**Oshkosh Food Co-op**

**Board Meeting**

**Agenda**

**June 20, 2018**

**6:30 Call to Order/Introductions**

**6:35 Member Comments**

**6:45 Consent Agenda**

* Membership Updates
* Outreach Updates
* 6/7/2018 Board Minutes
* Treasurer’s Report

**6:50 Matters Removed from Consent Agenda**

**6:55 Member Engagement (Roy Owensby)**

**Discussion**

* Farmer’s Market – 6/16/2018 Update
* Farmer’s Market Volunteer Scheduling
* Farmer’s Market Producer Engagement
* Farmer’s Market Request from reTHINK Addiction 5K

**Recommendations**

* N/A

**7:00 Executive Team (Brenda Haines)**

**Discussion**

* Committee Member Referrals – Q & A, Business Owners
* Business Plan Workshop Assignments
* Strategic Timeline – Upcoming Milestones
* Member Meet-ups – Committee Members (Reinvent Ferment Tasting, Vines & Rushes)

**Recommendations**

* Committee Charter for Executive Team – Print copies will be available at the meeting.
* Committee Charter for Communications and Outreach Team – Print copies will be available at the meeting.
* Committee Charter for Member Engagement Team – Print copies will be available at the meeting.

**7:30 Governance (Za Barron)**

**Discussion**

* Conflict of Interest Form (collection of completed forms)
* Board Member Commitment Form (collection of completed forms)

**Recommendations**

* [Confidentiality Agreement/NDA – Click to view](https://bspot.basecamphq.com/projects/7461634/file/243207167/OFC%20Non-Disclosure%20Agreement.docx).
* Committee Appointments

**7:50 Communications/Outreach (Lizz Redman)**

**Discussion**

* N/A

**Recommendations**

* Committee Appointments
* Communications Plan

**8:10 Membership Recruitment (Sam Larson)**

**Discussion**

* Member List Reconciliation
* NationBuilder Training

**Recommendations**

* Membership Flow
* NationBuilder Use by Committees
* Committee Apointments

**8:30 Finance (Nicole Waltemath, Peter Westort)**

**Discussion**

* N/A

**Recommendations**

* Operating Budget (from now through open)
* Committee Appointments

**8:50 Grants (Brenda Haines – in Za’s absence)**

**Discussion**

* City of Oshkosh – WEDC Grant

**Recommendations**

* Committee Appointments

**9:10 Hiring (Kathi Reinl)**

**Discussion**

* N/A

**Recommendations**

* Committee Appointments

**9:30 Adjourn**

**Futures**

* Grants Calendar
* Proforma Feedback from Business Lender (Nicole/Peter)
* Board Voting Policy
* Update Contacts for OACF Fund (Brenda)
* Officer Job Descriptions (Governance Team)
* City RFP for 7th Street (Lizz)
* Website Bio Updates