



Oshkosh Food Co-op Board Meeting
 Date: Wednesday, October 21
 Time: 6:30-9:30pm
 Location: Remote
 Minutes Recorded by: Lizz Redman

Board Member Attendance		Member, Staff & Guest Attendance	
Brenda Haines x	Warren Bergman x	Staff: Lizz Redman	
Molly Smiltneek x	Susan Vette x	Members:	
Melissa Weyland x	Jay Stoflet x	Guests: Michelle Schry, Karen Zimbelman of NCG	
Peter Westort x	Joe Stephenson x		
Tracy Vinz x			

Topic	Facilitated by	Discussion	Actions
Call Meeting To Order	Brenda	Brenda called meeting to order at 6:37 pm	
Member Comment	All	Member Comments <i>Note: Due to the risks associated with in-person gatherings, we are meeting virtually. If you would like to submit member comments, please do so in writing and email to oshkoshfoodcoop@gmail.com</i> None submitted	
Approval of Consent Agenda	All	Consent Agenda <ul style="list-style-type: none"> • Treasurer’s Report • Meeting Minutes – October 7 • Food Justice Team/Member recruitment/Communications– Written Report (none submitted) • Finance Team – Written Report • Site Team – Written Report <ul style="list-style-type: none"> • Supplier Relations- Written Report (none submitted) 	



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		Motion to approve consent agenda: Tracy moved to approve, Jay seconded. Consent agenda approved.																	
Executive Team	Guests Karen Zimbelman and Michelle Schry	<p>Introduction to NCG Discussion: NCG presents their introductory presentation to the board.</p> <p>Recommendation:</p> <ul style="list-style-type: none"> • GM reporting <ul style="list-style-type: none"> ○ Molly will update policy/governance is in alignment to ensure GM reporting expectations are clear ○ Tabled until next meeting 																	
Treasurer's Report		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Accounts</th> <th colspan="2">Membership</th> </tr> </thead> <tbody> <tr> <td>Savings</td> <td style="text-align: right;">\$76,807.79</td> <td>Fully paid</td> <td style="text-align: right;">1237</td> </tr> <tr> <td>Checking</td> <td style="text-align: right;">\$9,056.56</td> <td>Partial Paid</td> <td style="text-align: right;">108</td> </tr> <tr> <td>Escrow</td> <td style="text-align: right;">\$698,091.56</td> <td>Total</td> <td style="text-align: right;">1375</td> </tr> </tbody> </table>	Accounts		Membership		Savings	\$76,807.79	Fully paid	1237	Checking	\$9,056.56	Partial Paid	108	Escrow	\$698,091.56	Total	1375	
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Finance Team	Peter	<p>Discussion: Food for All/Round up at the Register Program Assumptions</p> <ul style="list-style-type: none"> • Peter has done some rough estimates using a 10% discount to our proforma • Discussions ensued surrounding who and how this discount would be applied • Board discussed if they like this for all member-owners or for all shoppers • Peter suggests having the program for people who have become a member, who have joined for a nominal fee • Big question: Should this Food-for-All program be tied to membership? 																	



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		<ul style="list-style-type: none"> • Action items to research: <ul style="list-style-type: none"> ○ How do people enroll?? ○ Can members and non-members participate? ○ Amount of discount? ○ Is the membership fee required? ○ What is the funding source? ○ How does this align with our mission? • Susy suggests involving the new general manager in this discussion. <p>Recommendations:</p> <ul style="list-style-type: none"> • Signatory policy change- Motion to approve made by Susy, seconded by Peter. No discussion, motion approved. • Pro Forma Sources & Uses budget updates based on construction bids and equipment budget, and GoEDC Loan. Board moves into closed session. Motion to approve made by Joe, seconded by Melissa. Motion approved. <i>8:22 pm: Board moves into closed session</i> <ul style="list-style-type: none"> • 8:36 pm-Board moves out of closed session to vote. Brenda makes motion to seek funding execution to Jan 15, 2021, meet with their loan committee to request additional funding. Molly seconded. Motion carries. 	<p>Additional research needed. See questions to the left.</p>



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Hiring Committee	Melissa	<p><i>Due to the sensitive nature of the hiring process, the Board may move into closed session for this discussion.</i></p> <p>Susy makes motion to move into closed session, Joe seconds. Board moves back into closed session at 8:37 pm.</p> <p>9:14 pm- Joe makes a motion to move out of closed session. Warren seconds. Motion carries.</p> <p>Motion made to extend an offer to our lead GM candidate. Motion made by Molly, seconded by Susy. Motion carries.</p>	
Food Justice	Warren	<p>Recommendation:</p> <ul style="list-style-type: none"> • Diversity and Inclusion Training Grant Request • Molly makes motion to approve request with an allocation not to exceed \$350 for this training. Susy seconds. Motion carries. 	
Site	Brenda	<p><i>Due to the sensitive nature of the negotiations, the board may move into closed session.</i></p> <ul style="list-style-type: none"> • Warren makes a motion to approve Thomas Design contracts. Tracy seconds. Motion carries. • ISG Design fees- expenditure ratification. Tracy makes a motion to approve, Molly seconds. Motion carries. • Equipment purchase agreement with shared capital- Brenda asks this to be tabled until this is finalized. Motion made by Susy that pending the purchase agreement with shared capital contingent on the new 	



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		<p>language on the state of the building not increasing our equipment removal budget. Warren seconds. Motion carries.</p> <ul style="list-style-type: none"> • Equipment removal budget recommendation, \$55,000. \$7500 down payment required. <ul style="list-style-type: none"> ○ Brenda reviews charges for removal of this equipment. Warren asks for clarify the misc costs. ○ Susy made motion to approve these expenses, Molly seconds. 	
Adjourn		Meeting adjourned at 9:32 pm	