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| **Attendees:** |
| Kelly Matthews X | Nicole Waltemath X |  |  |  |
| Stephanie Gyldenvand X | Brenda Haines X |  |  |  |
| Peter Westort X | Melissa Weyland X |  |  |  |
| Paul Van Auken X | Za Barron X |  |  |  |
| Brenna Root X |  |  |  |  |

| **Topic** | **Facilitated by:** | **Discussion** | **Actions** |
| --- | --- | --- | --- |
| Call Meeting To Order | Kelly | Kelly called meeting to order at 6:40pm. |  |
| Standing Business |  | **Standing Business** |  |
| Enter Names |  | Enter names from events | Brenna will enter names into nationbuilder |
| Treasurer’s Report |  | Membership at 567Savings $57,480.22Checking $280.15Christopher Sarauer Stephanie Heimbruch one payment leftWe filed our sales taxes.Nicole and Peter met with Bill and revised Pro Forma.  | Brenna follow up with stopping paymentsKelly will put Pro Forma on agenda for future in depth discussion. |
| Peter’s Absence |  | January 23 - March 12 | Kelly will take over Peter’s duties while he is away  |
| Farmers Market |  | Need to send in summer farmer’s market form. | Kelly will connect with Roy to ask if he’d like to send in Summer Farmer’s Market form. |
| Board Transitions  |  | 3 full 3 year (Brenna, Kelly, Brenda)1 2 year (Stephanie)1 1 year (Lawrence)2 new people on the board, how to best onboard people.  |  |
| Up and Coming Conference |  | March 15-17, 2018Co-op will pay for registration, if you’re interested in attending, please register. You’re welcome to register on your own, or Kelly can register for you with the co-op credit card.  | Kelly will start thread on basecamp for interest on attending. Matt Chair for Tech committee? |
| Allison |  | All lists are uploaded and merged. Not a lot of people have secondary members. Temporary page with adding secondary members. Member Contact Information Update page  | Allison will check with NB for living page but unpublished on site.Stephanie will connect Allison and Matt.  |
| Mission, Vision, Values | All |  | Kelly will upload edited version to basecamp. |
| Annual Meeting |  | SAVE THE DATE: April 25th(75 days : Feb 16th)State of the Co-opWhat does the next 2 years look like?3 big things in 2018Treasurer’s Report (2 min)Why we need YOUBoard Info Session to answer questionsBudget – estimate of approval $800Stephanie made motion to approve estimated $800 ($700 for event, $100 for election technology). Nicole 2nd it. Stephanie will submit expense report. Motion approved. | Expense report tab on basecamp |
| Silent Auction |  | Artwork from Leif Erickson. | Draw at annual meeting.  |
| Membership Recruitment |  | Presentation for KC* anytime between 11am – 1pm
* 30-40 minute presentation, Q+A 20-30 minutes

Dates Possible:January 30 City of Oshkosh Health/Wellness EventThursday, March 22nd * 10am – 1pm
 | Kelly will do presentation January 30.All: check calendars for KC dates listed and City Oshkosh Health Fair |
|  |  |  |  |
| Adjourn | All | Brenda made motion to adjourn meeting. Nicole 2nd it. Meeting adjourned 9:07pm.Next Meeting: December 20th from 6:30-8:30 at Kelly’s House |  |