

COMMUNICATIONS OFFICER



Oaktree is an ambitious not-for-profit, with the mission of empowering young people to lead, demand and create a more just world. We develop programs and volunteering experiences that allow young people to realise their potential, and see just what they're capable of.

The International Engagement portfolio manages Oaktree's engagement in our partner countries. We partner with local not-for-profits to deliver innovative development projects with a focus on youth empowerment. The Communications Officer plays an important role in this process, advocating for the visibility of Oaktree's International Engagement projects, whilst sitting within Oaktree's central communications team, and relaying information to internal and external stakeholders.

In addition, you will play a vital role in ensuring the organisation understands and strives towards ethical communication of our work, produce content on Oaktree's overseas impact work for use by Oaktree's Live Below the Line campaign, help communicate Oaktree's political work, and collaborate with many different internal stakeholders including Graphic Designers, International Development Project Managers, and the Social Media and Communications teams.

As a Communications Officer, a typical day might look like:

- Meeting with the International Engagement team to receive project updates
- Writing a blog on Oaktree's International Engagement work
- Creating content with Oaktree's Social Media and Graphic Designers
- Writing copy for social media posts
- Presenting on our partnerships to internals and externals

Who we are looking for:

- You're an excellent written communicator
- You're passionate about communicating social justice issues
- You have experience with/are willing to learn about copywriting and copyediting
- You're interested in digital media
- You're comfortable working both independently and in a team environment
- You have experience with/are willing to learn about international development

We value will over skill, determination over degrees, and passion over years of experience. So go for it. Put your name forward

What you will get out of it:

- Have the support and training to grow a range of skill sets and build your confidence
- Develop skills in communications that will carry you forward
- Influence the narrative of aid and development within Australia
- Learn about social change in the Asia-Pacific
- Have a meaningful impact on Oaktree's international engagement work

TIME COMMITMENT: 1-2 days a week

REPORTS TO: Carly Stone | Deputy Director of Communications

FOR QUESTIONS: Carly Stone | c.stone@theoaktree.org

APPLICATIONS CLOSE: Monday the 24th of June 2019

APPLY AT:

<https://oaktreeorg.typeform.com/to/l12xVx>