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| **Attendees:** |
| Kelly Matthews X | Nicole Waltemath X |  |  |  |
| Stephanie Gyldenvand X | Brenda Haines X |  |  |  |
| Lawrence Stahowiak X | Melissa Weyland X |  |  |  |
| Paul Van Auken X | Za Barron X |  |  |  |
| Brenna Root X |  |  |  |  |

| **Topic** | **Facilitated by:** | **Discussion** | **Actions** |
| --- | --- | --- | --- |
| Call Meeting To Order | Kelly | Kelly called meeting to order at 6:37 pm. |  |
| Member Comment | All |  | None |
| Approval of Minutes | All | Nicole motion to approve minutes from 7-5-17 meeting. Stephanie 2nd the motion. Lawrence, Paul, Za abstain. Minutes approved.  |  |
| Treasurer’s Report |  | Savings: $50,525.15Checking: $231.21Oshkosh Community Foundation: $4,989.94Seed Grant: $1,121.56Members: 485Part Time Members: 58Total Members: 543Mail: Amendments to insurance policy, Cooperative Grocers Network (CGN) renewalDo we want to renew our CGN subscription? Cost is $200/year. Yes, let’s renew. Brenda made motion to move money into checking account and pay for membership. Lawrence 2nd motion. Motion passed.E-vote to pay convention center for Co-op Grow-op 3.0 was approved. Lawrence will pay the bill. | Kelly will update banner to 540+ Member-Owners! |
| Books/Taxes |  |  | Nicole will do June books |
| New Members |  | 4 fully paid; Carol and Earl McDonald, Thomas Breunig, Cordelia Bowlus/Michael Jasinski, John/Jillene Milos (2 of these paid at Farmer’s Market) Payment plan: Dani Stolley, Nicole Nelson  |  |
| Standing Business |  | **Standing Business** |  |
| Brochure |  | Need to order in time for Market | Brenda will order brochures. |
| Timeline Review |  | Brenda will make changes to timeline document  | * Nicole will post Proforma to basecamp
* Proforma review at next meeting
* Kelly, Za meet in August to create organizational chart
* Investigate governanace policy
* Identify board member to head up owner capital campaign
* GM job description/hiring team
 |
| Seed Grant Visit |  | October 29 or November 19 | Kelly will get back to JH with these dates. |
| Site selection Team |  | Willmeet soon | Will set meeting date |
| Membership information/onboarding |  | Had meeting to review Check and Paypal processes. Go over square process and make recommendations at next meeting. | Set another meeting to continue conversation |
| Membership Benefit Coordinator |  | Anne accepted! Would like parameters for position, she will put together an initial proposal with thoughts/next steps for board review.  | Start writeboard on basecamp for guidelinesKelly will meet with Anne around parameters, put together plan.Kelly will follow up with insurance about coverage for non-board members |
| Volunteer Coordinator |  | Need to get Roy access to basecamp. Stephanie and Roy will meet Friday.July 29: Open: Possibly Melissa/RoyKelly can close, possibly PaulWednesday Market:August 9?September 6? | Roy JJ Keller connectionStephanie will connect with RoyStephanie will check on Wednesday Market dates |
| Bylaws |  | We need to write contract authority in policy not bylaws | Need to have policy governance conversation |
| Business Plan |  | We need to start our team for this portion of the work! Thoughts on who should be included?  | Review basecamp for business plan parts, identify what you can help withBrenna will bring membership list to next meeting Possibly connect with Amy at FVTCBoard Members update resumes |
| Technology Update |  | BSC: Data entry and cleanup internNext meeting: updating paths and goals  | Tech team put together intern dutiesKelly send Matt thank you noteBrenna put Members into nationbuilder |
| Grants |  | Compiling report, Paul started grant project database | Paul start database |
| Board Letter |  | In progress | Add ask for volunteers to board letter |
| Mentorship with People’s Food Co-op |  | Stephanie wanting to start a regularly scheduled call.  |  |
| Meet and Greets |  | Nothing to report | Brenna email Studio 3 |
| Fall Membership Event |  | Nothing to report |  |
| Project Manager |  | Tabled |  |
| Fall Membership benefit Titan Gold event |  | 9/16/17 will get at cost of $5; will sell for $8. | Start promo mid August  |
| Any other outreach events |  | Confirmed: Well Oshkosh,Faith Outreach Committee: Rescheduling meetingNeed volunteer: Winnebago Mental Health Institute, October |  |
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| New Business |  | **New Business** |  |  |  |  |
| Inclusion Practices |  | Tabled |  |  |  |  |
| **Other Business** |  |  |  |  |  |  |
| New contacts offered by Todd (Oblio’s) |  | Greater Oshkosh Economic Development Corp; BID; Melissa Lang; Chamber may be helpful (Tob Kleman); Cassie at Chamber |  |
| Adjourn | All | Lawrence made motion to adjourn meeting. Za 2nd meeting. Meeting adjourned 8:45pm.Next Meeting: ***Wednesday, 8/2/17 at Blue Door (Kelly will be gone)*** | Stephanie prepare agendas for next two meetings |