

Oshkosh Food Co-op Board Meeting

Date: 06/16/21

Time: 6:30 pm.

Location: Remote

Minutes Recorded by: Molly

Board Member Attendance		Member, Staff & Guest Attendance
Brenda Haines x	Warren Bergman x	Staff: Jeffrey Thouron
Molly Smiltneek x	Susan Vette	Members:
Melissa Weyland	Jay Stoflet x	Guests: Roxanne Hallock, JQ Hannah
Peter Westort x	Heidi Supple x	
Ryan Rasmussen X		

Topic	Facilitated by	Discussion	Actions
Call Meeting To Order	Brenda	Brenda called meeting to order at 6:33	

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Membership Recruitment and Communications	Roxanne	<p>Member Listening Session Summary</p> <ul style="list-style-type: none">● Held 3 in May and early June, each one hour in length. Will help shape future member survey● Topics (one per session)<ul style="list-style-type: none">○ Ends<ul style="list-style-type: none">■ Had trouble understanding that these were the goals for the board of directors and staff of the co-op (not the general public) -- perceived as wordy at first.■ Responded most positively to End #3 on community, spoke to them.■ Should be careful on general member surveys to establish communal understanding of the purpose of ends and what they mean.■ End #1 and local food economy: liked within 100 miles of oshkosh, had ideas on how to create demand.■ End #2: Community health and “food dessert”: focused on education and helping others mentally, economically and socially. Wondered if it was only for the food dessert and if others in membership wouldn’t be focused on■ End #3: Diverse co-op community: need to build the community and culture. A lot of energy behind this one○ Food for All/Specialty Services<ul style="list-style-type: none">■ 3 specialty services explored<ul style="list-style-type: none">● Food For All	
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Member Comment	All	<p>Member Comments <i>Note: Due to the risks associated with in-person gatherings, we are meeting virtually. If you would like to submit member comments, please do so in writing and email to oshkoshfoodcoop@gmail.com</i></p> <p>None submitted.</p>	
Approval of Consent Agenda	All	<p>Consent Agenda Peter moves, Jay seconds, motion to approve passes</p> <ul style="list-style-type: none">● General Manager Report● Meeting Minutes – May 12, 26 and June 2● Finance Team –Written Report● Finance and Membership Report● Treasurer’s Report● SARE Grant Final Report● Finance Committee Meeting Minutes - June 9, 2021 <p>Peter moves to approve the consent agenda, Warren seconds. No further discussion, Motions carries.</p>	

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Governance	Brenda and Molly	<p>Director Vacancy</p> <ul style="list-style-type: none">● Heidi moves, Jay seconds to go into closed session, motion passes● Peter moves, Heidi seconds to go out of closed session, motion passes● Jay moves, Peter seconds to appoint Ryan Rasmussen to the Board of Directors, motion passes. <p>OFC Policy Register Section B - Executive Limitation - June 2021 Edits</p> <ul style="list-style-type: none">● Molly walked through changes made, few were substantive, changed all to limitations. Will share google doc.	
Food Justice	Brenda	<p>Getting D/E/I or Food Justice info onto the website</p> <ul style="list-style-type: none">● page would be informational, about food justice, history of co-ops, team activities<ul style="list-style-type: none">○ Staff decides if this page can exist, FJT willing to draft all language except D/E/I statement and give requested timeline○ Jeffrey will talk to his staff, recognize this is amongst other priorities● food justice or D/E/I statement needs to be directed by the board, food justice team will assist<ul style="list-style-type: none">○ Board will approve this, this is a separate piece from the creation of the website.	

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Membership Recruitment and Communications	Brenda	<ul style="list-style-type: none">● Currently at 1603 members● substantially up month over month● greatest % of our traffic to website coming from social media● Join is the most visited page on the site● Motion to approve report but table section of report on “Everyone’s Welcome” tagline (aligning with ends) for future safe conversation in approx. next 2 months, moved by Molly, seconded by Peter. Motion carries	
Site	Brenda	Heidi moves to ratify approval of change orders 27, 29, 30 and 31, Ryan seconds, motion passes.	

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<p>Executive Committee Report</p>	<p>Brenda</p>	<p>HFFI Grant: Must have an expenditure timeline submitted for reimbursement by July 1. The first batch has been submitted and disbursement made. Jeffrey will submit the 2nd, final reimbursement request by the end of this week.</p> <p>Finance committee suggests migrating memberships with incomplete payments to the new system. Not a high priority to deal with now.</p> <p>Exec Team recommends approval of project plan report. Peter moves to approve as presented, Heidi seconds. Jeffrey updates that POS will now arrive on July 9, which is late but still doable due to an incorrect list being provided by NCG. Report is approved.</p> <p>Ends Report, Peter moves to approve, Jay seconds. Report is approved</p> <p>Finance Report: Exec Team is recommending further discussion in board only session. Will delay this vote.</p> <p>Human Resources Report: Jay moves to approve, Peter seconds. Report is approved.</p> <p>Motion to move into closed session. Heidi moves, Jay seconds. Motion carries.</p> <p>Transitional Governance/Board Alignment and Finance Report (Financial Oversight)</p>	
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Admin		Move the July 7 meeting to June 30. May potentially shift the second meeting to July 14 as well as currently scheduled to meet at a time where there may be a significant conflict.	
Adjourn		Meeting adjourned at 10:24 pm	

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