**Oshkosh Food Co-op**

**Board Meeting**

**Agenda – DRAFT**

**October 17, 2018**

**6:30 Call to Order/Introductions**

**6:35 Member Comments**

**6:45 Consent Agenda**

* Outreach Updates
* 9/19/2018 Board Minutes
* 10/3/2018 Board Minutes
* Membership Updates
* Farmer’s Market Updates
* Expenses Needing Approval
* Treasurer’s Report
* September 30, 2018 Financials

**6:50 Matters Removed from Consent Agenda**

**7:00 Executive Team**

**Discussion**

* Strategic Timeline – Upcoming Milestones (Brenda)
* Board Member Recruitment (All)
* Member Engagement (Lynnsey)
  + Member-owner Businesses
* Conduct Feasibility Self-Assessment: Financial Feasibility
* Develop Site Selection and Lease Negotiation Criteria

**Recommendations**

* n/a

**7:30 Governance**

**Discussion**

* Identify and Contact Members for Site Selection Team (All)

**Recommendations**

* Develop Basic Policies for Oshkosh Food Co-op Project/Capital Campaign Manager (Za/Kathi)
* Voting Policy (Za)

**7:50 Grants**

**Discussion**

* N/A

**Recommendations**

* N/A

**8:10 Communications/Outreach**

**Discussion**

* Website Workgroup Report (Lizz)

**Recommendations**

* Member Recruitment Goals (Lizz/Sam)

**8:30 Membership Recruitment**

**Discussion**

* Co-op Grow-op 2018 Progress Report (Brenda)

**Recommendations**

* N/A

**8:50 Finance**

**Discussion**

* Business Plan (All)

**Recommendations**

* N/A

**9:10 Hiring**

**Discussion**

* Project manager hiring updates (Kathi)
* Volunteer coordinator updates (Kathi)

**Recommendations**

* N/A

**9:30 Adjourn**

**November 7 Preview**

* Create Business Plan
* Feasibility: Financial Self-Assessment
* Business Plan Follow-up

**Upcoming Events**

* SIRT Lecture (10/9 @ 5 p.m. | Alumni Welcome & Conference Center)
* SIRT Workshop (10/10)
* WEDC Meeting (10/22)
* Local Regional Food Conference (11/5-11/7)
* Vines & Rushes Event (11/5)