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| **Attendees:** | | | | |
| Kelly Matthews X | Nicole Waltemath X |  |  |  |
| Stephanie Gyldenvand (absent) | Brenda Haines (absent) |  |  |  |
| Peter Westort (absent) | Melissa Weyland X |  |  |  |
| Paul Van Auken X | Za Barron X |  |  |  |
| Brenna Root X |  |  |  |  |

| **Topic** | **Facilitated by:** | | **Discussion** | | | **Actions** |
| --- | --- | --- | --- | --- | --- | --- |
| Call Meeting To Order | Kelly | | Kelly called meeting to order at 6:35 pm. | | |  |
| Member Comment | All | |  | | |  |
| Approval of Minutes | All | | Za motion to approve minutes from 10-25-17 meeting. Nicole 2nd motion. Minutes approved. | | |  |
| Treasurer’s Report |  | | Total Members: 557  Mail: Winter market dates received from OFM  Books/Taxes: None | | |  |
| New Members |  | | Justin Duell, Diane Popowski, Rich and Carol Roe, Rose Filipiak | | |  |
| Standing Business |  | | **Standing Business** | | |  |
| Oshkosh Farmers Market Statement of Support |  | | Emailed city council, received response. Posted to Facebook and over 1000 views. | | | Are there definitions of “special event”? |
| Art Donation Plan |  | | Four pieces donated by Leif Larson. Plan to use donation: recruitment prize for member who gets most members to sign up? Silent auction items? Ebay?   Annual meeting – do a silent auction with all those who have joined January – time of annual meeting, drawing of who has signed up most people? | | | Send Thank You to Leif, Kelly will bring note for Board to sign |
| Money and Purchases |  | | Shawna terry, donated Grand space; we needed to reimburse her for taxes withheld from her paycheck for value of space/use | | |  |
| Membership |  | | **Fall Member Titan Gold:** Kelly sent W9, waiting on check  **Fall Membership Event:**  5:30pm set up, Karl will be there to open the door  Need to take: Planet Perk cards, square, yard signs, stand-up banner, brochures for all tables and for people to take.  Invoice will be sent after event – can pay by check or credit card.  Each team gets one free pizza per table; donation $10 for each pizza after that. What is prize for team that signs up most members that night? Case of Bare Bones beer  Who is talking? Za and Melissa – pitch about 6:55pm  Square will be there  Planet Perk card flash campaign: Ran 10-23 through 10-29, no winner because no one joined during this time frame | | |  |
| Grants |  | | Za listened in on webinar. Lots of good info on financing that will be helpful for business plan, how much the co-op is being driven by the “prepared food” section, lots of info on social justice approach, too. | | | Za will post link to basecamp  Kelly will set up viewing party for webinar |
| Site Selection |  | | Discussion about timeline – Stephanie has started initial work with team. What work gets done in parallel with member growth to 750? | | |  |
| Communications/Tech |  | | Data Entry: Allison moving forward with database transfer Bad emails from eblast: Share names with tech team for clean up?  Letterhead creation: update on design completion? | | | Brenna will send bad emails list |
| OFC Board Retreat |  | | November 19th 8:00-4:00pm with JH. Potluck – vegetarian | | | Melissa will post basecamp message about what foods people are bringing |
| Outreach activity for spring |  | | Door drop to reach neighborhoods we haven’t reached yet with 4imprint seed packets | | | Seed packet door drop in spring |
| Outreach |  | | Volunteer Coordinator Report   * Farmers Market * Program Committee for SW Rotary (January 3rd) * Pulled name for coffee * KC membership drive upcoming | | |  |
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| New Business |  | | **New Business** | | |  |  |  |  |
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| Adjourn | All | | Paul made motion to adjourn meeting. Za 2nd it. Meeting adjourned 8:18pm.  Next Meeting: December 6th from 6:30-8:30 at Kelly’s House  Holiday meeting schedule: December 6, December 20, January 3: fun night out at Chester V’s | | |  |