



Oshkosh Food Co-op Board Meeting  
 Date: 10-16-19  
 Time: 6:30-9:30pm  
 Location: Blue Door Consulting - Oshkosh, WI  
 Minutes Recorded by: Melissa Weyland

Board Attendance		Member & Guest Attendance	
Brenda Haines x	Susan Vette x	Laura Schwartzburg - Project manager	
Sam Larson x	Lizz Redman x		
Peter Westort x	Warren Bergman x		
Melissa Weyland x	Tracy Vinz x		
Molly Smiltneek x			

Topic	Facilitated by	Discussion	Actions		
Call Meeting To Order	Brenda	Brenda called meeting to order at 6:35pm. Topics of priority will be site selection and capital campaign.			
Member Comment	All	No comments submitted.			
Approval of Consent Agenda	All	Motion to approve consent agenda, Susan Vette moved to approve, Molly Smiltneek second. Consent agenda approved.  <u>Removed from consent agenda for discussion: no removals</u>			
Treasurer's Report	Peter	Accounts		Membership	
		Savings	90497.60	Fully paid	917
		Checking	627.32	Partial Paid	112
		Total	91,124.92	Total	1029
		Foundation	4,934.63	As of	10/2/2019

**THE FUTURE IS LOCAL.**

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New Members	Peter	Refer to consent agenda.	
Site Selection	Brenda	<p><i>Due to the competitive marketplace, the Oshkosh Food Co-op may move into closed session for this portion of the meeting.</i></p> <p>Motion to move into closed session by Tracy Vinz, Melissa Weyland second. Board moved into the closed session.</p> <p>Board discussed sensitive matters in relation to the store site search.</p> <p>Motion to move back into open session by Peter Westort, Molly Smiltneek second. Board moved out of closed session.</p>	
Capital Campaign	Susy/Lizz/Brenda	<p>Campaign Timeline</p> <ul style="list-style-type: none"> <li>- Suzy reviewed timeline with BOD, discussed adjustments to accommodate. Realize goal could be aggressive but we have seen other co-ops do it!</li> </ul> <p>Campaign Training Session</p> <ul style="list-style-type: none"> <li>- There will be several layers to the training. All BOD members will be required to attend at least one call-team session, in-person team will have an additional set of trainings to attend. Please be sure to complete survey link</li> <li>- Discussed Katie's potential accommodations while in town</li> </ul> <p>Campaign Materials</p>	



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		<ul style="list-style-type: none"> <li>- Reviewed current campaign flyer, packet, etc at length (GREAT WORK LIZZ!)</li> </ul> <p>Capital team appointments include:            Julie Gronkowski, Amt Aschenbrenner, Robin Whitney, Megan Bartelt, Mary Olson, John Scheelk, Mary Brefeld, Sue Ziegler, Pam Elmer, Coree Van Thiel, Sue Pane, Margy Davey, Sue Neitzel. In-person: Sue Neitzel, Alex Hummel, Staphanie Duwe</p>	
Grants	Sam	N/A	
Communications & Outreach	Lizz	<p>Empty Bowls:</p> <ul style="list-style-type: none"> <li>- Confirmed who is cooking, serving, etc.</li> <li>- Tracy donating produce, Lizz coordinating other ingredients</li> </ul> <p>Launch Event:</p> <ul style="list-style-type: none"> <li>- Discussed logistical and other details specific to event</li> <li>- Reviewed communion strategy (postcards, emails and social strategy)</li> </ul>	
Membership Recruitment	Lizz	<ul style="list-style-type: none"> <li>- We continue to see natural membership growth as momentum towards a site builds.</li> <li>- Melissa and Molly will be hosting a booth at the Wisconsin Resource Center Wellness fair. Tracy, Warren and Terry will be staffing one at the Mental Health Institute Health Fair</li> </ul>	

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Producer Relations	Tracy	N/A	
Hiring	Melissa	N/A – team hopes to have the first draft of the job description ready for review at the November 6 BOD meeting	
Food Justice Team	Warren/ Sam	N/A	
Governance	Molly	N/A	
Producer Relations	Tracy	N/A	
Adjourn	Brenda	Meeting adjourned at 9:34pm.	