

Oshkosh Food Co-op Board Meeting
 Date: 08/25/21
 Time: 6:30 pm
 Location: Hybrid (Remote and Blue Door Consulting)
 Minutes Recorded by: Molly

Board Member Attendance		Member, Staff & Guest Attendance
Brenda Haines x	Warren Bergman	Staff: Jeffrey Thouron
Molly Smiltneek x	Susan Vette	Members:
Melissa Weyland	Jay Stoflet	Guests:
Peter Westort x	Heidi Supple x	
Ryan Rasmussen X		

Topic	Facilitated by	Discussion	Actions
Call Meeting To Order	Brenda	Brenda called meeting to order at 6:37	
Member Comments	All	<p>Member Comments <i>Note: Due to the risks associated with in-person gatherings, we are meeting virtually. If you would like to submit member comments, please do so in writing and email to oshkoshfoodcoop@gmail.com</i></p> <p>Two emails submitted From Tom Hallquist (reported in Basecamp 8/20/21; Brenda responded and forwarded to Jeffrey):</p> <p>Hi Co-Op Board and Cynthia,</p> <p>I am a member of the food co-op. I stopped in today. Part of the mission looks fine like providing locally sourced food, and organic food, but it was my understanding that it would not be a mini whole foods and there would be affordable food for students and area poor. I did not check all items, but the pizza section did not have any \$2.99 Jack's pizza, a staple of students. I did not check out the lunch foods, but I</p>	

THE FUTURE IS LOCAL. The Oshkosh Food Co-op's mission is to promote the health and vitality of our community through collectively owning a grocery store to meet our diverse needs. Our co-op emphasizes local and organic suppliers to grow a place of holistic well-being.

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		<p>see folks stop at Bob's Trail in for cheap Trail Dogs. When we donated I asked the question about having a selection of inexpensive foods, avoiding being a mini Whole Foods. I was assured that there would be that selection. Unfortunately, my worst fear of not doing that appears to have happened. I may have simply missed those items, but I did not see Jack's Pizza. Your mission can be dual, organic and locally sourced foods, but also inexpensive foods for the financially impaired. Without the latter, your mission is in question.</p> <p>Sincerely,</p> <p>Thomas Hallquist</p> <p>From Meg Potempa (reported in Basecamp 8/18/21; Brenda responded and forwarded to Jeffrey)</p> <p>Hi Brenda,</p> <p>We have supported the Coop endeavors since the early days. We loaned some money as well.</p> <p>I do like that it supports local farmers and supports organic practices. It is a lovely store, displays</p> <p>are well done, store personnel are friendly and helpful.</p> <p>All that being said, I was disappointed at the high prices. I had hopes that UWO students would have a healthy shopping option nearby. They will need to be wealthy students! This area was claimed to be a food desert and homes in the area are that of middle class people and students. They will have difficulty buying within their budgets.</p>	
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		<p>Even though I have the means to pay more for my food, it will be difficult for me to change my shopping pattern. I am spoiled by the prices and food quality of Aldi and Costco. I am hopeful that you will be able to buy at better prices in the future. Perhaps your store does not have enough storage area to buy in bulk? I did expect prices to be slightly higher than other stores but they are more than slightly higher.</p> <p>It may take some brain storming and hopefully the Coop Board will come up with some good ideas to remedy these concerns.</p> <p>I came the week after opening but did not see an outside dining area. Is that still in the plans for the future?</p> <p>Respectfully submitted and may be shared with the Coop Board.</p> <p>Meg Potempa</p>	
Approval of Consent Agenda	All	<p>Consent Agenda</p> <ul style="list-style-type: none">■ August 4 Meeting Minutes - removed■ June Financial Reports - removed■ Committees with no reports at this meeting: Finance Committee, Food Justice Team, Governance Committee, Grants Team, Membership Recruitment & Communications Team <p>Matters removed from the consent agenda</p>	

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		<p>June Financial Statements</p> <p>-can accept as presented by Peter for second two components of financial reporting requirements. Cannot accept without notation that budget v. actual not available. However, the chart of accounts changed. Need a reconciliation. If we don't start with the correct amount of cash, it will impact pro forma for 10 years. Heidi will link pro forma to actual numbers. Need to know starting cash. Heidi needs the last approved copy of the pro forma (February).</p> <p>-motion to accept January - June income statement and balance sheet as presented with caveat that it is not in compliance with transitional reporting requirements as it requires budget v. actual numbers. Ryan moves, Peter seconds. Motion passes.</p>	
Executive Team	Brenda and Exec	<p>This discussion will center on questions posed in the email from the Executive Team to Jeffrey on Sunday, August 22.</p> <ul style="list-style-type: none"> ■ Financials – Key issues, timeline for updates <ul style="list-style-type: none"> ○ biggest hurdles is sheer amount of entries and newness to the system ○ will have all entries in by Sept 1 ○ RFS is helping reconcile and prepare financial statements ○ Peter, Heidi, Anne and Jeffrey are going over the Financial Manual on Friday at 1:00 ○ RFS is doing a lot of reconciliation for Sept 1, should be able to get it done ○ Anticipate having August numbers by 3rd week in September 	

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<p>GM Report</p>		<p>Weekly Sales Reports</p> <ul style="list-style-type: none"> ○ Week 31 (August 2-8, 2021) ○ Week 32 (August 9-15, 2021) ○ Week 33 (August 16-22, 2021) <ul style="list-style-type: none"> ● Basket size and customer count needed are unclear. ● Product Sales within categories, are there things you're looking at or watching? <ul style="list-style-type: none"> ○ Would like produce to be lower so others were higher ○ Prepared foods: are trying out lasagna ● Where are we drawing the budget number? <ul style="list-style-type: none"> ○ Instead of dividing by 52, do a weighted balance ● What is our minimum labor to keep hours? What is the base budget to run the store efficiently? Minimum body count for \$2.5 million store 	

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Board-only Session	All	<p>The Board may meet in closed session immediately following the regular board meeting.</p> <p>Peter moves, Ryan seconds to move into the closed session. Motion passes.</p> <p>Heidi moves to move out of the closed session; Susy seconds, Motion passes.</p> <p>September 8 and 22nd meetings - will switch to 2nd and 4th Wednesdays moving forward to align timing with when financials are available.</p>	
Adjourn		Meeting adjourned at 9:48	