**Oshkosh Food Co-op**

**Board Meeting**

**Agenda**

**November 7, 2018**

**6:30 Call to Order/Introductions**

**6:35 Member Comments**

**6:45 Consent Agenda**

* Outreach Updates
* 9/19/2018 Board Minutes
* 10/17/2018 Board Minutes
* Expenses Needing Approval
* Treasurer’s Report
* October 31, 2018 Financials

**6:50 Matters Removed from Consent Agenda**

* Farmer’s Market Updates
* Membership Updates

**7:00 Membership Recruitment**

**Discussion**

* Vines & Rushes Event (Lynnsey)
* 2019 Membership Recruitment Events (All)
* Co-op Grow-op 2018 Debrief (All)
* NationBuilder Duplicate Profiles (All)

**Recommendations**

* N/A

**7:30 Governance**

**Discussion**

* Identify Members for Site Selection Team (All)

**Recommendations**

* n/a

**7:45 Grants**

**Discussion**

* n/a

**Recommendations**

* Grants Calendar to Address Gap Funding (Za)

**7:50 Communications/Outreach**

**Discussion**

* Website Workgroup Report (Lizz)
* Member-owner Communications Strategy from Now to Open (Lizz)

**Recommendations**

* Member Recruitment Goals (Lizz/Sam)

**8:10 Finance**

**Discussion**

* Business Plan (All)

**Recommendations**

* N/A

**8:40 Hiring**

**Discussion**

* Project manager hiring updates (Kathi)
* Volunteer coordinator updates (Kathi)

**Recommendations**

* N/A

**8:50 Executive Team**

**Discussion**

* Strategic Timeline – Upcoming Milestones (Brenda)
* Next Meeting Date (All)

**Recommendations**

* n/a

**9:00 Adjourn**

**November 21 Preview**

* Develop One-pager to Financial Institutions/Introductory Letter to Proforma and Business Plan
* Develop Basic Policies for Oshkosh Food Co-op Project/Capital Campaign Manager
* Hire Project Manager/Capital Campaign Coordinator
* Conduct Feasibility Self-Assessment: Site Feasibility
* Finalize Elections/Annual Meeting/Candidate Events

**Upcoming Events**

* n/a