



Oshkosh Food Co-op Board Meeting
 Date: Wednesday, January 6 2021
 Time: 6:30-10 pm
 Location: Remote
 Minutes Recorded by: Lizz Redman

Board Member Attendance		Member, Staff & Guest Attendance	
Brenda Haines x	Warren Bergman x	Staff: Lizz Redman	
Molly Smiltneek x	Susan Vette x	Members:	
Melissa Weyland	Jay Stoflet x	Guests:	
Peter Westort x	Joe Stephenson x		
Tracy Vinz x			

Topic	Facilitated by	Discussion	Actions
Call Meeting To Order	Brenda	Brenda called meeting to order at 6:35.	
Member Comment	All	Member Comments <i>Note: Due to the risks associated with in-person gatherings, we are meeting virtually. If you would like to submit member comments, please do so in writing and email to oshkoshfoodcoop@gmail.com</i> None submitted.	
Approval of Consent Agenda	All	Consent Agenda <ul style="list-style-type: none"> • Meeting Minutes – December 16, 2020 • Finance Team – Written Report, Finance and Membership Report, Treasurer’s Report • Executive Team – Written Report • Food Justice Team – Written Report • Upcoming Focus Group, Grant Funding for Diversity, Equity and Inclusion Training • Governance Team – Written Report- 2021 Election Timeline • Grants & Sponsorships Team – Written Report 	



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		<ul style="list-style-type: none"> Site Team – Written Report - Construction Timeline, ISG Design Fees – Invoice o City of Oshkosh Approvals Supplier Relations Team – Written Report: Seeds to Sales Workshop <p>Teams with No Reports</p> <ul style="list-style-type: none"> n/a <p>Warren moves to approve consent agenda, Tracy seconds. No further discussion, Motions carries.</p>																									
Treasurer's Report		<table border="1"> <thead> <tr> <th colspan="2">Accounts</th> <th colspan="2">Membership</th> </tr> </thead> <tbody> <tr> <td>Savings</td> <td>\$ 74,660.89</td> <td>Fully paid</td> <td>1341</td> </tr> <tr> <td>Checking</td> <td>\$33,508.65</td> <td>Partial Paid</td> <td>102</td> </tr> <tr> <td>Escrow</td> <td>\$638,527.40</td> <td></td> <td></td> </tr> <tr> <td>OACF</td> <td>\$558,911.08</td> <td></td> <td></td> </tr> <tr> <td>Total</td> <td>\$1,305,608.02</td> <td>Total</td> <td>1443</td> </tr> </tbody> </table>	Accounts		Membership		Savings	\$ 74,660.89	Fully paid	1341	Checking	\$33,508.65	Partial Paid	102	Escrow	\$638,527.40			OACF	\$558,911.08			Total	\$1,305,608.02	Total	1443	
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Exec	Brenda	<p><i>Due to the sensitive nature of negotiations, the board may move into closed session for this discussion.</i></p> <p>Jay motions to move into closed session, Joe seconds. No further discussion, motion carries.</p> <p>Susy moves to move out of closed session, Peter seconds. No further discussion, motion carries.</p> <p><i>Board discussed a donation that was made to the co-op.</i></p>	-Project update needs to be sent to discussed party																								



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		<p>Recommendations</p> <ul style="list-style-type: none"> • Food for All Recommendation <p>Brenda presents additional information she and Peter gathered from Mississippi Market and Michelle Schry on their Food for All programs.</p> <ul style="list-style-type: none"> • It is possible to manage this through our POS system • We can discount certain items only (no discount alcohol, for example) • We can use \$11 first payment as participants membership share • Any dividends that member-owner accrues would be used to pay off remaining membership • Discussion surrounds if any, and which products would be offered at a discount • Committee agrees that the Oshkosh Food Co-op should not be the Food Police • Edits are made to the language to ensure it is inclusive process to those who do not qualify for federal benefits • Discussion surrounds the requirement of membership that all Food for All Programs around the nation require <p>Molly moves to approve, Tracy seconds</p> <ul style="list-style-type: none"> • Further discussion: Jay suggests adding the language about following state regulations surrounding discounts, specifically the Wisconsin unfair sales act <p>No further discussion, motion carries.</p>	



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Governance	Molly	<p>Discussion:</p> <ul style="list-style-type: none"> • Columinate Board Training: Co-op Financials <ul style="list-style-type: none"> ○ Jacqueline suggests this board attends co-op financial training so that all board members have basic understanding of financial reporting and policy surrounding a working co-op ○ Monday evenings in February, \$150 fee • Board Retreat on 1/31/2021 <ul style="list-style-type: none"> ○ Handbook should be read/finished by next Board meeting <p>Recommendations:</p> <ul style="list-style-type: none"> • Policy Register Updates (Section 1-8) <p>Joe moves to approve, Susy seconds. No further discussion. Motion carries.</p>	<p>Handbook from Jacqueline should be finished before the next board meeting</p> <p>Molly will contact Columinate to see if they have discounts for our start up group interested in attending.</p>
Site	Brenda	<p>Discussion:</p> <ul style="list-style-type: none"> • Brenda is gathering information on a change order related to expanding the hood in the kitchen. She may request approval on basecamp for this change order. <p>Recommendations:</p> <ul style="list-style-type: none"> • Construction Firm Contract- updates <p>Molly moves to approve, Peter seconds. No further discussion. Motion carries.</p>	



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Member Recruitment & Communications Team	Jay	Discussion <ul style="list-style-type: none"> ○ Strategy Update- shifting to focus on educating about the store rather than growing membership. A potential Co-op Grow-Op LIVE 2.0 is proposed for the spring. 	
Adjourn		Meeting adjourned at 7:35 pm	