



Oshkosh Food Co-op Board Meeting

Date: 5-20-2020

Time: 6:30-9:00pm

Location: Remote

Minutes Recorded by: Lizz Redman + Melissa W.

Board Member Attendance		Member, Staff & Guest Attendance	
Brenda Haines x	Warren Bergman x	Staff: Lizz Redmond	
Sam Larson x	Susan Vette x	Members: n/a	
Melissa Weyland x (late)	Molly Smiltneek	Guests: Jay Stoflet	
Peter Westort x	<i>Vacant Seat</i>		
Tracy Vinz			

Topic	Facilitated by	Discussion	Actions
Call Meeting To Order	Brenda	Brenda called meeting to order at 6:34pm.	
Member Comment	All	n/a	
Approval of Consent Agenda	All	<p><u>Removed from consent agenda for discussion:</u></p> <ul style="list-style-type: none"> - Warren requested to remove May 6 minutes from consent agenda. He requests Melissa add the entire comment from Lyndsey Erickson into the minutes rather than a summary of her email. - Remove May 5.13 minutes from consent agenda because Brenda requests to removed notes from minutes that announce people they are being called upon for committee work, but haven't get been asked 	



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		Brenda suggested a new process for notes: 1) Notes are taken 2) They are posted to basecamp and approved for posting 3) They are posted to the website																	
Treasurer's Report		<table border="1" data-bbox="590 631 1283 805"> <thead> <tr> <th colspan="2">Accounts</th> <th colspan="2">Membership</th> </tr> </thead> <tbody> <tr> <td>Savings</td> <td>\$82,285.31</td> <td>Fully paid</td> <td>1180</td> </tr> <tr> <td>Checking</td> <td>\$517.70</td> <td>Partial Paid</td> <td>103</td> </tr> <tr> <td>Total</td> <td>\$82,803.01</td> <td>Total</td> <td>1283</td> </tr> </tbody> </table>	Accounts		Membership		Savings	\$82,285.31	Fully paid	1180	Checking	\$517.70	Partial Paid	103	Total	\$82,803.01	Total	1283	
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New Members		Refer to consent agenda																	
Exec Team	Brenda	<ol style="list-style-type: none"> 1. Strategic Timeline/Milestones for 2020-21 <ul style="list-style-type: none"> - Revisions completed via Basecamp and during the meeting. 2. Risk Mitigation: Board completed a risk mitigation exercise, identifying a "Plan B" for each section that has been identified as a risk 3. Committee/Team Members <ol style="list-style-type: none"> a. Completed committee member review exercise. Who's continuing to serve, who's retiring from the committee, who's joining, what skills are still needed for the next year? 																	



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Site Team		<p>Motion to move into closed session made by Molly 7:06 pm Warren seconds the motion Vote is taken. Motion to move out of closed session made by Susy, seconded by Warren 7:17 pm</p> <p>Board completed a workshop around site priorities.</p>	
Capital Campaign	Susy/ Brenda	<p>Written report only. No board discussion.</p> <ul style="list-style-type: none"> - Lizz and Brenda have continued our collections work and have requested that all payments be made by May 31, 2020. (There are some with whom we've scheduled different timelines based on their availability of funds.) <ul style="list-style-type: none"> - Here is what remains to be collected: <ul style="list-style-type: none"> o Gifts to be fulfilled: \$235,822.68 from 119 donors o Loans to be fulfilled: \$393,500.00 from 12 lenders 	
Finance	Peter	<p>Finance:</p> <ul style="list-style-type: none"> - Revisiting the pro forma because our NCG application is due June 1 - Some revisions were made with working capital and contingency funds <p>Latest version is the May 16 version</p> <ul style="list-style-type: none"> - Updates were made that gives us a 11.06% over run allocation - Days in cash are at 20-25 	



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		<ul style="list-style-type: none"> - Peters mentioned the Utility costs. It strikes him as high that we are projecting a 5% increase annually. He suggests changing that to 3%, - Brenda suggests we shoot for 25 cash days. - Peter moves to approve this pro forma - Susy seconds - No further discussion 	
Governance	Molly	<p>Molly presents recommendations on seating new board members into the policy manual. Motion to approve: Warren Second: Peter</p> <p>Discussion: Susy expressed her concern about the term limits, she prefers the newly seated board member fills the entire term of the seat they are filling and suggest communicating that to those who are running for the Board. This would also help with not having more than 3 new board members at a time.</p> <ul style="list-style-type: none"> - Brenda recalls these were created around the co-op principles of Democratic control, from the context of the research they did when they were creating these. - Sam gives clarity on her seat and how Lizz and she just picked which term length they wanted. Sam chose the 2 year term. - Warren thanks Molly for doing the work for making it right, and making it clear. <p>Motion carries 6:50 pm</p>	



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Grants	Sam	n/a	
Communications & Outreach	Lizz	n/a	
Membership Recruitment	Brenda	n/a	
Food Justice	Warren	<p>Submitted as written report:</p> <p>I would like to ask you all to consider an idea where food justice, cultural diversity, and naming opportunities intersect. It is recognition of the shoulders upon whom our Co-op stands.</p> <ul style="list-style-type: none"> >The Co-op will be built on land first settled and stewarded by the Menominee and Ojibwa nations. >The concept of co-operative business in America was largely initiated by African-Americans looking for economic survival when access to competitive business opportunity was denied them. <p>It would be good ethics, good business, and a small act of power-sharing to name portions of the store in honor of some of these pioneers. There are many to choose from. The meager bit of research I have done so far yields two names: Chief Oshkosh, who convinced federal authorities to allow his</p>	

THE FUTURE IS LOCAL.

The Oshkosh Food Co-op's mission is to promote the health and vitality of our community through collectively owning a grocery store to meet our diverse needs. Our co-op emphasizes local and organic suppliers to grow a place of holistic well-being.



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		<p>people to stay in Wisconsin, and Fannie Lou Hamer, who established agricultural co-ops for black farmers and businesspeople, and fought for civil rights. There are certainly other possible honorees.</p> <p>Perhaps there are individuals, businesses, or organizations in the community who would welcome the opportunity to sponsor this very meaningful course to honor our Co-op's cultural heritage.</p> <p>I hope we can make this a board meeting agenda item this week or in the near future.</p>	
Hiring Committee	Melissa	GM Hiring Committee is forming. Assessing interest of those that have been recommended and previously reached out interested in serving on a committee.	
Producer/Supplier Committee	Tracy	n/a	
Adjourn		Meeting adjourned at 9:10pm.	