



Oshkosh Food Co-op Board Meeting

Date: 5/15/2019

Time: 6:30-9:30pm

Location: Blue Door Consulting - Oshkosh, WI

Minutes Recorded by: Melissa Weyland

Board Attendance		Member & Guest Attendance	
Brenda Haines x	Sam Larson x	Audra Hoy – Member & Site Selection Committee Member	
Nicole Waltemath x	Lizz Redman x		
Melissa Weyland x	Tracy Vinz x		
Peter Westort x	Warren Bergmann x		
Za Barron x	Susan Vette x		

Topic	Facilitated by	Discussion	Actions
Call Meeting To Order	Brenda	Brenda called meeting to order at 6:30pm.	
Member Comment	All	No members present for comments.	
Approval of Consent Agenda	All	<p>Motion to approve consent agenda, Peter Westort moved to approve, Za Barron second. Consent agenda approved.</p> <p><u>Removed from consent agenda for discussion:</u></p> <ul style="list-style-type: none"> <li>- Membership: discuss change in process. Laura is processing membership applications &amp; checking mail. Peter is double checking member counts.</li> </ul> <p>Motion made to approve member count as presented in consent agenda, Sam Larson moved to approve, Lizz Redmond second.</p>	



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Treasurer's Report		Refer to consent agenda	
New Members		Refer to consent agenda	
Exec Team	Brenda	<p><u>Board Vacancy &amp; Future Appointment:</u></p> <ul style="list-style-type: none"> <li>- Za announced her family will be moving to Norway</li> <li>- Discussed need for process to identify candidates and ideal timeline to refill vacancy (June-July)</li> <li>- Ideal areas of expertise to refill vacancy: governance experience and/or a finance background</li> </ul> <p><u>Committee Charters:</u>            Motion made to approve committee charters, Susy Vette moved to approve, Za Barron second. Approval of committee charter carried.</p> <p><u>Team Leader Appointments:</u>            Motion made to approve team leader appointments, Za Barron moved to approve, Tracy Vinz second. Approval of committee charter carried.</p> <p>Discussion:</p> <ul style="list-style-type: none"> <li>- Amendment to include a Diversity/Inclusion Committee (working title at this time, need to revisit)</li> </ul>	<p>Board members:            brainstorm potential candidates to fill upcoming board seat vacancy</p> <p>Brenda: add date and title to committee chart document</p> <p>Sam will updated the membership</p>



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		<ul style="list-style-type: none"> <li>- Notes that the capital campaign, volunteer management, site selection and producer relations are special committees (meaning they will evolve or change when the GM is hired)</li> <li>- Add a date, and title to document</li> </ul> <p>Bank Signatories:</p> <ul style="list-style-type: none"> <li>- Pending appointment of a Finance Committee, recommend approval of Peter Westort and Melissa Weyland as signatories on the bank account Verve, A Credit union.</li> </ul> <p>Motion to update signatories on Oshkosh Food Cooperative, Warren Bergmann moved to approve and Tracy Vinz second. Motion carried.</p>	<p>onboarding document and bringing it back to the board to consider.</p> <p>Peter share bank account log-in information with Mel.</p>
Site Selection	Audra Hoy	<p>Introductions of board members and Audra.</p> <p>Motion to move into closed session, Susan Vette moved to approve, Warren Bergmann second.</p> <p>Motion to move out of closed session, Melissa Weyland moved to approve and Za Barron second. Consent agenda approved.</p>	
Governance	Za	Policy Registry:	



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		<ul style="list-style-type: none"> <li>- Overall impressions of document – very thorough, very helpful for new board members</li> <li>- Discussion of realities of the agendas being posted in advance</li> </ul> <p>Motion to approve the policy register as presented today, Susy Vette moved to approve and Sam Larson second. Policy register approved.</p>	
Grants	Sam	Leading of the grants committee has officially been handed off from Za to Sam.	
Finance	Peter	Discussed the need to form a finance committee.	Peter: determine potential members for the finance committee
Communications & Outreach	Lizz	Lizz reported there will soon be a video available from the Annual Meeting media project.	
Membership Recruitment	Brenda	<u>Co-op Grow Op:</u> <ul style="list-style-type: none"> <li>- Around 200-250 total that have been registered, with many amendments coming through via email</li> <li>- Registration deadline was extended</li> </ul>	



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		<ul style="list-style-type: none"> <li>- Noticing uptick in memberships, which is usual around the time of planning grow-ops</li> </ul> <p><u>Oshkosh After Dark:</u></p> <ul style="list-style-type: none"> <li>- Yes we will do the event. Brenda and Warren will staff.</li> <li>- Warren will proceed with developing the volunteer team to</li> </ul> <p><u>Community Events:</u></p> <ul style="list-style-type: none"> <li>- Discussed a longer-term solution to how we handle these request (staffing, registration, material coordination, insurance, etc.)</li> <li>- Discussed ideally a committee will determine which community events we are able to accommodate and what we cannot do</li> </ul>	
Member Loan Campaign	Laura	<p><u>Capital Campaign Update:</u></p> <ul style="list-style-type: none"> <li>- Call with Fredericksburg tomorrow. They have been great responding, total goal was \$1.7-1.8M but they well exceeded.</li> <li>- Recording of Wild Root call posted to basecamp and minutes</li> <li>- Information about Community Development fund on Basecamp</li> <li>- Attorney reviewing bylaws to determine what kind of offering we may have for the campaign</li> </ul>	
Diversity and Inclusion	Brenda & Warren	<p><u>Framing thoughts on how we measure our Diversity &amp; Inclusion success:</u></p> <ul style="list-style-type: none"> <li>- Would like to see effort go to this, but we have a lot to focus on in a board level and have had capacity problems</li> <li>- Could we for a committee to help make this happen?</li> </ul>	Warren/board: determine potential members for inclusion committee



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		<ul style="list-style-type: none"> <li>- Since hiring is a key area to ensure diversity, are we better directing more energy into this when we have our GM and begin staffing the store? (from a board member that studies and teaches diversity and inclusion)</li> <li>- Would like to better understand a process of how we can reach out to members in low-income communities, communities of color, and other communities we have not reached. How can we make this more possible? Could this group be sure we are inclusive in this way also?</li> <li>- Economic justice and social justice considerations</li> </ul>	
Adjourn		Brenda adjourned the meeting at 9:44pm.	