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| **Attendees:** |
| Kelly Matthews X | Nicole Waltemath X |  |  |  |
| Stephanie Gyldenvand (absent) | Brenda Haines (absent) |  |  |  |
| Peter Westort (absent) | Melissa Weyland X |  |  |  |
| Paul Van Auken X | Za Barron X |  |  |  |
| Brenna Root X |  |  |  |  |

| **Topic** | **Facilitated by:** | **Discussion** | **Actions** |
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| Call Meeting To Order | Kelly | Kelly called meeting to order at 6:35 pm. |  |
| Member Comment | All |  |  |
| Approval of Minutes | All | Za motion to approve minutes from 10-25-17 meeting. Nicole 2nd motion. Minutes approved.  |  |
| Treasurer’s Report |  | Total Members: 557Mail: Winter market dates received from OFMBooks/Taxes: None |  |
| New Members |  | Justin Duell, Diane Popowski, Rich and Carol Roe, Rose Filipiak |  |
| Standing Business |  | **Standing Business** |  |
| Oshkosh Farmers Market Statement of Support |  | Emailed city council, received response. Posted to Facebook and over 1000 views.  | Are there definitions of “special event”? |
| Art Donation Plan |  | Four pieces donated by Leif Larson. Plan to use donation: recruitment prize for member who gets most members to sign up? Silent auction items? Ebay? Annual meeting – do a silent auction with all those who have joined January – time of annual meeting, drawing of who has signed up most people? | Send Thank You to Leif, Kelly will bring note for Board to sign  |
| Money and Purchases |  | Shawna terry, donated Grand space; we needed to reimburse her for taxes withheld from her paycheck for value of space/use |  |
| Membership |  | **Fall Member Titan Gold:** Kelly sent W9, waiting on check**Fall Membership Event:**5:30pm set up, Karl will be there to open the doorNeed to take: Planet Perk cards, square, yard signs, stand-up banner, brochures for all tables and for people to take. Invoice will be sent after event – can pay by check or credit card.Each team gets one free pizza per table; donation $10 for each pizza after that. What is prize for team that signs up most members that night? Case of Bare Bones beer Who is talking? Za and Melissa – pitch about 6:55pmSquare will be therePlanet Perk card flash campaign: Ran 10-23 through 10-29, no winner because no one joined during this time frame |  |
| Grants |  | Za listened in on webinar. Lots of good info on financing that will be helpful for business plan, how much the co-op is being driven by the “prepared food” section, lots of info on social justice approach, too. | Za will post link to basecampKelly will set up viewing party for webinar |
| Site Selection |  | Discussion about timeline – Stephanie has started initial work with team. What work gets done in parallel with member growth to 750? |  |
| Communications/Tech |  | Data Entry: Allison moving forward with database transferBad emails from eblast: Share names with tech team for clean up?Letterhead creation: update on design completion? | Brenna will send bad emails list  |
| OFC Board Retreat |  | November 19th 8:00-4:00pm with JH. Potluck – vegetarian  | Melissa will post basecamp message about what foods people are bringing |
| Outreach activity for spring |  | Door drop to reach neighborhoods we haven’t reached yet with 4imprint seed packets | Seed packet door drop in spring  |
| Outreach |  | Volunteer Coordinator Report* Farmers Market
* Program Committee for SW Rotary (January 3rd)
* Pulled name for coffee
* KC membership drive upcoming
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| New Business |  | **New Business** |  |  |  |  |
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| Adjourn | All | Paul made motion to adjourn meeting. Za 2nd it. Meeting adjourned 8:18pm.Next Meeting: December 6th from 6:30-8:30 at Kelly’s HouseHoliday meeting schedule: December 6, December 20, January 3: fun night out at Chester V’s |  |