

Synergy Discipline Data Entry Changes Related to 2016-17 Discipline Handbook

2016 Stage 1 Behavior Violations

- Same as 2015 but are labeled Stage 1
- Removed “Other Stage 1” as violation

Stage 1 Bothering/Pestering

Stage 1 Cheating

Stage 1 Damaging Property

Stage 1 Excessive Talking

Stage 1 Mild Cursing

Stage 1 Mild Defiance

Stage 1 Not Following Directions

Stage 1 Play Fighting

Stage 1 Pushing or Shoving

Stage 1 Running

Stage 1 Taking Other's Property

Stage 1 Teasing/Putdowns

Stage 1 Talking Too Loudly

2016 Stage 2/3 Behavior Violations

- See SRR Handbook table for complete list of Violations
- Stage 2/3 in TeacherView listed as “Stage 2/3 Referred to Administrator”
- “Quick Add” is now view only. Resolves data clean up errors.
- Behavior Violation Changes
 - “Other Similar Offenses” have been removed from all sections (i.e. “Attendance & Punctuality”, “Protection of Property, etc.)
 - “Threat of Violence” changed to “Threat Causing Fear of Harm”. Descriptive language also updated. “Disciplinary Action” categories added for “PreK-5” and “6th Gr. & Up”.
 - “Physical Contact that is Harmful” changed to “Physical Attack/Harm”. Descriptive language also updated. “Disciplinary Action” categories added for “PreK-5” and “6th Gr. & Up”.
 - Added “Harassment or Bullying on the Basis of Sexual Orientation or Gender Expression”, and “Harassment on the Basis of Religion”.
 - “Insubordination, Defiance, and Willful Disobedience” are combined as a single violation.

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2016 Behavior Referral Entry in Synergy

Stage 1 Behavior Referrals

- Teachers/Staff enter “Stage 1” referrals for any student in school
- Teachers/staff select the one “Stage 1” violation per incident.

Stage 2/3 Behavior Referrals

Steps to Stage 2/3 Behavior Referral Entry

1. Teachers/Staff initiate Stage 2/3 referral, entering;
 - Selects “Stage 2/3 Refer to Administrator” per incident. Teachers/Staff should not also enter Stage 1 Violations. An incident cannot include a combination of Stage 1 and Stage 2/3 Violations. If appropriate, the teacher/staff should include descriptive language in the narrative related to Stage 1 Violations. If the incident is “repeated Stage 1 Violations”, the appropriate Stage 2/3 Violation is selected.
 - Narrative description of incident
2. Administrator or SMS completes investigation
3. Administrator or SMS enters remaining Stage 2/3 Referral information, including;
 - Stage 2/3 violation
 - Sub-codes if required for violation (i.e. Alcohol/Drug Activity, Bullying/Harassment, Theft, etc.)
 - Victim or Others Involved if required by violation (i.e. Physical attack/harm, Harassment/Bullying, Physical Attack/Harm, etc.)
 - Disciplinary Action/Disposition
 - Discipline Letter: Synergy, School Climate, Family
 - If Expulsion, results from Hearing