**Oshkosh Food Co-op**

**Board Meeting**

**Agenda**

**June 6, 2018**

**6:30 Call to Order/Introductions**

**6:35 Member Comments**

**6:45 Consent Agenda**

* Membership Updates
* Outreach Updates
* 5/23/2018 Board Minutes
* Treasurer’s Report

**6:50 Matters Removed from Consent Agenda**

**6:55 Member Engagement (Roy Owensby)**

**Discussion**

* Farmer’s Market – First Week Report
* Farmer’s Market Volunteer Training
* Farmer’s Market Producer Engagement
* Farmer’s Market Request from reTHINK Addiction 5K

**Recommendations**

* N/A

**7:00 Executive Team (Brenda Haines)**

**Discussion**

* Paul Van Auken Debrief
* Sub-committee Charters – Should the Oshkosh Food Co-op craft charters for sub-committees, e.g.: Sign Squad, Speaker’s Bureau, etc.?
* Membership Flow
* Committee Member Referrals – Print copies will be available at the meeting.
* Member Meet-ups – An update will be provided at the meeting.
* Business Plan Workshop

**Recommendations**

* Organizational Chart
* Committee Charter for Executive Team – Print copies will be available at the meeting.
* Committee Charter for Communications and Outreach Team – Print copies will be available at the meeting.
* Committee Charter for Member Engagement Team – Print copies will be available at the meeting.
* Strategic Timeline to Open

**8:00 Governance (Za Barron)**

**Discussion**

* Conflict of Interest Form (collection of completed forms)
* Board Member Commitment Form (collection of completed forms)

**Recommendations**

* Board Voting Policy
* Confidentiality Agreement/NDA

**8:15 Communications/Outreach (Lizz Redman)**

 **Discussion**

* N/A

**Recommendations**

* Communications/Outreach Plan
* Budget

**8:30 Membership Recruitment (Sam Larson)**

**Discussion**

* Member List Reconciliation
* NationBuilder Training

 **Recommendations**

* N/A

**8:40 Finance (Nicole Waltemath, Peter Westort)**

**Discussion**

* Proforma Feedback from Business Lender (Nicole/Peter)

**Recommendations**

* N/A

**8:50 Grants (Za Barron)**

**Discussion**

* Grants Calendar
* WEDC Grant

**Recommendations**

* N/A

**Futures**

* Update Contacts for OACF Fund (Brenda)
* Officer Job Descriptions (Governance Team)
* City RFP for 7th Street (Lizz)
* Operating Budget
* Business Plan
* Website Bio Updates
* Member Engagement Events: Reinvent Ferment Tasting, Vines & Rushes