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| **Attendees:** |
| Kelly Matthews X | Nicole Waltemath X |  | Anne Dickey |  |
| Stephanie Gyldenvand X | Brenda Haines X |  |  |  |
| Lawrence Stahowiak X | Melissa Weyland X |  |  |  |
| Paul Van Auken X | Za Barron X |  |  |  |
| Brenna Root X |  |  |  |  |

| **Topic** | **Facilitated by:** | **Discussion** | **Actions** |
| --- | --- | --- | --- |
| Call Meeting To Order | Kelly | Kelly called meeting 6:33 pm. |  |
| Member Comment - Welcome Anne Dickey | Kelly | Anne asked for some agenda time to present proposal of buying club. When they lived in Illinois/Iowa Quad Cities area they were part of a buying club. Kelly posted proposal on basecamp.Initial questions that Board Members have will be sent to Anne by Kelly. | Kelly will start conversation via basecamp, board members please post questions there to be sent back to Anne. |
| Approval of Minutes | All | Za motion to approve minutes from 5-24-17 meeting. Lawrence 2nd. Brenna, Stephanie, Nicole abstain. Minutes approved.  |  |
| Treasurer’s Report |  | Savings: $56,939.03Checking: $180.26Oshkosh Community Foundation: $4,991.65Seed Grant: No actionMembers: 473Part Time Members: 53 Mail: Patti sent a thank you card, Josephine accidentally bought two memberships which is taken care of. |  |
| Books |  | Nicole gets to the books the month after, and has been noticing when payment plan members are going to be complete. We need to send an email to the payment plan member to stop payments before they overpay. | Lawrence will send email to payment plan members when they only have a few payments left. |
| Credit Card Application | Lawrence | Credit card received. We need to create an internal policy.  | Nicole will provide corporate policy statement for Lawrence and Kelly to take a look at and duplicate for OFC. |
| New Members |  | 5/26/17 to present: Louis Menzel, Judy Seibold, Joby Marx, Travis Suggitt, Ryan DeFlorin, Robin Schroeder (Nicole knows her), Patti Knudson, Mike Olig (Stephanie know him), Matt Hostak, Kelly Seidl (Payment Plan), Nicole Nelson (Payment Plan) |  |
| Standing Business |  | **Standing Business** |  |
| Membership Information Pipeline | Melissa | Map out process of memberships.  | Melissa will compile info. |
| Grow-op 3.0 Spring Edition |  | No invoices received from grow-op as of yet. | Brenda and Cynthia share invoices if you have any. Direct people to send to co-op mailing address if there are outstanding invoices.Kelly follow up with JH for FCI video. |
| Volunteer Coordinator | Stephanie/Roy | Cynthia, Roy and Stephanie have to meet so Stephanie can get info that Cynthia has to Roy so he can start to coordinate volunteers.Roy would like to do a market to see how it runs.  | Stephanie get volunteer contact information from Cynthia, get Roy into basecamp to begin volunteer coordination. |
| Farmers’ Market Plan |  | Taken care of for June. Roy will be contacted to begin setting up markets for July moving forward.Next: July 8, 29 | Roy will be contacted to begin setting up markets for July moving forward.Next markets: July 8, 29 |
| Tech Update |  | Matt will possibly have email address for eblasting for Friday.  | Stephanie will identify architects for nationbuilder, looking for co-op specific. Get quotes for prices.Hank question: can we reassign unique ID to member # or away from the email address in NB?Kelly will follow up with business success center. |
| Grants | Za | Bower fund. Can apply for money to do board development. Feedback on board development. What can we apply for in the grant. Grant project due September 1. | Homework for all on basecamp, email from Za on board development. **Respond before the next meeting.** |
| Social Media | Brenna/December | Doing great, numbers are still going up. |  |
| Board Letter | Kelly | Grow-op, Bare Bones, Farmers’ Market, Splash Pad,  | Brenna Facebook event for Splash PadKelly get time from Allison |
| Mentorship with People’s Food Co-op |  | Nothing to report. |  |
| Meet and Greets | Kelly and Allison | Splash Pad, low key event, attend if you’re able.Member Monday: 3 new members! |  |
| Member Benefit Event | Kelly | New date to be scheduled for compost sale | Kelly contact Allison for new compost sale date. |
| Location |  | No report |  |
| August Board Meeting |  | Kelly is traveling 8/2 and 8/16 meeting. | Need new location for August board meetings. |
| Other Outreach Events |  | Stevens Park – follow up complete.Paul and Melissa connect – follow up complete.Well Oshkosh meeting – Emily Dieringer needs presenters for July 28meeting.Faith communities: Stephanie and Paul meeting with Laura | Kelly will check calendar for July 28th 7:30-8:30am presentation to Well Oshkosh.Faith Community Outreach: Paul and Stephanie meeting with Laura. |
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| New Business |  | **New Business** |  |  |  |  |
| Other Business |  |  |  |  |  |  |
| Brochures | Kelly | Were new brochures ordered? | Check on status of brochure order |  |  |  |
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| Adjourn | All | Kelly made motion to adjourn meeting. Stephanie 2nd it. Meeting adjourned 8:48pm.Next Meetings:Board Meeting 6/21 at 6:30pm at Kelly’s |  |