



Oshkosh Food Co-op Board Meeting
 Date: Wednesday, October 7
 Time: 6:30-9:30pm
 Location: Remote
 Minutes Recorded by: Lizz Redman

| Board Member Attendance | | Member, Staff & Guest Attendance | |
|-------------------------|------------------|-------------------------------------|--|
| Brenda Haines x | Warren Bergman x | Staff: Jeffrey Thouron, Lizz Redman | |
| Molly Smiltneek x | Susan Vette x | Members: | |
| Melissa Weyland x | Jay Stoflet x | Guests: | |
| Peter Westort x | Joe Stephenson x | | |
| Tracy Vinz x | | | |

| Topic | Facilitated by | Discussion | Actions |
|----------------------------|----------------|---|---------|
| Call Meeting To Order | Brenda | Brenda called meeting to order at 6:40, after a warm welcome to our new General Manager Jeffrey Thouron! | |
| Member Comment | All | Member Comments <i>Note: Due to the risks associated with in-person gatherings, we are meeting virtually. If you would like to submit member comments, please do so in writing and email to oshkoshfoodcoop@gmail.com</i> None submitted. | |
| Approval of Consent Agenda | All | Consent Agenda <ul style="list-style-type: none"> • Finance and Membership Report • Meeting Minutes – December 2, 2020 • Executive Team – Written Report • Recommendation for Builders Risk Insurance • Finance Team | |



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| | | <ul style="list-style-type: none"> • Recommendation to write off \$632 in uncollectable campaign pledges • Food Justice Team – Written Report • Governance Team Written Report • Recommendation for Contract for Board Strategic Planning Facilitation <p>Teams with No Reports</p> <ul style="list-style-type: none"> • Grants & Sponsorships • Membership Recruitment & Communications-Written Reports <p>Jay moves to approve consent agenda, Tracy seconds. No further discussion, Motions carries.</p> | | | | | | | | | | | | | | | | | | | | | | | | | |
| Treasurer's Report | | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center;">Accounts</th> <th colspan="2" style="text-align: center;">Membership</th> </tr> </thead> <tbody> <tr> <td style="width: 25%;">Savings</td> <td style="width: 25%; text-align: right;">\$75947.18</td> <td style="width: 25%;">Fully paid</td> <td style="width: 25%; text-align: center;">1328</td> </tr> <tr> <td>Checking</td> <td style="text-align: right;">\$37416.76</td> <td>Partial Paid</td> <td style="text-align: center;">97</td> </tr> <tr> <td>Escrow</td> <td style="text-align: right;">\$638,391.85</td> <td></td> <td></td> </tr> <tr> <td>OACF</td> <td style="text-align: right;">\$528,671.08</td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: right;">\$1,280,426.87</td> <td style="text-align: center;">Total</td> <td style="text-align: center;">1425</td> </tr> </tbody> </table> | Accounts | | Membership | | Savings | \$75947.18 | Fully paid | 1328 | Checking | \$37416.76 | Partial Paid | 97 | Escrow | \$638,391.85 | | | OACF | \$528,671.08 | | | Total | \$1,280,426.87 | Total | 1425 | |
| Accounts | | Membership | | | | | | | | | | | | | | | | | | | | | | | | | |
| Savings | \$75947.18 | Fully paid | 1328 | | | | | | | | | | | | | | | | | | | | | | | | |
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| Total | \$1,280,426.87 | Total | 1425 | | | | | | | | | | | | | | | | | | | | | | | | |
| Finance | Peter | <p>Discussion: Sources and Uses Updates</p> <ul style="list-style-type: none"> • Peters walks the board through the updated sources and uses work he has updated since the final capital campaign reconciliation. | -Molly and Lizz will connect offline about reconciling members who have not finished their payments | | | | | | | | | | | | | | | | | | | | | | | | |



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| | | <ul style="list-style-type: none"> • Questions surrounded reclassifying grants from donations back into grants (Peter will update for the next meeting), receivable membership dues from those over the past 7 years, how we determined unfulfilled donations were to be written off. | |
| Hiring Committee | Melissa | <p>Discussion</p> <ul style="list-style-type: none"> • Dissolution of Committee, per Charter <p><i>The hiring committee officially stands dissolved, but a heartfelt thanks to the hiring committee for all of the wonderful and important work they've done for this project.</i></p> | |
| Site | Brenda | <p>Recommendations:</p> <ul style="list-style-type: none"> • Change order- ratification of electric votes: design of grease duct chase, grease duct, doors to south and west • Change order: Fire suppression system • Construction firm contract <p>Warren moves to approve electronic votes for first change order, Susy seconds. No further discussion, motion carries</p> <p>Molly moves to approve fire suppression system change order, Joe seconds. No further discussion, motion carries</p> | |



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| | | Joe moves to approve construction contract, Tracy seconds. No further discussion, motion carries | |
| Supplier Relations Team | Tracy/Lizz | <p>Discussion</p> <ul style="list-style-type: none"> SARE Grant implementation plan <p>Tracy and Lizz are waiting to hear back from presenters and guests to confirm agenda. It was determined we are a bit behind on what we've promised them, as work needs to be progress quickly to get caught up. Melissa volunteers to assist with meeting logistics and to run the zoom webinar if needed.</p> | Lizz will repost SARE grant for board members to review |
| Grants | | <p>Not added to agenda, but Joe shared a proposal for a grant through the Kimberly Clark Foundation that the committee would like to pursue. It is due January 31 and will focus on startup funding our Food for All programming.</p> <p>Warren noted he submitted his grant through the Ralph Morris foundation for diversity/inclusion training last week.</p> <p>Lizz mentioned Grants Team Lead Samantha Larson will be taking a leave of absence from the committee starting in January.</p> | |
| Adjourn | | Meeting adjourned at 7:35 pm | |