

DIRECTOR OF GRANTS AND PHILANTHROPY



As a youth-run organisation, Oaktree is always looking for innovative ways for young people to lead, demand and create a more just world. To do so, Oaktree is broadening its strategies so we can gain access to more resources that will allow us to turn our vision into a reality. The role of the Director of Grants and Philanthropy is an integral part of this success, as Oaktree looks to apply for grants as well as engaging philanthropic organisations and major donors.

As Director of Grants and Philanthropy, you will facilitate the development of the Grants Team engaging with grant-giving foundations, major donors and other stakeholders. You will work closely with the Head of International Engagement to achieve successful development of grants and philanthropic activities throughout their time. As well as, being tasked in ensuring the professional development of your team.

As the Director of Grants and Philanthropy, a typical day might look like:

- Creating, implementing and communicating strategy for the Grants and Philanthropy portfolio;
- Developing pitches for ongoing, scaled up and new programs and initiatives at Oaktree;
- Ensuring strong internal communication and organising team priorities;
- Making first point of contact introduction with funders and major donors as well as managing ongoing relationships;
- Supporting the grant seeking and writing processes;
- Growing new and sustainable sources of revenue for Australia's largest youth-empowerment organisation.

We value will over skill, determination over degrees, and passion over years of experience. So go for it. Put your name forward.

Who we are looking for:

- Excellent communication and presentation skills, both written and verbal;
- Time management skills and ability to meet deadlines;
- Someone with the leadership ability to support the development of the Grants and Philanthropy team and lead its strategy development;
- Someone with a keen interest in securing positive change, reducing regional poverty and empowering global youth.

What you will get out of it:

- Experience in the not-for-profit sector;
- Access to training, networking and mentoring within the not-for-profit sector;
- Experience in liaising with corporations, foundations and levels of government;
- Leadership and management skills and exposure to high level organisational strategy;
- The opportunity to be across both Oaktree's international and domestic programs and initiatives;
- The opportunity to play an important role in the movement to create a more just world.

TIME COMMITMENT: 2-3 days a week | This is a voluntary position

REPORTS TO: Kieu Gavin | Head of International Engagement

FOR QUESTIONS: Lekhaa Nair | lnair@theoaktree.org

APPLICATIONS CLOSE: Monday 6 April 2020

APPLY AT: <https://oaktreeorg.typeform.com/to/HUdggY>