**Oshkosh Food Co-op**

**Board Meeting**

**Agenda**

**July 11, 2018**

**6:30 Call to Order/Introductions**

**6:35 Member Comments**

**6:45 Consent Agenda**

* Membership Updates
* Outreach Updates
* 6/20/2018 Board Minutes
* Treasurer’s Report

**6:50 Matters Removed from Consent Agenda**

**6:55 Member Engagement (Roy Owensby)**

**Discussion**

* Farmer’s Market – 6/23/2018, 6/30/2018 Updates
* Farmer’s Market Volunteer and Producer Scheduling for July, August, September
  + Farmer’s Market Request from reTHINK Addiction 5K
* Farmer’s Market – Insurance Documentation

**Recommendations**

* N/A

**7:00 Executive Team (Brenda Haines)**

**Discussion**

* Business Plan Workshop Assignments
* Strategic Timeline – Upcoming Milestones
* Member Meet-ups – Committee Members (Reinvent Ferment Tasting, Vines & Rushes)

**Recommendations**

* Committee Charter for Executive Team – Print copies will be available at the meeting.
* Committee Charter for Member Engagement Team – Print copies will be available at the meeting.

**7:30 Governance (Za Barron)**

**Discussion**

**Recommendations**

* Committee Appointments

**7:50 Communications/Outreach (Lizz Redman)**

**Discussion**

* Fifth Ward Member Event
* Member # Sign
* YMCA Start-up Day
* WRC Health Fair Invite

**Recommendations**

* Committee Appointments
* Communications Plan

**8:10 Membership Recruitment (Sam Larson)**

**Discussion**

* Membership Updates
* NationBuilder Training

**Recommendations**

* Membership Flow
* NationBuilder Use by Committees
* Committee Appointments
* Co-op Grow-op +1 Event Budget (Brenda)

**8:30 Finance (Nicole Waltemath, Peter Westort)**

**Discussion**

* Proforma Feedback
* One-pager for Financial Institutions

**Recommendations**

* Operating Budget (from now through open)
* Committee Appointments

**8:50 Grants (Brenda Haines – in Za’s absence)**

**Discussion**

* City of Oshkosh – WEDC Grant

**Recommendations**

* Committee Appointments

**9:10 Hiring (Kathi Reinl)**

**Discussion**

* N/A

**Recommendations**

* Committee Appointments
* Job Description for Project Manager
* Hiring Budget

**9:30 Adjourn**

**Futures**

* Grants Calendar
* Proforma Feedback from Business Lender (Nicole/Peter)
* Board Voting Policy
* Update Contacts for OACF Fund (Brenda)
* Officer Job Descriptions (Governance Team)
* City RFP for 7th Street (Lizz)
* Website Bio Updates