

## Checklist for PAT Reps February 2021

### 1<sup>st</sup> Priority

- Using your 1:10 structure, work with your building organizer to get members to wear PAT Blue on Tuesday each week.
- Identify an external organizer in your building to help build parent, community, and labor support for our bargain of our successor contract bargaining that will begin this spring.
- Hold a **PAT building Meeting** (slides provided)
  - Please remind members that ballots for PAT elections are due by February 25<sup>th</sup>.
  - Provide update on bargaining (special focus on win on getting substitute support for teachers doing CDL now.)
- Hold PAT Rep/Administrator Monthly Meeting.** Bring issues forward from members, use the contract, and report back to members what happened. Reach out to your UniServ Consultant with questions or for support.

### If you haven't already

- Let your administrator know when you will use your 10 minutes PAT time.** You can use 10 minutes on the agenda at each of 15 staff meetings.

*(Article 2: 2.4: The Association shall have the right to ten (10) minutes as a scheduled item on the agenda of fifteen (15) of the faculty staff meetings of its choice. This portion of the agenda shall be exclusively for bargaining unit members.)*

- Schedule regular meetings with your administrator** to discuss issue from your site.
- Using your 1:10 structure, **work with your building organizer** to get members to complete t-shirt orders and to distribute shirts.

Check the PAT Website for a full calendar of events. Go to [www.pdxteachers.org](http://www.pdxteachers.org)  
Like us on Facebook at Portland Association of Teachers.  
Request Permission to join the closed Facebook group "PAT Discussion Group."