

The slide numbers refer to the printed slide set in the table packs

1. Slide 3: NGA is a membership organisation

<http://www.nga.org.uk>

2. Slide 6: Governors are holders of public office

The 7 “Nolan” principles are fully explained at <https://www.gov.uk/government/organisations/the-committee-on-standards-in-public-life>

The NGA has published a model code of conduct for school governors

<http://www.nga.org.uk/Guidance/Legislation,policies-and-procedures/Model-Policies/Code-of-Practice.aspx>

3. Slide 7: Starting Points

“The School Governance (Roles, Procedures and Allowances) (England) Regulations 2013

- Departmental advice for school leaders and governing bodies of maintained schools and management committees of PRUs in England

DfE January 2014 [Ref: DFE-00003-2014, 11pages] [www.gov.uk/government/publications/school-governance-regulations-2013](http://www.gov.uk/government/publications/school-governance-regulations-2013)

“3. The regulations define three core functions consistent with the strategic role of the board. These are to:

- set the vision and strategic direction of school;
- hold the headteacher to account for its educational performance; and
- ensure financial resources are well spent.

“4. The board should focus strongly on these core functions and avoid its time being consumed with issues of secondary importance. While a range of other issues may at times require the board’s attention, this should not be at the expense of its ability to oversee and drive up the overall educational and financial performance of the school.

“5. Governors need a robust process and framework for setting priorities, creating accountability and monitoring progress...” is at paragraphs 3-5, page 5

The NGA and Wellcome Trust have published “A Framework for Governance: A flexible guide to strategic planning” January 2015 [http://www.nga.org.uk/Guidance/Workings-Of-The-Governing-Body/Governance-Tools/Framework-for-Governance-\(1\).aspx](http://www.nga.org.uk/Guidance/Workings-Of-The-Governing-Body/Governance-Tools/Framework-for-Governance-(1).aspx)

4. Slide 8: The eight elements of effective governance

<http://www.nga.org.uk/Guidance/Workings-Of-The-Governing-Body/Governance-Tools/Eight-Elements-of-Effective-Governance.aspx> (needs NGA members login)

5. Slide 10: Questions a new governor might ask

See the “Be a Governor” section of the NGA website <http://www.nga.org.uk/Be-a-Governor.aspx>

The role of governor is largely a thinking and questioning role, not a doing role. See

[http://www.nga.org.uk/getattachment/Be-a-Governor/What\\_does\\_a\\_governor\\_do.pdf](http://www.nga.org.uk/getattachment/Be-a-Governor/What_does_a_governor_do.pdf) for a full role description

The NGA has published a skills audit and a skills matrix to help analyse whether you have the right people round the table <http://www.nga.org.uk/Guidance/Workings-Of-The-Governing-Body/Governance-Tools/Skills-Audit.aspx>

The NGA, jointly with NAHT, ASCL and LGA, has published “What governing boards should expect from school leaders and what school leaders should expect from governing boards”. The updated 2015 version is at <http://www.nga.org.uk/getattachment/76f1658d-1eae-4229-b0dd-7f2560eea396/16-18-Governing-boards-and-school-leaders> (needs NGA members login)

6. Slide 12: Chair and Clerk

The NGA has published a range of guidance material for Chairs and Clerks

<http://www.nga.org.uk/Guidance/Workings-Of-The-Governing-Body/Chairs-of-Governors.aspx> and <http://www.nga.org.uk/Guidance/Workings-Of-The-Governing-Body/Clerking.aspx> (some need NGA members login)

See also The Chairs Handbook <http://www.nga.org.uk/Publications/The-chair-s-handbook.aspx> (price £5)

7. Slide 14: Knowing the school

Ofsted Data Dashboard <http://dashboard.ofsted.gov.uk/>

DfE School Performance Tables [www.education.gov.uk/schools/performance](http://www.education.gov.uk/schools/performance)

Ofsted Parentview <https://parentview.ofsted.gov.uk/>

See <http://www.nga.org.uk/Guidance/Holding-your-school-to-account.aspx> with sections on:

Ofsted <http://www.nga.org.uk/Guidance/Holding-your-school-to-account/Ofsted.aspx>

Premiums <http://www.nga.org.uk/Guidance/Holding-your-school-to-account/Premiums.aspx>

Monitoring Performance <http://www.nga.org.uk/Guidance/Holding-your-school-to-account/Monitoring-Performance.aspx>

8. Slide 15: The headteacher’s report – or is it?

Governors’ handbook - For governors in maintained schools, academies and free schools

DfE January 2015 [Ref: DFE-00573-2014, 131 pages]

<https://www.gov.uk/government/publications/governors-handbook--3>

“8.4 Information from the headteacher to the governing body

The headteacher must give the governing body any information asked for to help it carry out its functions.” page 119

“2.4.2 Governing bodies’ relationship with school leaders

The relationship between a governing body, particularly the chair of governors, and the headteacher is crucial to effective governance. They should work in close partnership, but retain sufficient distance to allow the headteacher to run the school and the governing body to hold them to account effectively. Headteachers are responsible for the internal organisation, management and control of the school. It is their job to implement the strategic framework established by the governing body. The governing body should not be involved in the detail of the day-to-day management of the school. The governing body delegates powers to allow the headteacher to perform his or her management duties. The headteacher must report to the governing body regularly on how those powers have been carried out. The headteacher should give the governing body information on the performance of the school and other reports that the governing body may need to carry out

its functions. The governing body should offer the headteacher challenge and constructive advice.” pages 42-43

See also <http://www.nga.org.uk/getattachment/0fa2507e-33c9-41dc-9b77-3e9052a52fce/GM-jan-feb15-38-Lessons-from-consultancy-The-headt> (needs NGA members login)

9. Slide 16: Visiting the school  
Model School Visits Protocol <http://www.nga.org.uk/Guidance/Legislation,policies-and-procedures/Model-Policies/School-Visits-Form.aspx> (needs NGA members Login)