#BlackLivesMatter
Position Description

BLM NATIONAL NETWORK CHAPTER COORDINATORS (TWO POSITIONS AVAILABLE)

Background:
#BlackLivesMatter was created in 2013 after Trayvon Martin’s murderer, George Zimmerman, was acquitted for his crime, and dead 17-year-old Trayvon was post-humously placed on trial for his own murder. Rooted in the experiences of Black people in this country who actively resist our de-humanization, #BlackLivesMatter is a call to action and a response to the virulent anti-Black racism that permeates our society.

#Black Lives Matter (BLM) is a unique contribution that goes beyond addressing the extrajudicial killings of Black people by police and vigilantes. Black Lives Matter affirms the lives of Black queer and trans* folks, Black disabled folks, Black-undocumented folks, Black folks with records, and Black women and all Black lives along the gender spectrum. Bringing those who have been marginalized within Black liberation movements to the center, Black Lives Matter is a tactic to (re)build the Black liberation movement.

#BlackLivesMatter is a network of volunteer-run chapters across the United States and the world that brings new and emerging activists, seasoned leaders of all ages, and multi-issue organizations together to align, coordinate, and lead efforts for cultural, community, social, economic, and policy transformation. Our network structure is comprised of local chapters and a network hub. Currently, the BLM network connects 24 chapters in the United States and 2 international chapters, all of which are aligned with the BLM core values and policy demands. Together these chapters amplify the voices and impact of thousands of BLM chapter members.

KEY RESPONSIBILITIES
The BLM chapter coordinators will share responsibility for supporting the 26 BLM chapters, in the following ways:

- **Chapter Support & Development:** Supporting and building the BLM chapter networks, maintaining good communication with and amongst chapters, BLM national team members and chapter efforts and campaigns; main point of support and contact for chapter leaders and possible new chapters, reaching out to BLM field organizers and to other key allies;
- **Outreach:** scheduling and staff outreach at public events and conferences; following up with new contacts from public events and conferences; conducting web and email outreach; collecting new contacts through internet, and chapter-based outreach;
- **Communication:** maintaining regular communication with key organizers & chapter leaders including convening monthly organizer conference calls; providing information, guidance, assistance, and training to local leadership; maintaining project and program-based materials and distributing such to organizers;
- **Building & Strengthening Relationships:** maintaining relationships with field organizers from other organizations with other key allies; managing listservs and discussion forums, and utilizing social networking tools; sending monthly action packets to organizers; coordinating regular trainings; visiting chapters and allies as needed;
**Chapter Organizing:** maintaining clear records of chapters and leaders, including updating contact information; advising and participating in strategic planning with chapter leaders and key organizers; leadership development amongst chapter leads; coordinating grassroots actions, projects and campaigns; writing campaign materials, activist alerts, updates, and letters to organizers; creating and maintaining materials for national and state-based outreach; writing regular reports of grassroots activity for distribution to staff and the public; and posting to blog and discussion forums regularly.

BLM Chapter Coordinators report to the BLM National Director as well as the BLM Co-Founding Leadership Team.

**Experience and qualifications**
- a minimum of 2-5 years experience in grassroots organizing, leadership development, and political campaigns preferred;
- a demonstrated commitment to the mission values goals of BLM;
- computer literacy (word, excel, etc.), and being comfortable with acquiring new skills;
- exceptional time management and prioritization skills;
- experience in facilitation and building consensus;
- flexibility at setting (and resetting) priorities and managing multiple projects;
- exceptional communication,
- organizational and diplomacy skills with strong written communication skills;
- a sense of humor
- high ethical professional standards,
- working well in a team environment;
- a flexible schedule, including availability to work occasional evenings and weekends, and to travel periodically throughout the state and nationally;
- dedication to working closely and cooperatively in a community-based organization with diverse staff, volunteers, and community members.

**Type:** Part-time - Independent Contract Positions  
**Compensation:** Based on skills and experience  
**Location:** United States  
**Start Date:** September 15th, 2015

**TO APPLY:** Please email a resume and cover letter by **August 28th**, to:  
- **Subject:** BLM Chapter Coordinator Search  
- **Email:** blacklivesmatter@gmail.com

Applications will be accepted through **August 28, 2015** or until the ideal candidate is identified. Candidates of interest will be contacted immediately. Due to the anticipated volume of applicants, we regret that we will not be able to respond individually to each applicant. No phone calls, please.

Black Lives Matter is fiscally sponsored by the Praxis Project. The Praxis Project is an equal opportunity employer with a commitment to engaging the skills and leadership of people of color, low-income persons, LGBT persons, differently-abled people, and other people from diverse backgrounds. People from these and other traditionally marginalized backgrounds and communities are strongly encouraged to apply.