

**PORTLAND ASSOCIATION OF TEACHERS  
POLITICAL ACTION COMMITTEE  
BYLAWS  
2019**

**ARTICLE I. NAME AND DEFINITION**

The name of this association is Portland Association of Teachers, Political Action Committee (hereinafter referred to as PAT PAC). It is a voluntary, nonprofit, unincorporated association of individual educators and others and is not affiliated with any political party.

**ARTICLE II. OBJECTIVES**

PAT PAC shall have as its primary purpose the improvement of education and educational standards in Oregon and Portland Public Schools. PAT PAC's purpose shall be to encourage all persons to participate in all national, state and local political activities necessary to procure candidates and to elect to office persons who are interested in the development of a better educational system in Oregon and Portland Public Schools.

**ARTICLE III. MEMBERSHIP, CONTRIBUTIONS AND VOTING RIGHTS**

The membership of this association shall not be limited in number and shall consist of all interested persons who contribute to its financial support and who are members of the Portland Association of Teachers (PAT) bargaining unit, or retired PAT members who are currently members of Portland Metro Area Educators-Retired, PMAE-R.

**Section 1. Classification of Members**

- A. Active members. Any member who contributes a minimum of \$10.00 per year.
- B. Support members. Any member who contributes less than \$10.00 per year,
- C. Contributor: any person who contributes who is not a member of PAT or PAT Retired.

**Section 2. Membership Year**

The membership year shall be January 1 through December 31.

**Section 3. Voting Rights**

Only active members shall have the right to vote in the election of Directors and on amendments to these Bylaws.

**ARTICLE IV. OFFICERS**

**Section 1.** The officials of PAT PAC shall be a chairperson, vice chairperson, secretary, and

treasurer, each of whom shall be elected annually by the PAT PAC Board of Directors from among members of the Board of Directors at the May Board meeting. Terms of office shall be July 1 to June 30.

### **Section 2. Chairperson**

The Chairperson shall be the executive officer of the PAT PAC Board of Directors and subject to the direction of the Board of Directors and shall supervise the business and affairs of PAT PAC. The Chairperson shall have the authority to delegate responsibilities in order to properly perform the functions of the office. The Chairperson shall be the presiding officer at all meetings of the members and of the PAT PAC Board of Directors.

### **Section 3. Vice Chairperson**

In the absence of the Chairperson, the Vice Chairperson shall perform the duties of the Chairperson and shall perform such other duties as may from time to time be assigned by the Chairperson or by the PAT PAC Board of Directors.

### **Section 4. Secretary**

The Secretary shall have the following duties:

- A. Keep the minutes of the PAT PAC Board of Directors meetings; including a record of all recommendations and campaign donations.
- B. See that all meeting notices are duly given in accordance with the provisions of these Bylaws or as required by law;
- C. In conjunction with the uniserv consultants assigned, keep an accurate register of the addresses and contributions of PAT PAC members and one of the PAT PAC Board of Directors' members and their terms;
- D. Certify active PAT Membership for Elections; and
- E. Perform all duties incident to the office of Secretary and such other duties as may be requested by the PAT PAC Chairperson or the PAT PAC Board of Directors.

### **Section 5. Treasurer**

The Treasurer, in collaboration with the campaign finance service, shall verify the following duties:

- A. Be responsible for tracking all funds of PAT PAC;
- B. Maintain financial records of PAT PAC;
- C. File all financial reports required by law;
- D. Give a financial report at PAT PAC Board of Directors meetings or when requested by the chair;
- E. Perform all other duties incident to the office of Treasurer and such other duties as may be requested by the PAT PAC Chair or the PAT PAC Board of Directors.

## **ARTICLE V. MEETINGS AND QUORUM**

**Section 1.** A meeting of the members shall be called by the Chair at the direction of the PAT PAC Board of Directors in conjunction with the April meeting of the PAT Representative Assembly, for speeches by candidates for Board Director At-Large positions and to vote on amendments to the Bylaws. Advance notice shall be provided.

**Section 2.** The PAT PAC Board of Directors shall meet at least (4) four times annually. Meetings may be called by the Chair or at the request of three members of the PAT PAC Board of Directors. Any member in good standing shall have the right to meet with and make recommendations to the PAT PAC Board of Directors at any meeting.

**Section 3. Quorum**

- A. Members present at a membership meeting shall constitute a quorum.
- B. A majority of those members serving on PAT PAC Board of Directors shall constitute quorum.

**ARTICLE VI. BOARD OF DIRECTORS**

The affairs of PAT PAC shall be managed by the Board of Directors which has authority to act in all matters not specifically assigned to another entity within these Bylaws. Elected officers of the PAT PAC, outlined in Art. IV. Sec. 1, maintain their elected or appointed position on the board, including voting rights.

**Section 1. Qualifications for Office**

In order to run or serve on the PAT PAC Board of Directors, one must have the following qualifications:

- A. A member of the Portland Association of Teachers, or a retired PAT member who is currently members of Portland Metro Area Educators-Retired;
- B. An active member of the PAT Legislative Committee; and
- C. An active member of the PAT PAC.

**Section 2.** The Board of Directors shall be comprised of:

- A. The President of the Portland Association of Teachers;
- B. The Chair of the PAT Legislative Committee;
- C. The PAT representative serving on the OEA PAC Board;
- D. Six at-large Directors elected by the active members of PAT PAC;
- E. Additional directors appointed by the PAT PAC Board of Directors to address high school, middle school, elementary, gender, and ethnic-minority representation;

**Section 3.** Members of the PAT PAC Board of Directors shall receive no salary or other compensation from PAT PAC.

**Section 4.** The position of any members of the PAT PAC Board of Directors who files for any political office to which PAT PAC has traditionally provided support shall be declared vacant on the day of filing.

**Section 5. Terms of Service on the Board of Directors**

- A. The terms of office for the PAT President, PAT Legislative Committee Chair, and the OEA PAC Board of Directors representative shall be concurrent with their term of service in those positions.
- B. The terms of office of the six at-large Directors shall be three years, staggered such that two are elected annually. Terms shall begin July 1 and end June 30.
- C. The term of office for directors appointed under Section 1F of this Article shall be one year, July 1 to June 30.
- D. At-large Directors terms that expire on December 31 will be extended to June 30 of the same school year. This clause expires June 30, 2019.

**Section 6.** Nominations shall be solicited from the PAT Legislative Committee at its March meeting.

**Section 7.** Election of Directors shall be held after the PAT PAC membership meeting held in conjunction with the April PAT Representative Assembly, and prior to the May PAT PAC Board Meeting.

**Section 8. Vacancies**

If a member of the PAT PAC Board of Directors is absent from a meeting of the PAT PAC Board of Directors without proper excuse more than two times during any term of office, or if a member ceases to meet the qualifications for office, or chooses to resign, the chair shall declare a vacancy to exist. Such vacancy may be filled by appointment of the PAT PAC Board of Directors to serve until the following April election.

**Section 9. Recall**

A PAT PAC Board of Directors member can be recalled by a two-thirds vote of the PAT PAC Board of Directors subject to the Bylaws and such special rules that have been or may be adopted by the PAT PAC Board of Directors. In the event of a recall, that position shall be declared vacant.

**ARTICLE VII. RULES OF ORDER**

**Section 1.** The current revision of Robert's Rules of Order shall be the parliamentary authority of PAT PAC subject to the Bylaws and such special rules that have been or may be adopted by the PAT PAC Board of Directors.

**Section 2.** These Bylaws may be amended by majority vote of the PAT PAC active members present at a membership meeting.

**ARTICLE VIII. RATIFICATION**

These Bylaws shall take effect immediately following their ratification. However, all persons elected to office shall continue to serve until their terms of office expire as prescribed under these bylaws.