



Oshkosh Food Co-op Board Meeting
 Date: 3/3/2021
 Time: 6:30-8:30pm
 Location: Remote
 Minutes Recorded by: Melissa Weyland

Board Member Attendance		Member, Staff & Guest Attendance	
Brenda Haines x	Warren Bergman x	Staff: Jeffrey Thouron	
Molly Smiltneek x	Susan Vette x	Members: none	
Melissa Weyland x	Jay Stoflet x	Guests: Jaqueline Hannah (at 6:58pm)	
Peter Westort x	Joe Stephenson x		
Tracy Vinz x			

Topic	Facilitated by	Discussion	Actions
Call Meeting To Order	Brenda	Brenda called meeting to order at 6:32pm.	
Member Comment	All	<p>Member Comments <i>Note: Due to the risks associated with in-person gatherings, we are meeting virtually. If you would like to submit member comments, please do so in writing and email to oshkoshfoodcoop@gmail.com.</i></p> <p>Molly reported there were no comments directly, however we are getting an increasingly large amount of questions on email. There was also a new trend after our last email about store design about accessibility to the store for people with handicaps or disabilities that we should address directly to the people who inquired and in a member email. Molly will take it to the membership and marketing team meeting.</p>	



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Approval of Consent Agenda	All	<p><u>Consent Agenda Approval:</u></p> <ul style="list-style-type: none"> - Remove site decision matrix and site team proposals for discussion <p>Balance of consent agenda approved by Molly Smiltneek and second by Warren Bergmann. Consent agenda minus discussion items approved.</p> <p><u>Discussion:</u></p> <p>Site decision matrix:</p> <ul style="list-style-type: none"> - Reviewed site decision matrix specifics <p>Site team proposal:</p> <ul style="list-style-type: none"> - Clarifying question not on these exact proposals but whether we have a full view somewhere on where the building is at with what we've spent vs budget as this has not been entirely clear in financial reporting - Jeffrey commented that he was expected to do once a month reporting but it makes sense to go to budget vs. actual which would include the construction plan at every meeting - Reviewed change orders report <p>Approval of the two items that were removed from the consent agenda by Susy Vette and second by Molly Smiltneek. Approved.</p>													
Treasurer's Report		<table border="1"> <thead> <tr> <th colspan="2" data-bbox="583 1253 1003 1295">Accounts</th> <th colspan="2" data-bbox="1033 1253 1423 1295">Membership</th> </tr> </thead> <tbody> <tr> <td data-bbox="583 1295 764 1338">Savings</td> <td data-bbox="764 1295 1003 1338">\$58,635.80</td> <td data-bbox="1033 1295 1192 1338">Fully paid</td> <td data-bbox="1192 1295 1423 1338">1,391</td> </tr> <tr> <td data-bbox="583 1338 764 1380">Checking</td> <td data-bbox="764 1338 1003 1380">\$7,764.17</td> <td data-bbox="1033 1338 1192 1380">Partial Paid</td> <td data-bbox="1192 1338 1423 1380">94</td> </tr> </tbody> </table>	Accounts		Membership		Savings	\$58,635.80	Fully paid	1,391	Checking	\$7,764.17	Partial Paid	94	
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		Escrow	\$838,787.67	Total	1,485	
		OACF	\$746,746.67			
		Total	\$1,651,934.31			
GM Report	Jeffrey	Overview of merchandising/promos, product mixes and pricing strategy concepts.				
Governance	Molly & Jaqueline Hannah	<p>Board Governance Transition Workshop, Part 2 with Jacqueline Hannah.</p> <p>Transition Recap:</p> <ul style="list-style-type: none"> - Discussed current BOD to GM transition state. Transition reporting is not full policy governance but still based on exec limitations and ends - Transition of power and responsibility happens in stages - As responsibility is handed over, reporting begins - Relationships can be stressed when there are fast-paced handoffs - Reviewed how to be policy ready <p>Review of misalignment in Operations Survey:</p> <ul style="list-style-type: none"> - Community partnerships: generally operational but can address premade commitments, make GM aware of those commitments 				



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Governance Cont.	Jaqueline Hannah (guest)	<ul style="list-style-type: none"> - Updating logo: Generally something that comes in through the strategic planning process which is agreed upon by the board and GM. Execution of this work is fully operational though. - Banning a customer from the store: purely operational. Terminating membership: board decision - Setting ownership growth goals: part of budget process, staff responsible for meeting financial metric, GM may meet those metrics another way - Promoting AM: operational, marketing piece - Board use of store space for owner events: operational, requires staff support - Setting budget for owner meetings: annual governance budget or could be marketing operational agenda - Calling owner meetings: strongly partnered, governance has the right to decide on an owner meeting, it is clearly gov. in our bylaws also - Setting ownership grow strategy: likely through budget process - Owner requests for monthly financials: member can come to a member meeting for that, GM decides if handing over paper documents to someone, can be a major competitive issue <p>Conversation TBC...</p>	



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Adjourn		Brenda adjourned the meeting at 8:54pm.	

THE FUTURE IS LOCAL.

The Oshkosh Food Co-op's mission is to promote the health and vitality of our community through collectively owning a grocery store to meet our diverse needs. Our co-op emphasizes local and organic suppliers to grow a place of holistic well-being.