

Oshkosh Food Co-op Board Meeting

Date: 06/30/21

Time: 6:30 pm

Location: Remote

Minutes Recorded by: Molly

Board Member Attendance		Member, Staff & Guest Attendance	
Brenda Haines x	Warren Bergman x	Staff: Jeffrey Thouron, Rachel Wester	
Molly Smiltneek x	Susan Vette	Members:	
Melissa Weyland	Jay Stoflet x	Guests: JQ Hannah, Michelle Schry, Molly Baeverstad	
Peter Westort x	Heidi Supple x		
Ryan Rasmussen X			

Topic	Facilitated by	Discussion	Actions
Call Meeting To Order	Brenda	Brenda called meeting to order at 6:35	
Workshop: Opening and Grand Opening Marketing	Rachel Wester and Molly Baeverstad	Warren moves, Susy seconds to go into closed session <ul style="list-style-type: none"> Feel free to share Rachel's email with members who may have content to share or questions related to marketing. 	
Member Comment	All	Member Comments <i>Note: Due to the risks associated with in-person gatherings, we are meeting virtually. If you would like to submit member comments, please do so in writing and email to oshkoshfoodcoop@gmail.com</i> None submitted.	
Workshop: Board Governance Training	JQ Hannah	Trends in Start-up Food Co-ops Post Open	

THE FUTURE IS LOCAL. The Oshkosh Food Co-op's mission is to promote the health and vitality of our community through collectively owning a grocery store to meet our diverse needs. Our co-op emphasizes local and organic suppliers to grow a place of holistic well-being.

Oshkosh Food Co-op Board Meeting

Date: 06/30/21

Time: 6:30 pm

Location: Remote

Minutes Recorded by: Molly

<p>Transitional Reporting</p>	<p>Jeffrey Michelle Schry Amy Fields</p>	<p>Updated on Financial Management tools utilized by staff and NCG</p> <p>General Manager Report: Any barriers to opening on time</p> <p>Molly motions to move out of closed session, Jay seconds. Motion passes.</p> <p>Finance Report: Jeffrey corrects Bank First/Escrow balance to correct typo, Jeffrey and Peter worked through other discrepancies between Finance Report and Treasurers Report. In future we will separate duties and reconcile balance sheets ahead of time. Bookkeeper (Anne) will reconcile most of this. Note that this process will change once operational.</p> <p>Process change: Jeffrey submits his report, Peter/Finance Committee to take document and confirm/review balances real time. Future reports will reflect this. Jeffrey, Peter and Anne will determine the process for future meetings.</p> <p>At some point, we will have 6 months of financial statements for the first 6 months of the year. That will be our last set of financials pre open. This may be available at July 14 meeting.</p> <p>Ryan motions to leave financial report open until August with 6 month financials available as developed by Anne and Peter, Melissa seconds. Motion passes.</p>	
<p>Approval of Consent Agenda</p>	<p>All</p>	<p>Consent Agenda</p> <ul style="list-style-type: none"> ● Meeting Minutes – June 16, 2021 ● Treasurer’s Report – June 30, 2021 ● Finance and Membership Report – June 30, 2021 	

THE FUTURE IS LOCAL. The Oshkosh Food Co-op's mission is to promote the health and vitality of our community through collectively owning a grocery store to meet our diverse needs. Our co-op emphasizes local and organic suppliers to grow a place of holistic well-being.

Oshkosh Food Co-op Board Meeting

Date: 06/30/21

Time: 6:30 pm

Location: Remote

Minutes Recorded by: Molly

		<ul style="list-style-type: none"> ● Membership Recruitment & Communications Team Reporting ● Food For All Program Framework ● Title Company Engagement Letter ● Food Justice Team Committee Appointments <ul style="list-style-type: none"> ○ Alondra Sanchez ○ Kathryn Dwyer ○ Irma Rivera Carlisle ○ Adam Sattler ○ Lynn Stuart ○ Paul Van Auken <p>Treasurers Report and Finance and Membership Report pulled from consent agenda.</p> <p>Molly moves to approve the consent agenda, Ryan seconds. No further discussion, Motions carries.</p> <p>Finance and Members Report held open until August with 6 month financials available as developed.</p> <p>Typo corrected in Treasurer's Report due to membership number typo. Motion to approve amended treasurer's report by Heidi. Warren seconds. Motion passes.</p>	
Governance	Molly	<ul style="list-style-type: none"> ● OFC Policy Register Section B - Executive Limitations - June 2021 Edits 	

Oshkosh Food Co-op Board Meeting

Date: 06/30/21

Time: 6:30 pm

Location: Remote

Minutes Recorded by: Molly

		<ul style="list-style-type: none">• Pause on reading 2 until the first meeting in August. Please read through it and if they cover what we want them to cover.	
Membership Recruitment and Communications	Brenda	Hard Hat Tour Dates 4-7 on 7/14 - with board meeting delayed to 7:30 start at blue door 9:30 - 12:30 7/17	
Executive Team	Brenda	Tenant Negotiations Jay moved to move into closed session, Ryan seconds. Motion passes. Jay moves to move out of closed session, Warren seconds. Motion passes.	
Adjourn		Meeting adjourned at 10:03 pm	

THE FUTURE IS LOCAL. The Oshkosh Food Co-op's mission is to promote the health and vitality of our community through collectively owning a grocery store to meet our diverse needs. Our co-op emphasizes local and organic suppliers to grow a place of holistic well-being.