



**POSITION ANNOUNCEMENT**  
**Reno, Nevada**

**AVIONICS MECHANIC**  
**Air Operations/Maintenance**

**Salary Range: \$25.62 to \$39.96**  
**FLSA: Non-Exempt**

*Tactical Air Support's vision for the future is to be the world's premier "**Center of Excellence**" for commercial tactical aviation training and support services.*

Tactical Air Support, Inc., a national company headquartered in Reno, Nevada, provides government and aviation industry partners with unparalleled consulting and training experiences and is seeking experienced **Avionics Mechanics** to join its growing maintenance teams in Reno, Nevada or St. Augustine, Florida.

Tactical Air Support's mission is to provide domestic and international "**Center of Excellence**" training and advisory services in tactical aviation, while supporting U.S. interests, and providing meaningful career opportunities for our employees. It is our goal to support and train U.S. forces and partner nations with premium services.

The Maintenance Division supports Tactical Air Support's Air Operations' fleet of fighter aircraft with over 75 years of combined experience in tactical aviation maintenance and more than 30 years of military adversary contract maintenance. The Maintenance staff are a dedicated team comprised of experienced, certified, and tactical aircraft mechanics, technicians, and logisticians who all work towards ensuring safe and seamless ground maintenance operations.

The Reno/Sparks area, also known as the Truckee Meadows, has a population of over 400,000 and is a thriving, growing community nestled along the eastern slope of the Sierra Nevada mountain range. Reno and the surrounding area, including a short drive to beautiful Lake Tahoe, offers a variety of arts and entertainment, an eclectic restaurant scene, and unlimited recreational activities. Check out [www.whyreno.org](http://www.whyreno.org) for more information about living in Reno.

The ideal candidate for the Avionics Mechanic position will be professional, highly-productive, and responsive to the needs of the company, its customers, and co-workers. This position will perform organizational, intermediate, and limited depot-level maintenance to include inspection, operational test, repair, modification, troubleshooting, and replacement of aircraft electrical/avionics systems on all assigned aircraft, components, and equipment. This position will apply advanced technical knowledge to solve complex problems and to provide technical assistance, guidance, and instruction to other teammates as needed.

***The key desirable and preferred requirements for this position include:***

- Minimum of three years' previous work-related skill, knowledge, or experience, preferably in the military or with a government aviation maintenance contractor.
- Experience with high performance military aircraft (F-5/T-38).
- Vocational school or associate degree advantageous.
- Government-approved certification advantageous.
- Ability to read, listen to, and understand information and ideas verbally, and in writing.
- Ability to cross-train into other specialties mandatory.
- Ability to manage multiple roles and projects.
- Strong interpersonal skills and ability to provide excellent customer service.
- Strong organizational and time management skills.
- Regular travel to various work sites throughout the U.S. may be required.
- Ability to obtain U.S. government secret security clearance.

The successful candidate for this position must be able to relocate to Reno, Nevada. Tactical Air Support will not provide reimbursement for travel or relocation expenses.

The level of position offered will be dependent upon background and qualifications. If you are a dynamic, self-motivated individual who appreciates challenging yet rewarding work, with a keen interest in avionics maintenance and solving problems, Tactical Air Support invites you to apply. All applicants must submit a current resume and completed employment application, which may be obtained at <https://tacticalairsupport.com/jobs/>.

***This position will remain open until filled.***

If any candidate requires assistance in accessing or completing an employment application, please contact Human Resources.

*Tactical Air Support is proud to be an **EOE AA M/F/Vet/Disability** Employer*

# Tactical Air Support, Inc. and Associated Subsidiaries

## Position Description

### AVIONICS MECHANIC I, II, III

**Reports to:** Director of Maintenance, Director of Ground Operations, Chief Operations Officer  
**Classification:** Non-Exempt  
**Date:** 1 June 2018

#### TacAir Company Values:

- **Integrity** – we are honest and truthful in what we say and do.
- **Excellence** – we develop the highest quality people, products, and services.
- **Respect** – we are proven experts valued for our ability and experience.
- **Reliability** – we provide consistent, dependable, and trusted performance.
- **Commitment** – we are dedicated to our mission, customers, and each other.

#### Employees are expected to apply and follow these principles in the performance of their respective duties:

- Pursue excellence and be accountable.
- Develop working knowledge of company programs and services.
- Learn and comply with company and departmental policies, protocols, and systems.
- Apply customer service practices and emotional intelligence to build professional and respectful relationships with co-workers, customers, public/private officials, partners, suppliers, local communities, and the general public.
- Be aware of safety program and policies and practice safe work habits.
- Perform quality work with or without direct supervision.
- Work collaboratively, cooperatively, and effectively with co-workers, managers, and stakeholders whether as a team player, team leader, or individual contributor.
- Serve as a mentor, coach, encourager, and motivator to fellow colleagues as needed.
- Exercise self-motivated, self-directed, independent, and mature decision-making, problem-solving, creative thinking, and analytical skills.
- Approach work with energy, a positive attitude, and sense of humor.
- Be flexible, adaptable to change, and willing to learn.
- Be a good steward of company resources, using time and resources wisely.
- Safeguard confidential and proprietary information in accordance with company and legal requirements.

#### Position Summary

Under general supervision, the Avionics Mechanic will perform organizational, intermediate, and limited depot-level maintenance to include inspection, operational test, repair, modification, troubleshooting, and replacement of aircraft electrical/avionics systems on all assigned aircraft, components, and equipment. This position will apply advanced technical knowledge to solve complex problems and to provide technical assistance, guidance, and instruction to other teammates as needed. The position classification and level of responsibility will be determined by level of expertise and maintenance assigned (i.e., "O" or "I" level), background, education, experience, and seniority.

**The following education and experience; essential functions; knowledge, skills, and abilities; physical demands; and work environment are generally representative of the minimum or preferred requirements to enter the job and capably perform the duties and responsibilities. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.**

# **Tactical Air Support, Inc. and Associated Subsidiaries**

## **Position Description**

### **AVIONICS MECHANIC I, II, III**

#### **Education, Work Experience, and Licenses**

- High School Diploma/GED; FAA-approved aviation technician school preferred.
- Three years' current work experience in aircraft avionics occupational field, preferably in the military or with a government aviation maintenance contractor.
- Experience with high performance military aircraft (F-5/T-38) preferred.
- Equivalent combination of training, education, and experience in a relevant field or industry.
- Government approved certification program for each T/M/S of aircraft (i.e., Plane Captain certified IAW, Operational Risk Management, Hazardous Communications, Egress/Explosive System Checkout, Emergency Reclamation, Corrosion Control, Support Equipment Operator, Turn-up Certification, CDI, Tow Supervisor, Brake Rider, Respirator, Aircraft Battery, Hydrazine Response, ESD/EMI, Control Release, SAME).
- Valid State Driver License.

#### **Essential Functions Required**

The essential functions for this position may include, but are not limited to:

- Test and troubleshoot instruments, components, and assemblies to ensure proper functioning or systems' discrepancies and modifications.
- Adjust, repair, or replace malfunctioning components or assemblies; install machine or equipment replacement parts; adjust equipment to ensure optimal performance; repair worn, damaged, or defective mechanical parts.
- Install electrical and electronic components, assemblies, and systems.
- Set up and operate ground support and test equipment to perform functional flight tests of electrical and electronic systems to ensure proper functioning.
- Assemble electrical components, subsystems, or systems.
- Connect components to assemblies such as radio systems, instruments, magnetos, inverters, and in-flight refueling systems.
- Read and interpret blueprints, technical directives, planning documents, test specifications, technical publications and procedures, and applicable safety manuals.
- Confer and coordinate work activities with other technicians or maintenance teammates.
- Fabricate parts and test aids as required.
- Operate computer-aided drafting and design applications to design avionics system modifications to develop equipment or component configurations.
- Document all work performed in maintenance records and verify all work performed satisfactorily.
- Other duties as assigned.

#### **Knowledge, Skills, and Abilities (KSAs)**

- Possess high degree of knowledge and expertise in aircraft electrical/avionics systems.
- Demonstrated in-depth knowledge of applicable maintenance and technical manuals, publications, instructions, and special tools and test equipment.
- Familiarity with operational capabilities and limitations of electrical/avionics systems.
- Demonstrated knowledge in corrosion detection, treatment, and prevention.
- Ability to cross-train into other specialties.
- Ability to provide training in field of expertise to others.
- Strong PC-based computer skills; proficiency utilizing various software such as Microsoft Office; web-based e-mail/calendar applications; virtual office/cloud-based file sharing (i.e., G-Suite/Google for Work, Google Hangouts, GoToMeeting, etc.).

# Tactical Air Support, Inc. and Associated Subsidiaries

## Position Description

### AVIONICS MECHANIC I, II, III

- Ability to manage files and maintain records in compliance with standard or required recordkeeping practices.
- Strong, effective communication skills, both verbally and in writing, with emphasis on sharing or transmitting technical information to various audiences and ability to influence senior stakeholders.
- Ability to plan and carry work through to completion with accuracy and attention to detail.
- Ability to comfortably manage multiple tasks and projects utilizing time management and organization skills.
- Knowledge of proper telephone and e-mail practices and etiquette.

#### Supervisory Responsibility

This position currently has no supervisory responsibilities.

#### Physical Demands

- Requires physical movements and postures normally associated with an airport hangar/shop/flight line environment.
- Extended periods of special vision requirements including close vision, peripheral vision, depth perception, and ability to adjust and focus.
- Periodic sitting.
- Periodic use of desktop/laptop computer and peripheral equipment.
- Regular stooping, standing, and carrying.
- Regular lifting up to 50 pounds or more (with assistance, if required).
- Regular use of hands and fingers to handle, feel, or operate objects, tools, or controls; reaching with hands and arms.
- Frequently required to actively talk, listen, and hear.
- Regularly ascend/descend stairs or ladders.

#### Work Environment

While performing the duties of this position, employees may encounter the following, but not limited to, work situations:

- Aircraft hangar or warehouse environment with exposure to high noise hazards; fumes from engines, chemicals, and airborne particles; electrical shock hazards; and trip or slip hazards.
- The diversity of work conditions may include unpredictable climate and severe changes in temperatures and weather.
- May be required to wear protective clothing or other safety equipment.
- Specific work hours determined by site/location, operational, departmental, or contractual requirements.
- Occasional non-standard or flexible work hours may be required.
- Occasional evening, weekend, holiday, and overtime work may be required.
- Regular travel to various work sites throughout the U.S. may be required.

#### Work Authorization/Security Clearance

- Completion and submission of a U.S. government I-9 Form.
- Eligibility for a U.S. government security clearance may be required.

*The statements herein are intended to describe the general nature and level of the position but may not encompass all specific job tasks an employee so classified may be required to perform. As such, responsibilities, duties, and required skills may be changed, expanded, reduced, or deleted to meet the business needs of Tactical Air Support, Inc. Furthermore, this position description does not establish a contract or implied contract for employment.*