

Workday

Based on the responses of a super-majority of the PAT membership, informed by the experience of Distance Learning from March through June of 2020, **professional educators will need to have a minimum of 3.5 hours per day of teacher directed time** to perform the tasks necessary to make Comprehensive Distance Learning (CDL) possible for students in the 2020-21 school year. That teacher directed time would be flexibly used by professional educators for:

- The creation of digital lessons and activities (90 min*)
- The assessment of student performance (30 min)
- Providing actionable feedback to students (40 min)
- Gathering, entering, and tracking data; reading and responding to internal emails (20 min)
- Communication / outreach to students and families (30min)

The above list is not meant to be comprehensive but is representative of the regular duties that professional educators must complete on a daily or weekly basis as a part of their teaching load / case load. This is primarily meant to address the workday issues for our general education teachers. We will be putting forward a distinct set of ideas to address the unique needs of our educators in Special Education.

*It should also be understood that the times allotted to various tasks are likely not enough to fully complete all needed tasks within an eight hour work day; this is especially true when student/case loads are above an optimal number. Typically, virtual schools require lower student to teacher ratios than in-person schools due to the nature of the virtual teaching environment. It should also be understood that the division of time would look different depending on the level and specialty of an educator, but the overall need for time would remain consistent.

Educators must have a 30 minute duty free lunch.

Student contact time could be up to 3 hours and 45 minutes of a regular teaching day.

It is the belief of the PAT that the planning/preparation time called for above can be achieved and will allow all of the ODE required service minutes for students to be met or exceeded.