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| **Attendees:** | | | | |
| Kelly Matthews X | Nicole Waltemath X |  |  |  |
| Stephanie Gyldenvand X | Brenda Haines X |  |  |  |
| Lawrence Stahowiak X | Cynthia Thorpe (call in) |  |  |  |
| Paul Van Auken X | John Scheelk X |  |  |  |
| Brenna Root X |  |  |  |  |

| **Topic** | **Facilitated by:** | **Discussion** | **Actions** |
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| Call Meeting To Order | Kelly | Kelly called meeting to order at 7:41pm. |  |
| Member Comment | All |  | None |
| Approval of Minutes | All | Stephanie motion to approve minutes from 3-1-17 meeting. Kelly and Nicole abstain. Minutes approved. |  |
| Treasurer’s Report |  | Savings: $36,482.19  Checking: $191.45  Oshkosh Community Foundation: $5,013.25  Members: 331  Part Time Members: 36  Mail:   * Insurance Policy from Hanover * Summer Market Confirmation Letter * Cooperative Grocer Magazine * South Park Permit for Event (Kelly has it) * $745 and $370 for printing at DPI.   + Motion to pay invoice Lawrence. Kelly 2nd motion. Motion passed.   Taxes are now archived with Kelly. |  |
| New Members |  | Rhonda Norris (possibly friend of Susan Garcia-Franz, lives in Neenah) |  |
| Standing Business |  | **Standing Business** |  |
| Grow-op 3.0 | Brenda, Brenna, Cynthia | * 204 who are confirmed to bring 3 * friends to the grow-op! 18 no’s. A few that we’re waiting to hear back on. * Packets are sent out! While at post office, people who were waiting in line gave emails because they wanted to attend. * Slight concern is that we haven’t heard a confirmation from Menominee Market. * How are we going to process all the payments?   + Volunteers   + Cornerstone   + Verve Credit Union Young Professionals Group | Nicole will contact cornerstone, Verve YP group  Cynthia needs a co-op page by March 24th. Cynthia’s name and email on the bottom. |
| Up and Coming | Kelly | Kelly: Phenomenal conference! 1. We need to start meeting with funders now and create a one-page overview of who we are and when we’re opening! 2. We need to get our butts to this conference no matter where it is in the US. Great conference, awesome networking!  Brenda: 1. Up and Coming is going to be in Milwaukee again next year! We NEED to go! USDA grants networking, Green Top Capital Campaign, all great sessions and networking.  Brenda and Kelly: had such a great breakout session! Comments were very positive – one person said she created a “6” column so she could rate them off the 1-5 scale. Many people wanted to replicate in their own communities.  SAVE THE DATE 2018: It will be in Milwaukee again! |  |
| Annual Meeting | Nicole, Stephanie | We need to bring laptop and power cord, kiddos will be in back room, band will set up on stage, vendors lining walls of large room, food set up in bar. Registration and voting in vestibule. 3:30 set up, vendors at 4 to set up. Cash bar.  Questions:   * When can people be there?   + 3:00 – Paul to set up band   + 3:30 – Kelly and John   + 4:00 – Lawrence, Brenna   + 4:30 – Brenda   + Registration: Nicole and John * Laptop: Brenda * Need to buy supplies: can we use debit card and do an excel sheet with budget and expenses? This puts our accounts at risk. Brenda made a motion for Lawrence to look into getting a credit card. Kelly 2nd it. Motion passed. * Minutes from last annual meeting. Make sure it’s on basecamp. * Quote for tattoos 1,000 2x2in. $200 or less. Stephanie makes a motion to approve a spending money on the tattoos. Lawrence and Brenda abstain. Motion passed. * Lynnsey helping out with kids – who else can help? * T-shirt (blue with Oshkosh Food Co-op logo) * Communication | Nicole – follow up about screen   Lawrence – look into credit card  Brenna – annual meeting minutes from last year  Nicole – D to reach out about facepainting on FB  Paul – ask his wife to see if she can help with kids room  Stephanie will follow up with Drew about the shirt   Brenna send out emails and change RSVP on facebook.  Stephanie will create volunteer sign up. |
| Yard Signs | Kelly | Accidentally ordered 1000 yard signs. We will figure out payment process as 500 were approved. Kelly will store the signs. |  |
| Flash Campaigns |  | Alternate beer and certificates as giveaways – Kelly will post. | Kelly will post flash campaigns |
| Farmers Market |  | Margy Davey is awesome volunteer. Nicole was approached by Dennis and Karlene to do the Market in the Park. Can we do this? Market runs from 3-7pm. 11 Wednesdays, could we offer once a month? Mid July – end of September.  Summer market has been confirmed to same schedule as last year, 2nd and 5th Saturdays. | Kelly will invite Dennis and Karlene to Grow-op  Volunteer sign up at Annual Meeting for market help. |
| Tech update | Kelly | Hank met Kelly at Conference. | Tech group needs to meet |
| Grants | Paul | Need to create grant calendar; possible grants summary page; USDA; Howard Bowers for Board Development/Training | Nicole will send slides to Paul on where to look for money from her FVTC class |
| Board Letter | Kelly | Will write | Kelly will write letter |  |  |  |
| Mentorship |  | Reached out, hasn’t heard back. Will reach out again. | Stephanie will follow up |  |  |  |
| Outreach Events |  | UWO Luncheon was a success, are in process of scheduling the next meeting.  STEM night at Shapiro 4/27/17 – John will go  Rajon Magic – could he come to grow-op and then we could help him to promo event for in May? | Kelly follow up with magician |  |  |  |
| Olden |  | Member-Benefit conversation. Would Olden donate a share for a flash campaign giveaway? | Kelly follow up with Olden |  |  |  |
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| New Business |  | **New Business** |  |  |  |  |
| Stevens Park Neighborhood Association |  | Thursday, April 27 | Kelly will email start time to Stephanie |  |  |  |
| GO HNI Meeting | Stephanie |  | Stephanie pick up invites from Brenda |  |  |  |
|  |  | First Name Last Name Email of excel of all members. | Brenna send list to Brenda for survey monkey voting |
| Adjourn | All | Kelly made motion to adjourn meeting. Stephanie 2nd it. Meeting adjourned 9:45pm.  Next Meetings:  Board Meeting 3/29 at 7:30pm at Kellys  Grow-op Meeting: 3/8 at 7:00pm at Blue Door |  |