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| **Attendees:** | | | | |
| Kelly Matthews X | Nicole Waltemath X |  |  |  |
| Stephanie Gyldenvand X | Brenda Haines X |  |  |  |
| Lawrence Stahowiak X | Melissa Weyland X |  |  |  |
| Paul Van Auken X | Za Barron X |  |  |  |
| Brenna Root X |  |  |  |  |

| **Topic** | **Facilitated by:** | | **Discussion** | | | **Actions** |
| --- | --- | --- | --- | --- | --- | --- |
| Call Meeting To Order | Kelly | | Kelly called meeting to order at 6:37 pm. | | |  |
| Member Comment | All | |  | | | None |
| Approval of Minutes | All | | Nicole motion to approve minutes from 7-5-17 meeting. Stephanie 2nd the motion. Lawrence, Paul, Za abstain. Minutes approved. | | |  |
| Treasurer’s Report |  | | Savings: $50,525.15  Checking: $231.21  Oshkosh Community Foundation: $4,989.94  Seed Grant: $1,121.56  Members: 485  Part Time Members: 58  Total Members: 543  Mail: Amendments to insurance policy, Cooperative Grocers Network (CGN) renewal  Do we want to renew our CGN subscription? Cost is $200/year. Yes, let’s renew. Brenda made motion to move money into checking account and pay for membership. Lawrence 2nd motion. Motion passed.  E-vote to pay convention center for Co-op Grow-op 3.0 was approved. Lawrence will pay the bill. | | | Kelly will update banner to 540+ Member-Owners! |
| Books/Taxes |  | |  | | | Nicole will do June books |
| New Members |  | | 4 fully paid; Carol and Earl McDonald, Thomas Breunig, Cordelia Bowlus/Michael Jasinski, John/Jillene Milos (2 of these paid at Farmer’s Market) Payment plan: Dani Stolley, Nicole Nelson | | |  |
| Standing Business |  | | **Standing Business** | | |  |
| Brochure |  | | Need to order in time for Market | | | Brenda will order brochures. |
| Timeline Review |  | | Brenda will make changes to timeline document | | | * Nicole will post Proforma to basecamp * Proforma review at next meeting * Kelly, Za meet in August to create organizational chart * Investigate governanace policy * Identify board member to head up owner capital campaign * GM job description/hiring team |
| Seed Grant Visit |  | | October 29 or November 19 | | | Kelly will get back to JH with these dates. |
| Site selection Team |  | | Willmeet soon | | | Will set meeting date |
| Membership information/onboarding |  | | Had meeting to review Check and Paypal processes. Go over square process and make recommendations at next meeting. | | | Set another meeting to continue conversation |
| Membership Benefit Coordinator |  | | Anne accepted! Would like parameters for position, she will put together an initial proposal with thoughts/next steps for board review. | | | Start writeboard on basecamp for guidelines  Kelly will meet with Anne around parameters, put together plan.  Kelly will follow up with insurance about coverage for non-board members |
| Volunteer Coordinator |  | | Need to get Roy access to basecamp. Stephanie and Roy will meet Friday.  July 29:  Open: Possibly Melissa/Roy  Kelly can close, possibly Paul  Wednesday Market:  August 9?  September 6? | | | Roy JJ Keller connection  Stephanie will connect with Roy  Stephanie will check on Wednesday Market dates |
| Bylaws |  | | We need to write contract authority in policy not bylaws | | | Need to have policy governance conversation |
| Business Plan |  | | We need to start our team for this portion of the work! Thoughts on who should be included? | | | Review basecamp for business plan parts, identify what you can help with  Brenna will bring membership list to next meeting  Possibly connect with Amy at FVTC  Board Members update resumes |
| Technology Update |  | | BSC: Data entry and cleanup intern  Next meeting: updating paths and goals | | | Tech team put together intern duties  Kelly send Matt thank you note  Brenna put Members into nationbuilder |
| Grants |  | | Compiling report, Paul started grant project database | | | Paul start database |
| Board Letter |  | | In progress | | | Add ask for volunteers to board letter |
| Mentorship with People’s Food Co-op |  | | Stephanie wanting to start a regularly scheduled call. | | |  |
| Meet and Greets |  | | Nothing to report | | | Brenna email Studio 3 |
| Fall Membership Event |  | | Nothing to report | | |  |
| Project Manager |  | | Tabled | | |  |
| Fall Membership benefit Titan Gold event |  | | 9/16/17  will get at cost of $5; will sell for $8. | | | Start promo mid August |
| Any other outreach events |  | | Confirmed: Well Oshkosh,  Faith Outreach Committee: Rescheduling meeting  Need volunteer: Winnebago Mental Health Institute, October | | |  |
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| New Business |  | | **New Business** | | |  |  |  |  |
| Inclusion Practices |  | | Tabled | | |  |  |  |  |
| **Other Business** |  | |  | | |  |  |  |  |
| New contacts offered by Todd (Oblio’s) |  | | Greater Oshkosh Economic Development Corp; BID; Melissa Lang; Chamber may be helpful (Tob Kleman); Cassie at Chamber | | |  |
| Adjourn | All | | Lawrence made motion to adjourn meeting. Za 2nd meeting. Meeting adjourned 8:45pm.  Next Meeting: ***Wednesday, 8/2/17 at Blue Door (Kelly will be gone)*** | | | Stephanie prepare agendas for next two meetings |