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| **Attendees:** |
| Kelly Matthews X | Nicole Waltemath – out of town |  |  |  |
| Stephanie Gyldenvand X | Brenda Haines X |  |  |  |
| Lawrence Stahowiak X | Melissa Weyland X |  |  |  |
| Paul Van Auken – not able to attend | Za Barron X |  |  |  |
| Brenna Root X |  |  |  |  |

| **Topic** | **Facilitated by:** | **Discussion** | **Actions** |
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| Call Meeting To Order | Kelly | Kelly called meeting to order at 7:40 pm. |  |
| Member Comment | All |  |  |
| Approval of Minutes | All | Kelly made motion to approve minutes from 4-12-17 meeting. Brenna 2nd the motion. Minutes approved.  |  |
| Treasurer’s Report |  | Savings: $34,756.28Checking: $294.39Oshkosh Community Foundation: $5,007.56Seed Grant: $1,121.56 balance Members: 345Part Time Members: 36Mail: * Insurance bill $1,331.00. Lawrence made motion to transfer money from savings to checking to pay the insurance bill. Kelly 2nd. Motion passed.
* Skarda Maple Farms in Menasha sent a brochure and some business cards.
* BVL Tennis Classic – could do a donation of $500 to have our logo on a t-shirt. Decided against this.
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| New Members |  | Alexandria and Josh Oemig, Gary Ruedinger, Alfred Kisubi (Stephanie), Vivian and Duane Goupell, Joseph Mattern (Stephanie), Patrick Osowki, Blu Wilkins. 3 on Payment Plan: Pat Mckoewn, Christopher Schweitzer, Shannon Salzwedel  |  |
| Standing Business |  | **Standing Business** |  |
| Credit Card Recommendation |  | A separate committee met to discuss the Oshkosh Food Co-op opening a credit card account. It would be a $1,000 limit to be used by the President of the Oshkosh Food Co-op and other board members as designated to make purchases. Lawrence made a motion to move forward with a credit card application to be held by the President of the Oshkosh Food Co-op. Melissa 2nd the motion. Motion passed. | Lawrence will proceed with filling out a credit card application with Verve Credit Union. |
| Slate of Officers |  | President – KellySecretary – BrennaLawrence – TreasurerVice President - \_\_\_\_\_\_\_\_ open position Vice President position is open if anyone would like to go into that position. Stephanie is currently in the Vice President position and would be happy to move forward with it but would like to have it open for anyone else who would be interested. Kelly asked if there were any nominations from the floor for the Vice President position. Brenda nominated Stephanie to the Vice President role. Slate put forward as slate: Kelly (President), Brenna (Secretary), Lawrence (Treasurer), Stephanie (Vice President). Za 2nd the motion. Motion carried. Slate approved. |  |
| Co-op Grow-op | Brenda | 127 RSVPs for YES! Growing daily. Brenda has been in contact with Pam at Outpost to get us in contact with their community outreach specialist. Cynthia is working on getting people to volunteer to run payments. 8-10 payment portals will be there. | Brenna send Susan Garcia Franz a Co-op Grow-op invite packet. |
| Pro Forma | Kelly | Put the pro forma on pause until we get our location so we can plug in real numbers. |  |
| Market Plan | Stephanie | Stephanie will send out a doodle for June moving forward. She will check in with Cynthia to see if she’s still interested in volunteer coordination. Stephanie will call the Leatherman’s about the Wednesday Market at South Park. We’ve signed up for 3 days in the summer. | Stephanie send doodle, check in with Cynthia, ask Leatherman’s about Wednesday market at South Park. |
| Technology Update | Stephanie  | Working on creating a info@oshkoshfoodcoop.com email which will enable us to use Nation Builder to do eblasting. Will be reaching out to Matt and Hank to have a conference call.Want to make the field of secondary member mandatory so there is not an issue with people not filling in the secondary memberMember count timeline to be filled in as members join |  |
| Grants | Kelly | Bower Board Development Grant. Paul is chair of the committee. Za has skillset in this area. We need to create a workable calendar.  | Brenna send Za application |
| Social Media | Kelly | Flash Campaign will go up this weekend. | Kelly create flash campaign |
| May Board Letter | Kelly | May topics – Grow-op, front page article  |  |
| Mentorship with People’s Food Co-op | Stephanie | Stephanie has not gotten response from Liz. Will try again.  |  |
| Meet and Greets | Kelly | No report needed. |  |
| Location | Kelly | Two people have contacted Kelly with potential locations. She invited one to grow-op, hoping he will attend.  |  |
| Outreach Events |  | Stevens Park Neighborhood Association – Za will be there 4/27/17 at 6:30pm.Oshkosh Independent Column – Melissa is interested in getting more information about this.T shirts annual meeting feedback was minimal. We can contact Planet Perk when the time is right. | Melissa will reach out to Paul about Oshkosh Independent Column. |
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| New Business |  | **New Business** |  |  |  |  |
| Timeline |  | Review timeline with Za and Melissa. |  |  |  |  |
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| Adjourn | All | Brenda made motion to adjourn meeting. Stephanie 2nd it. Meeting adjourned 9:37pm.Next Meetings:Board Meeting 5/10 at 7:30pm at KellysGrow-op Meeting: 3/8 at 7:00pm at Blue Door |  |