

Handout 3

Strategic or Operational - Quick Quiz

	Activity	Strategic or operational?
1	Writing policies	
2	Attending a parents' consultation evening	
3	Going into class to observe the quality of teaching	
4	Taking part in staff interviews	
5	Undertaking a health and safety audit	
6	Listening to children read	
7	Writing tenders and bids	
8	Checking the single central record	