

Oshkosh Food Co-op Board Meeting
 Date: 11/03/21
 Time: 6:30 pm
 Location: Hybrid (Remote and Blue Door Consulting)
 Minutes Recorded by: Molly

Board Member Attendance		Member, Staff & Guest Attendance
Brenda Haines x	Warren Bergman x	Staff: Ryan Rasmussen
Molly Smiltneek x	Susan Vette x	Members:
Melissa Weyland x	Jay Stoflet	Guests: Amy Fields, NCG
Peter Westort x	Heidi Supple x	
Vacant	Heather Seraphine (Adjunct) x	

Topic	Facilitated by	Discussion	Actions
Call Meeting To Order	Brenda	Brenda called the meeting to order at 6:40 pm	
Member Comments	All	Member Comments <i>Note: Due to the risks associated with in-person gatherings, we are meeting virtually. If you would like to submit member comments, please do so in writing and email to oshkoshfoodcoop@gmail.com</i> No member comments for this meeting.	
	All	Consent Agenda <ul style="list-style-type: none"> • Closed Session Actions Taken – October 1, 2021 • Meeting Minutes – October 6, 2021 • Meeting Minutes – October 20, 2021 	

THE FUTURE IS LOCAL. The Oshkosh Food Co-op's mission is to promote the health and vitality of our community through collectively owning a grocery store to meet our diverse needs. Our co-op emphasizes local and organic suppliers to grow a place of holistic well-being.

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		<ul style="list-style-type: none">• Food Justice Team Meeting Minutes – October 27, 2021 <p>Committees with No Report</p> <ul style="list-style-type: none">• Grants Team Report• Membership Recruitment & Engagement Team• Site Team <p>Warren asks to add recommendations of the Food Justice Committee to the next Board Meeting agenda. Peter moves; Heidi seconds motion to approve. Motion passes.</p>	
GM Reporting	Ryan	GM Reporting The Board may meet in closed session for the purposes of discussing strategy, competitive position, personnel and/or confidential negotiations. Discussion <ul style="list-style-type: none">• Acting General Manager Operations Report (Verbal)<ul style="list-style-type: none">◦ Peter moves to move into closed session; Heidi seconds for purposes of receiving GM report. Will provide a summary in open session. Motion passes.	

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		<ul style="list-style-type: none">○ Warren moves to move out of open session, Heidi seconds. Motion passes○ Summary of discussion:<ul style="list-style-type: none">■ There are a lot of opportunities with staff and respectfully building relationships. Ryan is empowered to make strategic staffing decisions to empower engaged staff.■ Traffic in the store has been very light, starting to pick up now.■ We are working on good, better, best pricing and making adjustments related to price perception, even with existing products. Ryan got access to ECERS yesterday and is working on reporting.■ Working to get community room ready so we can have groups in the store■ "Break room" needs to be a more positive setting■ Working on movement on items stored in tenant space■ Starting to think of a variety of ways to get traffic and sales. <p>Recommendations n/a</p>	
Finance Committee		<p>Discussion</p> <ul style="list-style-type: none">● NCG Training with Amy Fields<ul style="list-style-type: none">○ Amy walked through the dynamic NCG budgeting tool and how it interplays with and updates the Pro Forma.	

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		Recommendations n/a	
Governance		<p>Discussion</p> <ul style="list-style-type: none"> n/a <p>Recommendations</p> <ul style="list-style-type: none"> Governance Reporting Calendar – Recommendation to pause and revise calendar No motion needed. Will collaboratively discuss membership growth and engagement at 2nd November meeting or future meeting. 	
Membership	All	<p>Discussion</p> <ul style="list-style-type: none"> Member-owner Communications Member engagement Marketing needs to support merchandising and member engagement. 	

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Board-only Session	All	<p>The Board may meet in closed session immediately following the regular board meeting.</p> <p>Peter moves, Heidi seconds to move into closed session. Motion passes.</p> <p>Discussions related to planning for GM search and planning for board expectations and projects in coming months.</p>	

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		Heidi moves to move out of closed session; Peter seconds. Motion passes.	
Adjourn		Meeting adjourned at 9:36	