciplinary action, including the relevant organisation no longer being able to hold gatherings or events with alcohol present.
- 8.3 Where any law has been breached, this may be reported to the New Zealand Police.

### 9. Discretion of the General Secretary

- 9.1 The President or General Secretary in their absolute discretion may prohibit or cancel any gathering or event where:
  - 9.1.1 They believe the safety or security of any person is at risk or compromised; or
  - 9.1.2 They believe the safety or security of Labour Party property is compromised; or
  - 9.1.3 They believe the gathering or event will unduly harm the Labour Party's reputation; or
  - 9.1.4 They believe this policy has not been or will not be complied with.
- 9.2 This discretion may be delegated to any other person by the President or General Secretary.

#### Other relevant policies:

Events Management Policy  
Code of Conduct

#### Dates:

Creation: November 2018  
Approval: June 2019  
In Effect: June 2019  
Review:

#### Useful information:

Health Promotion Agency

<https://www.alcohol.org.nz/management-laws/nz-alcohol-laws/sale-and-supply-of-alcohol-act-2012>

Sale and Supply of Alcohol Act 2012

<http://legislation.govt.nz/act/public/2012/0120/latest/DLM3339333.html?src=qs>