



Oshkosh Food Co-op Board Meeting  
 Date: 7-17-2019  
 Time: 6:30-9:30pm  
 Location: Blue Door Consulting - Oshkosh, WI  
 Minutes Recorded by: Melissa Weyland

Board Attendance		Member & Guest Attendance	
Brenda Haines x	Susan Vette	Laura S. (Project Manager)	
Sam Larson x	Warren Bergman x		
Melissa Weyland x	Tracy Vinz x		
Peter Westort x	<i>Vacant Seat</i>		
Lizz Redman x			

Topic	Facilitated by	Discussion	Actions
Call Meeting To Order	Brenda	Brenda called meeting to order at 6:32pm.	
Member Comment	All	No members present, no comments submitted.	
Approval of Consent Agenda	All	<p>Motion to approve consent agenda, Warren moved to approve, Lizz second. Consent agenda approved.</p> <p><u>Removed from consent agenda for discussion:</u></p> <p>Member count:</p> <ul style="list-style-type: none"> <li>- Discussed a discrepancy, and where it may have come from and reconciliation that will be completed</li> <li>- Also discussed a duplicate</li> </ul> <p>Motion to approve the member count at 915 as it was presented Tracy moved to approve, Peter second. Member count approved.</p>	



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Treasurer's Report		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center;">Accounts</th> <th colspan="2" style="text-align: center;">Membership</th> </tr> </thead> <tbody> <tr> <td style="width: 30%;">Savings</td> <td style="width: 20%; text-align: right;">\$78,295.26</td> <td style="width: 30%;">Fully paid</td> <td style="width: 20%; text-align: right;">820</td> </tr> <tr> <td>Checking</td> <td style="text-align: right;">\$627.32</td> <td>Partial Paid</td> <td style="text-align: right;">95</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$78,922.58</td> <td style="text-align: right;">Total</td> <td style="text-align: right;">915</td> </tr> </tbody> </table> <p>Community Foundation: \$4947.12</p>	Accounts		Membership		Savings	\$78,295.26	Fully paid	820	Checking	\$627.32	Partial Paid	95	Total	\$78,922.58	Total	915	
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Recap mentor visit		<p>Reviewed Saturday's experience with Crystal.</p> <ul style="list-style-type: none"> <li>- Advice on timeline, concerns, advice, thoughts after shopping the competition, thinking forward, etc.</li> </ul>																	
New Members		Refer to consent agenda.																	
Exec Team	Brenda	<p><u>Board Appointment:</u>          Motion to appoint Molly Smiltneek to the vacant board position. Peter Westort moved to approve, Tracy Vinz second. Molly will be appointed to the vacant seat.</p> <p>Lizz asked for clarification on when this term ends. It ends at the next election. Since this is a fulfillment of Za's seat, it will be Molly's until the upcoming election where she may choose to run again for the next three-year term.</p>																	



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Food Justice Committee	Brenda	<u>Food Justice Committee:</u> <ul style="list-style-type: none"> <li>- We have one more appointment to make. Have one ask out to the team for who would be the board liaison.</li> <li>- Warren put together a list of things for this committee to start working on based on the charter. Discussed that we will need to get this list to the committee, but we will post to basecamp now to review.</li> </ul>	Warren post this list of ideas to basecamp.
Site Selection		Moved into closed session by Peter and Lizz.	
Communications & Outreach	Lizz	<u>C &amp; O Overview:</u> <ul style="list-style-type: none"> <li>- We have a connection now for filming, we do not need editing assistance so we are no longer looking for that</li> <li>- Sitka Salmon will be joining us for our fall member event</li> <li>- We need to print more brochures asap</li> </ul> <p>Motion for \$560 to print brochures. Suzy Vette moved, Lizz Redmond second.</p>	
Membership Recruitment	Lizz	<u>Getting to 1,000 members:</u> <ul style="list-style-type: none"> <li>- We must get to 1000 members before launching the campaign and with the site pressure on, we have to keep this momentum going.</li> <li>- The open percentage of prospect emails is excellent. But how can we get them to join?</li> </ul>	



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Finance	Peter	<p><u>Committee Appointments:</u>            Vicky Fitzgerald and Karen Oram stand appointed to the Finance Committee.</p> <p><u>ProForma Scenarios:</u></p> <ul style="list-style-type: none"> <li>- Per feedback with Crystal, we recognized the need to run a few ProForma scenarios to run if we were to make some of the key changes she suggested.</li> <li>- Peter took board into the implications of three different scenarios (narrowed down from seven)</li> </ul> <p>Motion made to accept "Scenario 7" as our target scenario to gather feedback from lenders and regroup. First by Peter Westort, second by Melissa Weyland.</p>	
Hiring	Melissa	<p><u>General Manager Hiring Committee Updates:</u></p> <ul style="list-style-type: none"> <li>- The committee kicked off tonight prior to the board meeting. Reviewed resources posted on the drive for the team, discussed overall process, feedback from the PM hiring process, concluded with an updated timeline ad completed a budget for the board to consider.</li> <li>- Due to it getting late, we will review their budget proposal at the 8/7/2019 board meeting.</li> </ul>	



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Capital Drive	Susy	<p>Review and discussion of the Oshkosh Foundation Agreement amendments. Board Agreed on the Oshkosh Foundation agreement as it has been amended. First Susy Vette, Warren Bergman second.</p> <p>Reviewed capital campaign budget with Laura. Discussed ideal scenario is to have this approved so that if/when we need to move quickly with the capital campaign - we have a sense of the parameters the team would be working within.</p> <p>Lizz Redmond motioned to approve the capital campaign budget as presented, Susy Vette second.</p>	
Adjourn		Meeting adjourned at 9:30pm.	